

Muskegon County
Board of Public Works
June 16, 2016
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused:

Staff

Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
Doug Hughes, Corporate Counsel
David Johnson, Wastewater Director
Steve Fink, Public Works Project Manager
Tina Nash, DPW Departmental Clerk
Jonathan Wilson, Economic Development Coordinator

BPW-16-053 APPROVAL OF AGENDA

Chair Cross informed the Board that there will be two presentations one from Geronimo Energy and the other from Mackinaw Power. Item F.1., under items for consideration, will be split into two motions.

Moved by Commissioner Engle, seconded by Commissioner Lohman, to approve the agenda as amended.

VOICE VOTE: **Motion carried**

BPW-16-054 APPROVAL OF MINUTES

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the minutes of the Board of Public Works meeting held on May 12, 2016.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

David Shiflett, Project Manager from Geronimo Energy thanked the Board for allowing him to be part of the agenda.

PRESENTATIONS

Dave Johnson introduced David Shiflett from Geronimo Energy and Rich VanderVeen, Joe Arb and Cliff Williams from Mackinaw Power. Both companies will be bidding on the Consumers Energy RFP and have requested Wastewater to partner with them. Both gave a background on their companies, projects they have developed and are currently working on, companies they have partnered with on various projects, economic impact on the communities where projects have occurred, results of studies conducted on the Wastewater property and some of the challenges they face with the proposed project. Both companies expressed there is a process to these types of projects that will take time. (Presentations attached)

ITEMS FOR CONSIDERATION:

BPW-16-055 Authorize Wastewater Staff to Solicit and Review Lease Proposals from Geronimo Energy and Tradewind Energy for a Solar Project

Moved by Commissioner Lohman, seconded by Commissioner Mahoney, to authorize Wastewater staff to solicit and review lease proposals from Geronimo Energy and Tradewind Energy for the Wastewater Property south of Apple Avenue to the end that one of the companies may be selected to submit a bid for a solar project in accordance with the recently promulgated RFP mentioned above.

VOICE VOTE: **Motion carried**

BPW-16-056 Authorize Wastewater Staff to Solicit and Review Lease Proposals from Geronimo Energy and Tradewind Energy for a Wind Generation Project

Moved by Commissioner Engle, seconded by Commissioner Hughes, to authorize Wastewater staff to solicit and review lease proposals from Geronimo Energy and Tradewind Energy for the Wastewater Property north of Apple Avenue to the end that one of the companies may be selected to submit a bid for a wind generation project in accordance with the recently promulgated RFP mentioned above.

VOICE VOTE: **Motion carried**

BPW-16-057 Authorize Change Order #1 / Irrigation Pump Station 3 MCC Improvements

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to authorize Change Order #1 to the contract Irrigation Pump Station No. 3 MCC Improvements with DVT Electric, which raises the project cost by \$13,275.00, from \$443,500.00 to \$456,775.00 and I authorize the Board Chair to sign same.

Discussion ensued.

BPW-16-058 Friendly Amendment to BPW-16-057

Moved by Commissioner Hughes, seconded by Drain Commissioner Moore, to make a friendly amendment not to pay \$2,625.00, item number 1 of Change Order #1.

Roll call:

Yes – Hughes

No – Wilkins, Engle, Lohman, Mahoney, Moore, Nash, Scolnik, Cross

Motion failed

Vote on original motion **BPW-16-057**

Roll call:

Yes –Scolnik, Wilkins, Engle, Lohman, Mahoney, Moore, Nash, Cross

No – Hughes

Motion carried

BPW-16-059 Raise the Administrative Secretary Pay to Step 5

Moved by Commissioner Engle, seconded by Commissioner Hughes, to unfund the vacant Administrative Analyst position (X04002) and to compensate the Administrative Secretary (N04002) for the additional duties she will be absorbing by raising her pay from Step 3 (\$16.338) to Step 5 (\$17.916), effective June 5, 2016.

Roll call:

Yes – Mahoney, Moore, Nash, Scolnik, Wilkins, Engle, Hughes, Lohman, Cross

No – None

Motion carried

BPW-16-060 Eliminate Scale Attendant and Create Pretreatment Technician

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to authorize the Wastewater Department to eliminate the vacant Wastewater Scale Attendant Position, W31001 (WW-00045, \$13.10 - \$15.59) and create a Pretreatment Technician position (WW-00095, \$17.17 - \$20.75).

VOICE VOTE: **Motion carried**

BPW-16-061 Informational Items:

Moved by Commissioner Engle, seconded by Commissioner Lohman, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, April 2016.
2. Wastewater Monthly Operating Report, April 2016.
3. Muskegon Municipal Wastewater Management Committee Minutes, May 2016 (draft)

Drain Commissioner Moore questioned the statement in the Public Works monthly report regarding the landfill expansion being paused. Administrator Eisenbarth stated that the landfill still could move west. Drain Commissioner Moore asked if we owned that land. Administrator Eisenbarth stated we do.

Commissioner Nash spoke on the Change Order #1 motion and some of the additional information he would like to be provided in the future. Commissioner Engle stated a Project Foreman to oversee projects would be good to have. Both Commissioner Nash and Commissioner Engle agreed that such a position wouldn't be feasible at this time.

VOICE VOTE: **Motion carried**

OLD BUSINESS

None

NEW BUSINESS

Commissioner Scolnik mentioned that the Community Foundation is offering a tour out at the Wastewater facility. Dave Johnson stated it was in regards to the nature trail and will take place on August 3, 2016 at 10:00 a.m.

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:19 p.m.

Benjamin E. Cross, Chair