

Muskegon County
Board of Public Works
July 14, 2016
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Vice Chair Engle at 4:00 p.m.

ROLL

Present: Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused: Benjamin Cross, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner

Staff

Present: Beth Dick, Assistant Administrator & Finance Director
Doug Hughes, Corporate Counsel
David Johnson, Wastewater Director
Steve Fink, Public Works Project Manager
Greg Leverage, Solid Waste Supervisor
Tina Nash, DPW Departmental Clerk
Sara Damm, Sustainability Coordinator

BPW-16-065 APPROVAL OF AGENDA

Moved by Commissioner Wilkins, seconded by Commissioner Lohman, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-16-066 APPROVAL OF MINUTES

Moved by Commissioner Lohman, seconded by Commissioner Mahoney, to approve the minutes of the Board of Public Works meeting held on June 30, 2016.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-16-067 Award the Recycle Study Work

Moved by Commissioner Lohman, seconded by Commissioner Mahoney, to award the recycle study work (RFP 16-2216) to Gershman, Brickner & Bratton for their low bid price of \$59,577.00 with all costs being paid from the Solid Waste Fund 5710-0526.

Drain Commissioner Moore requested to see the proposal. Greg Leverage will email the proposal to the Board members.

Commissioner Lohman stated that members of the Solid Waste Planning Committee, including himself, also reviewed the proposal and Gershman, Brickner & Bratton was his highest ranked.

Commissioner Hughes expressed her concerns with spending the amount of money requested on a study.

Roll call:

Yes –Scolnik, Wilkins, Engle, Lohman, Mahoney, Moore

No – Hughes

Excused – Nash, Cross

Motion carried

BPW-16-068 Award Water System Reliability Studies

Moved by Commissioner Mahoney, seconded by Drain Commissioner Moore, to award water system reliability studies for the Northside and Eastside Water Systems to Prein&Newhof for the lump sum proposal price of \$36,000 with all costs being paid 50/50 from Regional Water System Funds 5910-0552 and 5910-0546.

Kim Arter informed the Board that this also went before the Water System Policy Board and was approved.

Commissioner Hughes stated she would like to see it bid out.

Discussion ensued.

BPW-16-068 Award Water System Reliability Studies Continued

Drain Commissioner Moore and Commissioner Wilkins requested Steve Fink contact the City of Muskegon Heights to inform them about the studies being conducted.

Roll call:

Yes –Lohman, Mahoney, Moore, Scolnik, Wilkins, Engle

No – Hughes

Excused - Nash, Cross

Motion carried

BPW-16-069 Bid the Construction and Operation of an Anaerobic Digester

Moved by Commissioner Lohman, seconded by Commissioner Hughes, to authorize the Purchasing Department to issue a request for proposals for the construction and operation of an anaerobic digester on Wastewater Property.

VOICE VOTE: **Motion carried**

BPW-16-070 Renewal of Flow Meter Service Agreement

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the renewal of the current flow meter service agreement between Wastewater and RS Technical Services for one year.

VOICE VOTE: **Motion carried**

BPW-16-071 Bid to Repair Grain Center

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the Purchasing Department to advertise for bids for the repair of the Wastewater Grain Center.

VOICE VOTE: **Motion carried**

BPW-16-072 Informational Items:

1. Public Works Monthly Operations Report, June 2016.
2. Wastewater Monthly Operating Report, June 2016.
3. Muskegon Municipal Wastewater Management Committee Minutes, June 2016 (draft)

Accepted as presented to place on file.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:30 p.m.

Marvin Engle, Vice Chair