

Draft

Muskegon County Board of Public Works
Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Draft

MINUTES
October 10, 2013

Terry J. Sabo, Chair

Ben Cross, Vice-Chair

CALL TO ORDER

The meeting was called to order by Chairman Sabo at 4:00 p.m.

ROLL

Present: Kim Arter-Ex-Officio Member, Stephanie Barrett, Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Doug Kadzban-Ex-Officio Member, Charles Nash, Terry Sabo, Rillastine Wilkins

Excused: Robert Scolnik

Staff

Present: Doug Hughes, Corporate Counsel; Bonnie Hammersley, Administrator; John Warner, Public Works Director; Mark Eisenbarth, Wastewater Director; Lisa Chalko, Board/EEO Liaison

MOMENT OF SILENCE

A moment of silence was held in memory and recognition of Mr. David Fisher, Drain Commissioner, who passed away on October 3rd.

INTRODUCTION

Interim Deputy Drain Commissioner Stephanie Barrett was introduced and recognized as a voting member of the Public Works Board.

APPROVAL OF AGENDA

BPW-13-097 It was moved by Hughes, supported by Cross, to approve the agenda as presented.
Motion carried.

APPROVAL OF MINUTES

BPW-13-098 It was moved by Wilkins, supported by Hughes, to approve the minutes of the Board of Public Works meeting held on 12 September 2013.
Motion carried.

PUBLIC COMMENT ON AN AGENDA ITEM

There were no public comments on any agenda items.

ITEMS FOR CONSIDERATION

- BPW-13-099 It was moved by Derezinski, supported by Cross, to write off the account balance of F&S Company, LLC, which is past due to Solid Waste in the amount of \$26,769.57.
- ROLL CALL:
Yes: Barrett, Cross, Derezinski, Engle, Hughes, Sabo, Wilkins
No: Nash
Excused: Scolnik
Motion carried.
- BPW-13-100 It was moved by Derezinski, supported by Cross, to authorize Solid Waste to purchase a loader from the Airport for \$28,000 for Facilities Management use with Facilities Management paying Solid Waste for the cost of the loader over a period of 7 years commencing in FY2014 with annual interest being calculated at the prevailing rate.
- ROLL CALL
Yes: Barrett, Cross, Derezinski, Engle, Hughes, Nash, Sabo, Wilkins
No: None
Excused: Scolnik
Motion carried.
- BPW-13-101 It was moved by Wilkins, supported by Nash, to grant MDEQ two conservation easements that will protect the wetland mitigation sites and restrict further development on the 59.1 acres and authorize the Public Works Board Chairman to sign both conservation easements.
- Motion carried.
- BPW-13-102 It was moved by Cross, supported by Hughes, to approve Change Order #1 on the Wastewater System Ruddiman Creek Interceptor Rehabilitation Phases II and III project for a deduction of \$38,801 in the contract from \$798,430 to \$759,629 and authorize the Public Works Board Chairman to sign same.
- ROLL CALL
Yes: Barrett, Cross, Derezinski, Engle, Hughes, Nash, Sabo, Wilkins
No: None
Excused: Scolnik
Motion carried.
- BPW-13-103 It was moved by Derezinski, supported by Barrett, to authorize an annual payment of \$1,000 for the next five years to Peter Damm, per Fifth Extension of Easement.
- ROLL CALL
Yes: Barrett, Cross, Derezinski, Engle, Hughes, Nash, Sabo, Wilkins
No: None
Excused: Scolnik
Motion carried.

BPW-13-104 It was moved by Hughes, supported by Nash, to authorize Wastewater staff to advertise for bids the budgeted chemicals and petroleum products for FY2014.

ROLL CALL

Yes: Barrett, Cross, Derezinski, Engle, Hughes, Nash, Sabo, Wilkins

No: None

Excused: Scolnik

Motion carried.

BPW-13-105 It was moved by Derezinski, supported by Nash, to waive the County bidding process for FY2014 for the Wastewater System for the purchase of alfalfa, corn and soybean seed.

ROLL CALL

Yes: Barrett, Cross, Derezinski, Engle, Hughes, Nash, Sabo, Wilkins

No: None

Excused: Scolnik

Motion carried.

INFORMATION ITEMS

BPW-13-106 It was moved by Nash, supported by Cross, to accept and place on file the following:

- 1) Public Works Monthly Operations Report, September 2013
- 2) Wastewater Monthly Operating Report, September 2013
- 3) Muskegon County Regional Water System Policy Board Meeting Minutes of 10 September 2013 (Draft)

Motion carried.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

Commissioner Wilkins requested name plates for Ms. Arter and Mr. Kadzban.

Commissioner Hughes reminded those present of the upcoming Muskegon County Fall Recycling and Donation Event being held on Saturday, October 12th, from 9 a.m. to 1 p.m. at the City of Muskegon DPW Parking Lot, 1350 E. Keating, Muskegon.

Chairman Sabo noted he attended the recent 4-H Awards Ceremony, as well as Commissioner Nash and Commissioner Wilkins. They discussed the excitement of those involved.

Commissioner Nash apprised those present of the Senior Volunteer award from 4-H which was this year presented to Ms. Sandy Kriger, who has 40 years of volunteer service. He noted Ms. Kriger said she expected to volunteer for years to come.

PUBLIC COMMENT ON A NEW ITEM

None.

ADJOURNMENT

BPW13-107 It was moved by Wilkins, supported by Derezinski, to adjourn the meeting at 4:15 p.m.

Terry J. Sabo, Chairman