

Muskegon County
Board of Public Works
October 8, 2015
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused:

Staff

Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
John K. Warner, Public Works Director
David Johnson, Wastewater Director
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk
Jonathan Wilson, Economic Development Coordinator
Connie Maxim-Sparrow, Grants Coordinator

BPW-15-096 – APPROVAL OF AGENDA

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-15-097 – APPROVAL OF MINUTES

Moved by Commissioner Engle, seconded by Commissioner Lohman, to approve the minutes of the Board of Public Works meeting held on September 10, 2015.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-15-098 – Write Off Accounts Receivable due from Justin Eitnier d/b/a S&H Property

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to authorize Solid Waste to write off the past due account of Justin Eitnier d/b/a S&H Property Management in the amount of \$832.14 and any accrued interest at the time of write off.

Roll call:

Yes – Lohman, Mahoney, Moore, Nash, Scolnik, Wilkins, Engle, Hughes, Cross

No – None

Motion carried

BPW-15-099 - Write Off Accounts Receivable due from BigSky Field Services

Moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize Solid Waste to write off the past due account for BigSky Field Services in the amount of \$1,244.20 and any accrued interest at the time of write off.

Roll call:

Yes – Scolnik, Wilkins, Engle, Hughes, Lohman, Mahoney, Moore, Nash, Cross

No – None

Motion carried

BPW-15-100 – Approve Contract with West Michigan Area RC Club

Moved by Commissioner Lohman, seconded by Commissioner Hughes, to approve the attached contract with West Michigan Area RC Club to use the designated area for their club activities, and I authorize the Public Works Board Chair to sign the contract.

VOICE VOTE: **Motion carried**

BPW-15-101 – Bid Application of Protective Coating

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to authorize the Purchasing Department to seek bids for the application of a protective coating to the walls of the C Station wet well and three manholes.

VOICE VOTE: **Motion carried**

BPW-15-102 – Award Sludge Removal bid

Moved by Commissioner Mahoney, seconded by Commissioner Engle, to accept the bid from Jackson-Merkey Contractors for “Removal and Transport of Wastewater Sludge from Treatment Lagoon to Sludge Drying Beds” for \$534,780.

Roll call:

Yes – Hughes, Lohman, Mahoney, Moore, Scolnik, Wilkins, Engle, Cross

No – None

Abstain - Nash

Motion carried

BPW-15-103 – Authorize Change Order #1 to Sludge Removal contract

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to authorize Change Order #1 to the pending Cell 3 sludge removal contract with Jackson-Merkey Contractors to allow them to connect Cell 3 to the sludge removal pipeline for a cost of \$18,500.

Roll call:

Yes – Lohman, Mahoney, Moore, Nash, Scolnik, Wilkins, Engle, Hughes, Cross

No – None

Motion carried

BPW-15-104 – Support Application for the Corn Marketing Program

Moved by Commissioner Lohman, seconded by Commissioner Hughes, to support the application for the Corn Marketing Program of Michigan grant.

VOICE VOTE: **Motion carried**

BPW-15-105 - Informational Items:

Moved by Commissioner Engle, seconded by Commissioner Scolnik, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, September 2015.
2. Wastewater Monthly Operating Report, September 2015.
3. Muskegon County Regional Water Policy Board Minutes, September 2015 (draft)
4. Muskegon Municipal Wastewater Management Committee Minutes, August 2015 (draft)

VOICE VOTE: **Motion carried**

OLD BUSINESS

Commissioner Hughes asked John Warner if he has looked into installing a tank to burn the gas at Solid Waste. John Warner stated he has not, but will look into it before they purchase the pipe.

NEW BUSINESS

Commissioner Hughes informed the Board that she saw the Farm Manager out at 7:30 p.m. checking the moisture in the bean crop.

Mark Eisenbarth informed the Board of the possibility that Ottawa County may be interested in the Wastewater System treating industrial waste from Coopersville. Ottawa County will be holding a meeting on Monday, October 12, 2015 to compare costs involved. Mark Eisenbarth stated that there are many people involved in this and he will be keeping the Board updated as information comes in.

Commissioner Wilkins spoke of the expansions happening and asked Mark Eisenbarth what the County is doing to help Muskegon Heights with their Water system. Commissioner Nash also agreed and asked what solutions/options are available and stated he would like to see the County bridge some gaps. Mark Eisenbarth stated he did reach out to Muskegon Heights last November and he is currently waiting for the new City Manager to be hired to begin those talks again. Commissioner Engle stated many of the communities have long term agreements and we're going to need to find a new path. Drain Commissioner Moore also agreed and stated the County is the best entity to help.

Ed Gardner from Muskegon Area First spoke on the sewer line expansion and stated he is currently working on funding sources. Commissioner Nash asked what the potential for growth would be. Ed Gardner stated there are a few possibilities of other businesses who may be interested in hooking up if this expansion happens, but nothing definite as of now.

Commissioner Lohman asked if there was any additional information on Michigan Adventure hooking up to the sewer line. Mark Eisenbarth stated he has had a few meetings over the last few weeks and they are currently working on the rates, but no answers as of yet. Drain Commissioner Moore stated she will be attending the hearing on November 15, 2015 and encouraged others to be there.

Commissioner Hughes asked Doug Hughes if he has an update on the User Group contract. Doug Hughes stated that there was a meeting held on Monday and they are still working to find a solution. Doug Hughes stated he hoped to be able to update the Board with more information at the October 15, 2015 meeting. Commissioner Hughes asked if they should hold off on the December invoicing. Doug Hughes stated that was not necessary.

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:42 p.m.

Benjamin Cross, Chair