

Muskegon County  
Board of Public Works  
May 8, 2014  
4:00 p.m.  
Michael E. Kobza Hall of Justice  
990 Terrace Street  
Muskegon, MI 49442

Terry Sabo, Chair

Benjamin Cross, Vice Chair

---

MINUTES

---

**CALL TO ORDER**

The meeting was called to order by Commissioner Sabo at 4:00 p.m.

**ROLL**

Present: Terry Sabo, Muskegon County Commissioner  
Marvin Engle, Muskegon County Commissioner  
Susie Hughes, Muskegon County Commissioner  
Charles Nash, Muskegon County Commissioner  
Robert Scolnik, Muskegon County Commissioner  
Rillastine Wilkins, Muskegon County Commissioner  
James Derezinski, Muskegon County Commissioner

Excused: Benjamin Cross, Muskegon County Commissioner  
Brenda Moore, Drain Commissioner  
Kim Arter, Ex-officio Member  
Doug Kadzban, Ex-officio Member

Staff

Present: John Warner, Public Works Director  
Mark Eisenbarth, Wastewater Director  
Bonnie Hammersley, Muskegon County Administrator  
Ken Mahoney, Muskegon County Board of Commissioner Chair  
Doug Hughes, Corporate Counsel  
Heath Kaplan, Finance and Management Services Director  
Tina Nash, DPW Departmental Clerk  
Jonathan Wilson, Economic Development Coordinator

**BPW-14-046 – APPROVAL OF AGENDA**

Moved by Commissioner Derezinski, seconded by Commissioner Hughes, to approve the agenda amending E. by moving item 3. Informational Items to item 4. and making item 3. a motion to approve Contract Change Order #1 for the Creston Street Water Main Extension.

**Motion carried**

**BPW-14-047 – APPROVAL OF MINUTES**

Moved by Commissioner Wilkins, seconded by Commissioner Derezinski, to approve the minutes of the meeting held on April 10, 2014.

**Motion carried**

**PUBLIC COMMENT ON AN AGENDA ITEM**

There was no public comment on any agenda items.

**ITEMS FOR CONSIDERATION:**

**BPW-14-048 – Concur with staff's recommendation to have Chairman Sabo sign the SAW Grant Agreement**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to concur with staff's recommendation to have Chairman Sabo sign the SAW Grant Agreement.

VOICE VOTE:

**Motion carried**

**BPW-14-049 – Authorize the Director of Wastewater to work with Prein & Newhof to complete the Asset Management Plan**

Moved by Commissioner Derezinski, seconded by Commissioner Scolnik, to authorize the Director of Wastewater to work with Prein & Newhof to complete the Asset Management Plan in accordance with the SAW Grant.

VOICE VOTE:

**Motion carried**

**BPW-14-050 - Approve Contract Change Order #1 for the Creston Street Water Main Extension**

Moved by Derezinski, seconded by Hughes, to approve Contract Change Order #1 for the Creston Street Water Main Extension (RFB 14-2113) to West Michigan Dirt Works in the amount of an additional \$5,950 bringing the total contract cost to \$77,235.71 with all costs being paid from the Regional Water System Fund 5910-0552.

Roll call:

Ayes – Derezinski, Engle, Hughes, Nash, Scolnik, Wilkins, Sabo

Nays – None

Excused – Moore, Cross

Abstain – None

**Motion carried**

**BPW-14-051 –INFORMATION ITEMS**

Moved by Commissioner Wilkins, seconded by Commissioner Nash, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, April 2014.
2. Wastewater Monthly Operating Report, April 2014.
3. Muskegon Municipal Wastewater Management Committee Minutes, April 2014 (draft).

VOICE VOTE:

**Motion carried**

**OLD BUSINESS**

None

**NEW BUSINESS**

Commissioner Hughes requested from John Warner to have a fallen tree at Fairchild Park removed. Mr. Warner stated it would be taken care of. Commissioner Hughes also requested that Mr. Warner coordinate a time and she would organize volunteers for a spring cleanup at Fairchild Park.

**PUBLIC COMMENT ON A NEW ITEM**

Mary Jackson addressed the Board with her concerns regarding the Meinert Park Caretaker position. Mary Jackson was one of the applicants for the position.

**ADJOURN**

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:14 p.m.

---

Terry Sabo, Chair