

Muskegon County  
Board of Public Works  
November 12, 2015  
4:00 p.m.  
Michael E. Kobza Hall of Justice  
990 Terrace Street  
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

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MINUTES

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**CALL TO ORDER**

The meeting was called to order by Commissioner Cross at 4:00 p.m.

**ROLL**

Present: Benjamin Cross, Muskegon County Commissioner  
Marvin Engle, Muskegon County Commissioner  
Susie Hughes, Muskegon County Commissioner  
Jeff Lohman, Muskegon County Commissioner  
Ken Mahoney, Muskegon County Commissioner  
Brenda Moore, Drain Commissioner  
Charles Nash, Muskegon County Commissioner  
Rillastine Wilkins, Muskegon County Commissioner  
Kim Arter, Ex-officio Member  
Jerry Bartoszek, Ex-officio Member

Excused: Robert Scolnik, Muskegon County Commissioner

Staff

Present: Mark Eisenbarth, Muskegon County Administrator  
Beth Dick, Assistant Administrator & Finance Director  
Terry J. Sabo, Chairman Board of Commissioners  
John K. Warner, Public Works Director  
David Johnson, Wastewater Director  
Doug Hughes, Corporate Counsel  
Tina Nash, DPW Departmental Clerk  
Jonathan Wilson, Economic Development Coordinator

**BPW-15-106 – APPROVAL OF AGENDA**

Moved by Commissioner Engle, seconded by Commissioner Lohman, to approve the agenda amending E by removing item 3. Approve the First Amendment To Structure Lease agreement.

VOICE VOTE: **Motion carried**

**BPW-15-107 – APPROVAL OF MINUTES**

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the minutes of the Board of Public Works meeting held on October 8, 2015.

VOICE VOTE: **Motion carried**

**PUBLIC COMMENT ON AN AGENDA ITEM**

None

**ITEMS FOR CONSIDERATION:**

**BPW-15-108 – Authorize to Bid Household Hazardous Waste**

Moved by Commissioner Engle, seconded by Commissioner Nash, to authorize Solid Waste to bid the contract for handling, transporting and disposal of household hazardous waste materials for the calendar years of 2016, 2017 and 2018 with costs to be paid from the Solid Waste fund 5710-0527.

VOICE VOTE: **Motion carried**

**BPW-15-109 - Newmar Investments, LLC Hauler Contract**

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the Type II Hauler Delivery Contract with Newmar Investments, LLC, 3945 E. Broadway Avenue, Muskegon, Michigan for a period of 5 years and authorize the Public Works Board Chair to execute the agreement.

VOICE VOTE: **Motion carried**

**BPW-15-110 – Bid T&L Irrigation Rig Parts**

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to authorize the Purchasing Department to advertise for bids for discounts on T&L irrigation rig parts for the Wastewater farm in FY2016.

VOICE VOTE: **Motion carried**

**BPW-15-111 - Bid the Purchase of Chemicals**

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize the Purchasing Department to advertise for bids for the purchase of chemicals needed by the Wastewater in FY2016.

VOICE VOTE: **Motion carried**

**BPW-15-112 – Bid for Farm Equipment**

Moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Purchasing Department to advertise for bids for the farm equipment in the Wastewater's "Agricultural Equipment Annual Roll Program" as listed above.

VOICE VOTE: **Motion carried**

**BPW-15-113 – Waive Bidding Process for the Purchase of Seed**

Moved by Commissioner Engle, seconded by Commissioner Lohman, to waive the County bidding process for the Wastewater’s FY2016 purchase of alfalfa, corn and soybean seed.

Roll call:

Yes –Wilkins, Engle, Hughes, Lohman, Mahoney, Moore, Nash, Cross

No – None

Excused - Scolnik

**Motion carried**

**BPW-15-114 – Approve Memorandum of Understanding**

Moved by Commissioner Engle, seconded by Commissioner Lohman, to authorize the Muskegon County Board of Public Works to approve a Memorandum of Understanding (MOU) with regional economic development partners to develop and market portions of the Wastewater Management System property to prospective datacenter developers.

VOICE VOTE: **Motion carried**

Commissioner Nash asked for an explanation as to what to expect from this. Jonathan Wilson stated there is a demand for datacenters. The parties on the MOU would work together to market the Wastewater facility. Jonathan Wilson provided the Board with a brochure which highlights the demand and opportunities here in Muskegon County (attached). Drain Commissioner Moore asked about the employment levels at datacenters. Jonathan Wilson stated there was a validation study done and they suggested an employment of 30 to 49 jobs. Jonathan Wilson explained the one good thing about datacenters is they need room to grow.

**BPW-15-115 - Emergency Repair of Broken Drain Tiles in Fields**

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the retaining of Jackson-Merkey Contractors on October 29, 2015, for the emergency repair of the broken drain tiles in fields 7, 13, 23, 24, and 27 for a total cost of \$44,375.00.

Roll call:

Yes –Lohman, Mahoney, Moore, Nash, Wilkins, Engle, Hughes, Cross

No – None

Excused - Scolnik

**Motion carried**

**BPW-15-116 - Purchase Two (2) Comminutors**

Moved by Commissioner Engle, seconded by Commissioner Hughes, authorize the Wastewater to purchase two “rag ready” comminutors to protect the pumps at C station at a cost not to exceed \$330,000.

Roll call:

Yes –Nash, Wilkins, Engle, Hughes, Lohman, Mahoney, Moore, Cross

No – None

Excused - Scolnik

**Motion carried**

**BPW-15-117 - Wastewater Force Main Expansion Proposal**

Mark Eisenbarth provided the Board with an update on the expansion proposal. Mark Eisenbarth stated he had a meeting with the Users Group and that they were in favor of the expansion. Mark Eisenbarth explained that Ottawa County had reached out to us regarding the expansion and the reasons why. Mark Eisenbarth discussed three options regarding the costs involved for the expansion and stated both parties need to look at what is best for them regarding these costs. Mark Eisenbarth named the various people involved in this process and the items they were working on regarding this proposal. Mark Eisenbarth asked the Board for their approval to send a letter to Ottawa County explaining the process and that option #3 is the best option.

Discussion followed.

Moved by Commissioner Nash, seconded by Commissioner Hughes to support option #3 and allow staff to continue with negotiations for the force main expansion with Ottawa County.

Roll call:

Yes –Mahoney, Moore, Nash, Wilkins, Engle, Hughes, Lohman, Cross

No – None

Excused - Scolnik

**Motion carried**

**BPW-15-118 - Informational Items:**

Moved by Commissioner Engle, seconded by Commissioner Nash, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, October 2015.
2. Wastewater Monthly Operating Report, October 2015.

VOICE VOTE: **Motion carried**

**OLD BUSINESS**

None

**NEW BUSINESS**

Commissioner Hughes informed the Board the duck hunters group is working on approvals needed to put together a water fowl hunt for disabled veterans out at Wastewater. Commissioner Hughes stated she hopes this will take place towards the end of the month.

Drain Commissioner Moore requested assistance in selling a truck, chipper and sprayer to allow her to move forward with projects she would like to complete and also provide her with some costs savings to the Drain budget.

**PUBLIC COMMENT ON A NEW ITEM**

Jonathon Wilson stated the Board approved the application for the Corn Marketing Program at the October 8, 2015 meeting and inquired if they would be willing to approve the Chair to sign the Letter of Support.

BPW-15-119 Moved by Commissioner Hughes, seconded by Commissioner Mahoney to allow the Chair to sign the Letter of Support.

VOICE VOTE: **Motion carried**

**ADJOURN**

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:40 p.m.

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Benjamin Cross, Chair