

Muskegon County  
Board of Public Works  
March 12, 2015  
4:00 p.m.  
Michael E. Kobza Hall of Justice  
990 Terrace Street  
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

**MINUTES**

**CALL TO ORDER**

The meeting was called to order by Commissioner Cross at 4:00 p.m.

**ROLL**

Present: Benjamin Cross, Muskegon County Commissioner  
Marvin Engle, Muskegon County Commissioner  
Susie Hughes, Muskegon County Commissioner  
Jeff Lohman, Muskegon County Commissioner  
Ken Mahoney, Muskegon County Commissioner  
Brenda Moore, Drain Commissioner  
Charles Nash, Muskegon County Commissioner  
Robert Scolnik, Muskegon County Commissioner  
Rillastine Wilkins, Muskegon County Commissioner  
Kim Arter, Ex-officio Member

Excused: Jerry Bartoszek, Ex-officio Member

Staff

Present: Mark Eisenbarth, Muskegon County Administrator  
Beth Dick, Assistant Administrator & Finance Director  
John Warner, Public Works Director  
David Johnson, Wastewater Director  
Doug Hughes, Corporate Counsel  
Tina Nash, DPW Departmental Clerk

**BPW-15-018 – APPROVAL OF AGENDA**

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve the agenda amending E by adding a motion for Solid Waste to construct a Household Hazardous Waste Storage Building between item 4 and item 5 on the agenda.

VOICE VOTE: **Motion carried**

**BPW-15-019 – APPROVAL OF MINUTES**

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the minutes of the meeting held on February 12, 2015.

VOICE VOTE: **Motion carried**

**PUBLIC COMMENT ON AN AGENDA ITEM**

None

**PRESENTATION**

John Warner, Public Works Director, presented the proposed expansion of the Landfill.

**ITEMS FOR CONSIDERATION:**

**BPW-15-020 – Approve the Bond Refunding Contract between Muskegon County and the townships of Dalton, Fruitland, Laketon and Muskegon Charter for the 2006 water bond issue originally titled “Muskegon County Water Supply System Bonds-Series 2006” contingent upon approval by all four local units.**

Moved by Commissioner Nash, seconded by Commissioner Hughes, to approve in form, the bond Refunding Contract between Muskegon County and the townships of Dalton, Fruitland, Laketon and Muskegon Charter for the 2006 water bond issue originally titled “Muskegon County Water Supply System Bonds-Series 2006 (Limited Tax General Obligation)” contingent upon approval by all four local units.

VOICE VOTE: **Motion carried**

**BPW-15-021 – Resolution Approving Refunding Contract and Bond Resolution between Muskegon County and the townships of Dalton, Fruitland, Laketon and Muskegon Charter for the 2006 water bond issue originally titled “Muskegon County Water Supply System Bonds – Series 2006” contingent upon approval by all four local units.**

Moved by Commissioner Scolnik, seconded by Commissioner Wilkins, the Resolution Approving Refunding Contract and Bond Resolution between Muskegon County and the townships of Dalton, Fruitland, Laketon and Muskegon Charter for the 2006 water bond issue originally titled “Muskegon County Water Supply System Bonds-Series 2006 (Limited Tax General Obligation)” contingent upon approval by all four local units.

VOICE VOTE: **Motion carried**

**BPW-15-022 – Approve the form of the Bond Refunding Contract between Muskegon County and the townships of Dalton, Egelston and Muskegon Charter for the 2006 sewer bond issue originally titled “Muskegon County Wastewater Management System-Number One Series 2006” contingent upon approval by all three local units.**

Moved by Commissioner Hughes, seconded by Commissioner Lohman, to approve in form, the bond Refunding Contract between Muskegon County and the townships of Dalton, Egelston and Muskegon Charter for the 2006 water bond issue originally titled “Muskegon County Wastewater Management System-Number One (Charter Township of Muskegon, Township of Egelston and Township of Dalton Section) Series 2006” contingent upon approval by all three local units.

VOICE VOTE: **Motion carried**

**BPW-15-023 – Resolution Approving Refunding Contract and Bond Resolution for the bond Refunding Contract between Muskegon County and the townships of Dalton, Egelston and Muskegon Charter for the 2006 sewer bond issue originally titled “Muskegon County Wastewater Management System – Number One Series 2006” contingent upon approval by all three local units.**

Moved by Commissioner Nash, seconded by Commissioner Wilkins, the Resolution Approving Refunding Contract and Bond Resolution for the bond Refunding Contract between Muskegon County and the townships of Dalton, Egelston and Muskegon Charter for the 2006 sewer bond issue originally titled “Muskegon County Wastewater Management System-Number One (Charter Township of Muskegon, Township of Egelston and Township of Dalton Section) Series 2006” contingent upon approval by all three local units.

VOICE VOTE: **Motion carried**

**BPW-15-024 – Approve for Solid Waste to Construct a Household Hazardous Waste Storage Building at the Whitehall Township Transfer Station as a match to the DEQ Community Pollution Prevention Grant, should the grant be awarded to Muskegon County**

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve, in concept, for the Solid Waste to Construct a Household Hazardous Waste Storage Building at the Whitehall Township Transfer Station as a match to the DEQ Community Pollution Prevention Grant, 2015 round, should the grant be awarded to Muskegon County.

