

Muskegon County
Board of Public Works
August 13, 2015
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused: Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner

Staff
Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
Terry Sabo, Muskegon County Board of Commissioners Chair
John K. Warner, Public Works Director
David Johnson, Wastewater Director
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk
Jonathon Wilson, Economic Development Coordinator

BPW-15-078 – APPROVAL OF AGENDA

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-15-079 – APPROVAL OF MINUTES

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the regular minutes and the closed session minutes of the Board of Public Works meeting held on July 16, 2015.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-15-080 – Adopt Wastewater hunting & trapping regulations/rules and authorize hunts

Moved by Commissioner Hughes, seconded by Commissioner Lohman, to adopt the attached 2015 Wastewater Archery Deer Hunting regulations, adopt the 2015 Trapping rules, authorize the DNR Waterfowl Hunt and Spring Youth Turkey Hunt and give the Wastewater Hunting Committee permission to investigate the feasibility of a 2016 hunt for the disabled.

VOICE VOTE: **Motion carried**

BPW-15-081 – Authorize to bid Pump Station 3 electrical upgrades

Moved by Commissioner Engle, seconded by Commissioner Hughes, to authorize the Purchasing Department to advertise for bids for the upgrade of PS-3 electrical equipment.

VOICE VOTE: **Motion carried**

BPW-15-082 – Authorize to bid upgrade to Cell 2

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to authorize the Purchasing Department to advertise for bids for the renovation of Cell 2.

VOICE VOTE: **Motion carried**

BPW-15-083 – Authorize to bid upgrade to Montague Station

Moved by Commissioner Lohman, seconded by Commissioner Engle, to authorize the Purchasing Department to advertise for bids for the upgrade of Montague Station.

VOICE VOTE: **Motion carried**

BPW-15-084 – Accept easement agreement

Moved by Commissioner Engle, seconded by Commissioner Hughes, to accept the easement agreement between Mr. Keith Kantola and the Board of Public Works and authorize the Chair to sign the agreement.

VOICE VOTE: **Motion carried**

BPW-15-085 – Authorize to purchase a pivot track filler (KC610 Closer)

Moved by Commissioner Hughes, seconded by Commissioner Lohman, to authorize the Wastewater department to purchase a KC610 Closer pivot track filler from KC Equipment, the sole source vendor.

Roll call:

Yes – Nash, Scolnik, Wilkins, Engle, Hughes, Lohman, Cross

No – None

Excused - Mahoney, Moore

Motion carried

BPW-15-086 – Contract extension with Prein&Newhof

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve a three-year extension of the 2012 contract with Prein&Newhof for engineering services to the Wastewater Treatment Plant and authorize the Chair to sign the contract.

Roll call:

Yes –Wilkins, Engle, Hughes, Lohman, Nash, Scolnik, Cross

No – None

Excused - Mahoney, Moore

Motion carried

BPW-15-087 - Informational Items:

Moved by Commissioner Engle, seconded by Commissioner Lohman, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, July 2015.
2. Wastewater Monthly Operating Report, July 2015.

VOICE VOTE: **Motion carried**

OLD BUSINESS

Commissioner Hughes stated how beautiful the grounds at Wastewater looked.

Doug Hughes stated that the closing for the Ensley Road property will take place Tuesday, August 18, 2015.

NEW BUSINESS

Commissioner Scolnik suggested we contact one of the local marketing firms to fly a drone over Wastewater and take photographs to help promote the site. Jonathon Wilson stated this has been done and the new photos will be used for Wastewater's new website. Commissioner Engle stated that the Wastewater site would be a good location for data companies. Jonathon Wilson agreed and stated this is something he is currently working on.

Commissioner Hughes suggested the possibility of renaming the Wastewater System to better promote it. Commissioner Engle expressed his concerns with renaming. Jonathon Wilson suggested looking into a brand name. Doug Hughes will look into the matter.

Commissioner Nash questioned the cost of hiring companies to take aerial photos verses the cost of purchasing a drone. Commissioner Hughes stated that the GIS department is seriously considering purchasing a drone.

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:20 p.m.

Benjamin Cross, Chair