

MINUTES

DRAFT

Board of Public Works
Michael E. Kobza Hall of Justice
Muskegon, Michigan
February 14, 2013

CALL TO ORDER

The meeting was called to order by Chairman Terry Sabo at 3:30 p.m.

ROLL

Present: James Derezinski; Marvin Engle; Susie Hughes; Charles Nash; Terry Sabo; Robert Scolnik; Rillastine Wilkins, Kim Arter, Ex-officio Member; Doug Kadzban, Ex-officio Member.

Excused: Benjamin Cross; David Fisher.

Staff

Present: John Warner, Director of Public Works; Mark Eisenbarth, Wastewater Director; Bonnie Hammersley, County Administrator; Heath Kaplan, Director of Finance & Management; Ted Williams, Corporate Counsel; Lisa Chalko, Board/EEO Liaison.

Kim Arter, Laketon Township Supervisor, and Doug Kadzban, City of Muskegon Heights, new ex-officio members of the Board of Public Works, introduced themselves .

BPW-13-011 – APPROVAL OF AGENDA

Moved by Ms. Wilkins, seconded by Ms. Hughes, to approve the agenda as presented.

Motion carried

BPW-13-012 – APPROVAL OF MINUTES

Moved by Mr. Derezinski, seconded by Ms. Hughes, to approve the minutes of the meeting held January 10, 2013.

Motion carried

DRAFT

BPW-13-013 – PUBLIC COMMENT ON AN AGENDA ITEM

There were no public comments on any agenda items.

BPW-13-014 – PRESENTATION – JONATHAN SEYFERTH, MUSKEGON AREA FIRST

Mark Eisenbarth, Wastewater Director, introduced Jonathan Seyferth from Muskegon Area First. Mr. Seyferth gave the Board a presentation on the 2012 Wastewater Marketing Report and also answered questions from the Board.

BPW-13-015 – FREE DUMP DAY

Moved by Ms. Hughes, seconded by Ms. Wilkins, to approve the “free dump day” program for municipalities for 2013 from the Muskegon County Solid Waste Management System.

Motion carried

BPW-13-016 – CONTRACT CHANGE ORDER #1 – SOLID WASTE GAS WELL CONSTRUCTION PROJECT

Moved by Mr. Derezinski, seconded by Ms. Hughes, to approve Contract Change Order #1 to AEG for the Solid Waste gas well construction project (RFB-12-2009) in the amount of an additional \$744.04 bringing the total project cost to \$227,182.04 with all costs being paid by Solid Waste fund 5710-0526.

Roll call: Ayes – Nash; Sabo; Scolnik; Wilkins; Derezinski; Engle; Hughes.

Nays – None.

Motion carried

BPW-13-017 – AWARD BID – ROTARY CUTTER

Moved by Ms. Hughes, seconded by Ms. Wilkins, to award the bid for the Schulte FX 520 Rotary Cutter for the Wastewater System to Bader & Sons, per the specifications in RFB 13-2013.

Roll call: Ayes – Sabo; Scolnik; Wilkins; Derezinski; Engle; Hughes; Nash.

Nays – None.

Motion carried

DRAFT

BPW-13-018 – INFORMATION ITEMS

Moved by Mr. Nash, seconded by Ms. Hughes, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, January 2013.
2. Wastewater Monthly Operating Report, January 2013.
3. Muskegon County Regional Water System Policy Board Minutes – January 8, 2013 (draft).
4. Muskegon Municipal Wastewater Management Committee Minutes – January 17, 2013 (draft).

Motion carried

BPW-13-019 – OLD BUSINESS

Commissioner Derezinski requested that a future Public Works Board meeting be held at Egelston Township Hall with discussion regarding the windmill project be on the agenda for that meeting.

Commissioner Hughes had questions on the wind measuring machine at the Wastewater which Mr. Eisenbarth answered. A report is expected in mid-March on this issue.

BPW-13-020 – NEW BUSINESS

Mr. Warner introduced Sara Damm the new Sustainability Coordinator, to the Board.

BPW-13-021 – PUBLIC COMMENT ON A NEW ITEM

Kim Arter, Laketon Township Supervisor, thanked the Board for her appointment as an ex-officio member.

BPW-13-022 – ADJOURN

Moved by Ms. Wilkins, seconded by Mr. Nash, to adjourn the meeting at 4:48 p.m.

Motion carried

Terry J. Sabo, Chair