VOICE VOTE: **Motion carried**

**BPW-15-025 – Award RFB 15-2166 for the Combine, Draper Platform, and Corn Head to Greenmark Equipment, Inc. and reject the bids for the two Combine Head Trailers and two Articulated Tractors.**

Moved by Commissioner Engle, seconded by Commissioner Hughes, to award the bid for the Combine, Draper Platform and Corn Head to Greenmark Equipment, Inc., for a new cost of \$459,574.81 and reject the bids for the two Combine Head Trailers and two Articulated Tractors.

VOICE VOTE: **Motion carried**

**BPW-15-026 – Award RFB 15-2168 for the Calibration and Repair of the flow meters to RS Technical Services, Inc.**

Moved by Commissioner Hughes, seconded by Mahoney, to award the bid for the calibration and repair of the 33 raw sewage flow meters and 6 process flow meters in the Wastewater system to RS Technical Services, Inc., at their price of \$28,500.00 per year for calibration and \$110.00 per hour for repair labor, per the specifications in RFB 15-2168, with the option to renew for one or two subsequent years.

**FRIENDLY AMENDMENT TO BPW-15-026 - Correct the per hour repair labor from \$110.00 to \$102.00**

Voice vote on BPW-15-026 as amended.

VOICE VOTE: **Motion carried**

**BPW-15-027 – Award RFB 15-2173 for the sale of alfalfa fields 9, 15, 15A, 28, 32, 36 and 45 for the next four years to den Dulk Dairy, LLC and fields 11 and 24 for the next four years to John VanDen Brink and authorize the Public Works Board Chairman to sign the contracts.**

Moved by Commissioner Lohman, seconded by Commissioner Wilkins, to award the alfalfa silage produced in fields 9, 15, 15A, 28, 32, 36 and 45 for the next four years to den Dulk Dairy, LLC and the alfalfa silage produced in fields 11 and 24 for the next four years to John VanDen Brink, per specifications in RFB 15-2173. I further authorize the Public Works Board Chairman to sign the contracts to formalize the above actions.

VOICE VOTE: **Motion carried**

**BPW-15-028 – Award RFB 15-2178 for Agricultural Chemicals per the bid specifications.**

Moved by Commissioner Engle, seconded by Commissioner Nash, to award the low bids for all Agricultural Chemicals per the specifications in RFB 15-2178.

VOICE VOTE: **Motion carried**

Dave Johnson clarified that they are accepting low bid on all chemicals except for the Buctril which did not meet specifications as an equivalent.

**BPW-15-029 – Authorize the Purchasing Department to bid three replacement vehicles for Wastewater.**

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the Purchasing Department to bid the budgeted purchase of three Wastewater replacement vehicles.

VOICE VOTE: **Motion carried**

**BPW-15-030 – Extend the Interlocal Agreement between the County of Muskegon Board of Public Works and the Village of Sparta on a month by month basis until the Village secures their RFQ and authorize the Public Works Board Chairman to sign the contract.**

Moved by Commissioner Hughes, seconded by Commissioner Engle, that the “Interlocal Agreement between the County of Muskegon Board of Public Works and the Village of Sparta”, currently set to terminate on March 18, 2015, be extended on a month by month basis until the Village secures their RFQ for the continued operation of the wastewater treatment plant. I further authorize the Public Works Board Chairman to sign the contract to formalize this action.

VOICE VOTE: **Motion carried**

**BPW-15-031 - Informational Items:**

Moved by Commissioner Engle, seconded by Commissioner Nash, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, February 2015.
2. Wastewater Monthly Operating Report, February 2015.
3. Muskegon Municipal Wastewater Management Committee Minutes, February 2015 (draft).

VOICE VOTE: **Motion carried**

**OLD BUSINESS**

None

**NEW BUSINESS**

Drain Commissioner Moore inquired about the information regarding the Fairgrounds.

**PUBLIC COMMENT ON A NEW ITEM**

Judge Kathy Hoogstra addressed the Board about a new specialty court that started this week. It is a Juvenile Mental Health Court which will allow children to stay here in the County for treatment.

Commissioner Hughes thanked Judge Hoogstra. Commissioner Hughes spoke on the benefits to the families and Healthwest.

Commissioner Wilkins requested that Judge Hoogstra come back and inform the Board about the program.

Mark Eisenbarth informed the Board that Sullivan Township was having a public comment session (part 2) this evening on the Fairgrounds. Mark Eisenbarth addressed the handout from LSL Planning who has been hired by Sullivan Township to develop their planning and ordinances regarding the Fairgrounds.

Discussion ensued among the Commissioners regarding the Fairgrounds.

Mark Eisenbarth stated this will be brought back to the Board at a work session to update the plan and the contract for the Fairgrounds.

**ADJOURN**

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:13 p.m.

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Benjamin Cross, Chair