

Muskegon County
Board of Public Works
September 15, 2016
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member

Excused: Jerry Bartoszek, Ex-officio Member

Also

Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
Terry Sabo, Muskegon County Board of Commissioners Chair
Susan Franklin, Corporate Counsel
David Johnson, Wastewater Director
Steve Fink, Public Works Project Manager
Greg Leverage, Solid Waste Supervisor
Tina Nash, DPW Departmental Clerk
Jonathon Wilson, Economic Development Coordinator
Dwight Avery, Accounting Manager

BPW-16-080 APPROVAL OF AGENDA

Moved by Commissioner Engle, seconded by Commissioner Lohman, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-16-081 APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the minutes of the Board of Public Works meeting held on August 11, 2016.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

PRESENTATIONS

Dave Johnson presented the proposed Wastewater Management System's fiscal year 2017 budget. Dave Johnson focused on the capital improvement projects for fiscal year 2017. Dave Johnson explained the age of the equipment and the need for replacement. (Attached)

Greg Leverence presented the proposed Solid Waste Management System's fiscal year 2017 overall budget. Greg Leverence stated that the tipping fees are the main source of revenue for Solid Waste. Greg stated the revenue for gas sales is down. The New York Mercantile Exchange (NYMEX) final settlement rate is used to determine the cost of the gas sold to the users. Greg Leverence noted they are still selling a large volume of gas but the value of the gas is down. Greg Leverence pointed out to the Board a \$3.4 million accounting entry was made in fiscal year 2015 for closure and post closure liability. The actual spending for fiscal year 2015 was approximately \$1.3 million. Greg Leverence also highlighted some of the capital improvement projects for fiscal year 2017. (Attached)

ITEMS FOR CONSIDERATION:

BPW-16-082 Recommend the FY2017 Solid Waste Management System Budget

Moved by Commissioner Hughes, seconded by Commissioner Lohman, to recommend to the Muskegon County Board of Commissioners the approval of the fiscal year 2017 budget for the Muskegon County Solid Waste Management System as presented.

VOICE VOTE: **Motion carried**

BPW-16-083 Recommend the FY2017 Muskegon County Wastewater Management System Budget

Moved by Commissioner Mahoney, seconded by Commissioner Lohman, to recommend the approval of the Fiscal Year 2017 budget of the Muskegon County Wastewater Management System.

Kim Arter stated the users appreciated not having a recommendation for a rate increase this year. Kim Arter informed the Board the Municipal Wastewater Management Committee did recommend the budget.

VOICE VOTE: **Motion carried**

BPW-16-084 Waive Bid Process for Alfalfa, Corn and Soybean Seed for FY2017

Moved by Commissioner Nash, seconded by Commissioner Engle, to waive the County bidding process for the Wastewater's FY2017 purchase of alfalfa, corn and soybean seed.

Roll call:

Yes –Hughes, Lohman, Mahoney, Moore, Nash, Scolnik, Wilkins, Engle, Cross

No –

Motion carried

BPW-16-085 Award the Engineering Services Bid (RFB 16-2235)

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to accept the low bid of \$28,500.00 from Hughes Builders, Inc., for the provision of engineering services for the design, bid, and construction management of the addition to the Fleet Maintenance Building at the Wastewater.

Commissioner Hughes stated she would abstain from this vote.

Roll call:

Yes –Nash, Scolnik, Wilkins, Engle, Lohman, Mahoney, Moore, Cross

No –

Abstain - Hughes

Motion carried

BPW-16-086 Authorize the Purchase of a New Pump and Temperature Sensor

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to authorize the purchase of a new Flygt Model 3202 pump and high temperature sensor for \$32,565.00 to replace the corresponding 19-year old equipment at Keating Station, and I further move to waive the County's bidding process for this purchase.

Roll call:

Yes –Lohman, Mahoney, Moore, Nash, Scolnik, Wilkins, Engle, Hughes, Cross

No –

Motion carried

BPW-16-087 Accept the Tradewind Energy Agreement

Moved by Commissioner Nash, seconded by Commissioner Hughes, to accept the agreement between Tradewind Energy and the Board of Public Works in which the Wastewater will perform maintenance on Tradewind's meteorological station for \$250/month, and I authorize the Board chair to sign the same.

VOICE VOTE: **Motion carried**

BPW-16-088 Informational Items:

Moved by Commissioner Engle, seconded by Commissioner Mahoney, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, August 2016.
2. Wastewater Monthly Operating Report, August 2016.
3. Muskegon County Regional Water Policy Board Minutes, August 2016 (draft)
4. Muskegon Municipal Wastewater Management Committee Minutes, August 2016 (draft)

VOICE VOTE: **Motion carried**

OLD BUSINESS

Chair Cross asked Administrator Eisenbarth about the tires being used as bumpers for the cruise ship and if there were plans to install something different. Administrator Eisenbarth stated we will continue to use the tires until funds become available.

Commissioner Nash asked if the newly built dock will be painted to match the old docks. Steve Fink stated there are no plans to paint the new dock. Steve Fink explained the color of the old docks was caused by weathering. With time the new dock will look the same.

NEW BUSINESS

None

PUBLIC COMMENT ON A NEW ITEM

Mark Eisenbarth informed the Board that the article on MLive, regarding the budget, contained errors. They contacted MLive and the article was corrected.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:01 p.m.

Benjamin E. Cross, Chair