

Muskegon County  
Board of Public Works  
January 15, 2015  
4:00 p.m.  
Michael E. Kobza Hall of Justice  
990 Terrace Street  
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

**MINUTES**

**CALL TO ORDER**

The meeting was called to order by Commissioner Sabo at 4:01 p.m.

**ROLL**

Present: Benjamin Cross, Muskegon County Commissioner  
Marvin Engle, Muskegon County Commissioner  
Susie Hughes, Muskegon County Commissioner  
Jeff Lohman, Muskegon County Commissioner  
Ken Mahoney, Muskegon County Commissioner  
Brenda Moore, Drain Commissioner  
Charles Nash, Muskegon County Commissioner  
Robert Scolnik, Muskegon County Commissioner  
Rillastine Wilkins, Muskegon County Commissioner  
Kim Arter, Ex-officio Member  
Jerry Bartoszek, Ex-officio Member

Excused:

Staff

Present: Terry Sabo, Muskegon County Board of Commissioners Chair  
Mark Eisenbarth, Muskegon County Administrator  
John Warner, Public Works Director  
Doug Hughes, Corporate Counsel  
Tina Nash, DPW Departmental Clerk

### **ELECTION OF OFFICERS**

Chair Sabo opened nominations for Chair of the Muskegon County Board of Public Works.

BPW-15-001 Moved by Commissioner Hughes, seconded by Commissioner Nash to nominate Commissioner Cross for Chair.

There were no other nominations for Chair.

Moved by Commissioner Mahoney, seconded by Commissioner Nash to close the nominations for Chair and a unanimous ballot be cast.

VOICE VOTE:

#### **Motion carried**

Commissioner Cross was elected by unanimous vote as Chair to the Muskegon County Board of Public Works.

Commissioner Cross assumed the Chair.

Chair Cross presiding.

Chair Cross opened nominations for Vice Chair of the Muskegon County Board of Public Works.

BPW-15-002 Moved by Commissioner Nash, seconded by Commissioner Wilkins to nominate Commissioner Engle for Vice Chair.

There were no other nominations for Vice Chair.

Moved by Commissioner Mahoney, seconded by Commissioner Lohman to close the nominations for Vice Chair and a unanimous ballot be cast.

VOICE VOTE:

#### **Motion carried**

Commissioner Engle was elected by unanimous vote as Vice Chair of the Muskegon County Board of Public Works.

Commissioner Engle assumed the position as Vice Chair.

### **BPW-15-003 – APPROVAL OF AGENDA**

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to approve the agenda as presented.

VOICE VOTE:

#### **Motion carried**

**BPW-15-004 – APPROVAL OF MINUTES**

Moved by Commissioner Hughes, seconded by Commissioner Nash, to approve the minutes of the meeting held on December 11, 2014.

VOICE VOTE:

**Motion carried**

**PUBLIC COMMENT ON AN AGENDA ITEM**

None

**ITEMS FOR CONSIDERATION:**

**BPW-15-005 – Authorize the Purchasing Department to bid the budgeted purchase of flow meter calibration and maintenance service.**

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to authorize the Purchasing Department to bid the budgeted purchase of flow meter calibration and maintenance services.

VOICE VOTE:

**Motion carried**

**BPW-15-006 – Authorize the purchase of a 2015 Ford Explorer from Signature Ford through the State of Michigan MiDeal at a cost of \$27,731.00 with \$21,000.00 paid for by insurance.**

Moved by Commissioner Nash, seconded by Commissioner Engle, to authorize the Purchasing Department to purchase the 2015 Ford Explorer from Signature Ford for \$27,731.00 for the Wastewater Laboratory.

Roll call:

Yes –Engle, Hughes, Lohman, Mahoney, Moore, Nash, Scolnik, Wilkins, Cross

No – None

**Motion carried**

**BPW-15-007 - Informational Items:**

Moved by Commissioner Hughes, seconded by Commissioner Engle, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, December 2014.
2. Wastewater Monthly Operating Report, December 2014.
3. Muskegon County Regional Water Policy Board Minutes, December 2014 (draft).

VOICE VOTE:

**Motion carried**

**OLD BUSINESS**

None

**NEW BUSINESS**

Commissioner Scolnik asked if there were any problems at the Wastewater System with the flow at the current level. Mark Eisenbarth explained the process of pumping the flow through the force main and how rain events also affect the flow. Mark Eisenbarth stated the flow hasn't been a concern. Mark Eisenbarth stated once the flow reaches the plant the aerators are running less which causes lower electrical costs and that the biggest benefit has been to the farm crops. Commissioner Scolnik asked if the amount of sludge in the pipe is okay. Mark Eisenbarth stated it is for the force main and he explained the different kinds of pipe. Mark Eisenbarth stated the current amount of flow is okay.

Mark Eisenbarth reminded everyone of the Martin Luther King Jr. Unity Breakfast tomorrow.

**PUBLIC COMMENT ON A NEW ITEM**

None

**ADJOURN**

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:26 p.m.

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Benjamin Cross, Chair