

Muskegon County
Board of Public Works
October 13, 2016
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member

Excused: Jerry Bartoszek, Ex-officio Member

Also

Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Finance Director/Assistant County Administrator
Doug Hughes, Corporate Counsel
David Johnson, Wastewater Director
Steve Fink, Public Works Project Manager
Lynn Esparsa, Executive Assistant - Administration

BPW-16-089 APPROVAL OF AGENDA

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-16-090 APPROVAL OF MINUTES

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the minutes of the Board of Public Works meeting held on September 15, 2016.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-16-091 Award Clark Street Engineering Services

Moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve waiving the Purchasing Policy and award Clark Street engineering services to Johnson & Anderson Engineers for a not-to-exceed cost of \$5,736 with all costs paid from fund 5910-0552.

Roll call:

Yes –Lohman, Mahoney, Moore, Nash, Scolnik, Wilkins, Engle, Hughes, Cross

No –

Motion carried

BPW-16-092 Adopt Wastewater Forest Management Plan

Moved by Commissioner Lohman, seconded by Commissioner Mahoney, to adopt the Wastewater's Forest and Wildlife Management Plan prepared by Randy Kuipers and received in September 2016.

VOICE VOTE: **Motion carried**

BPW-16-093 Request to Seek Bids for Forest Manager

Moved by Commissioner Nash, seconded by Commissioner Engle, to authorize the Purchasing Department to advertise for bids for a Michigan Qualified Forester to execute the Wastewater's Forest Management Plan.

VOICE VOTE: **Motion carried**

BPW-16-094 Request to Seek Bids for D Station Upgrades

Moved by Commissioner Engle, seconded by Commissioner Hughes, to authorize the Purchasing Department to advertise for bids for the Wastewater's D Station Pump Modification project.

VOICE VOTE: **Motion carried**

BPW-16-095 Informational Items:

Moved by Commissioner Hughes, seconded by Commissioner Engle, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, September 2016.
2. Wastewater Monthly Operating Report, September 2016.
3. Muskegon County Regional Water Policy Board Minutes, September 2016 (draft).

VOICE VOTE: **Motion carried**

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:14 p.m.

Benjamin E. Cross, Chair