

M I N U T E S

Board of Public Works
Michael E. Kobza Hall of Justice
Muskegon, Michigan
March 11, 2010

CALL TO ORDER

The meeting was called to order by Chairman Marve Engle at 3:31 p.m.

ROLL

Present: Charles Buzzell; Lewis Collins; James Derezinski; Marve Engle; Louis McMurray; Charles Nash.

Excused: Jeff Hepler; I. John Snider; Roger Wade.

Staff

Present: Dave Kendrick, Director of Public Works; John Warner, Deputy Director of Public Works; Mark Eisenbarth, Deputy Director of Public Works for Wastewater; Ted Williams, Corporate Counsel; Bonnie Hammersley, County Administrator; Karen Fisher, Secretary.

Others

Present: Board Chair Mahoney; Dave Fisher, Chair, Muskegon Municipal Wastewater Management Committee.

BPW-10-040 - APPROVAL OF AGENDA

Moved by Mr. Collins, seconded by Mr. Nash, to approve the agenda as presented.

Motion carried

BPW-10-041 - APPROVAL OF MINUTES

Moved by Mr. Buzzell, seconded by Mr. Collins, to approve the minutes of the meeting held February 11, 2010.

Motion carried

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BPW-10-042 - ACCOUNTS PAYABLE

Moved by Mr. Derezsinski, seconded by Mr. Collins, to approve the Accounts Payable in the total amount of \$198,566.93 as follows:

1. Water System Improvement Bond Fund 4150 - \$29,120.40
2. Laketon Township Sewer Fund 4634 - \$131,236.75
3. Solid Waste Fund 5710 - \$190.01
4. Regional Water System Fund 5910 - \$38,019.77

Roll call: Ayes - McMurray; Nash; Buzzell; Collins; Derezsinski;
Engle.

Nays - None.

Motion carried

BPW-10-043 - LAKETON TOWNSHIP SEWER & WATERMAIN IMPROVEMENTS -
CONTRACT CHANGE ORDER #7

Moved by Mr. Derezsinski, seconded by Mr. Nash, to approve Contract Change Order #7 for the Laketon Township Sewer & Water Improvements (RFB-08-1575) in the amount of a decrease of \$119,752.45 to the contract, bringing the total contract price to \$6,760,045.23 with sewer costs being paid from fund 8834-8037 and water costs being paid from fund 4150-4155.

Roll call: Ayes - McMurray; Nash; Buzzell; Collins; Derezsinski;
Engle.

Nays - None.

Motion carried

BPW-10-044 - CREATION OF INTERN POSITION

Moved by Mr. Collins, seconded by Mr. Derezsinski, to create the position of Water System Engineering Aide/Seasonal for our Regional Water System effective May 1, 2010, at a pay rate of \$8.50 per hour (50% 5910-0546 and 50% 5910-0552) per the Request for New Position form.

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BPW-10-044 - CREATION OF INTERN POSITION CONT'D

Roll call: Ayes - Nash; Buzzell; Collins; Derezinski; Engle;
McMurray.

Nays - None.

Motion carried

BPW-10-045 - FREE DUMP DAY

Moved by Mr. Collins, seconded by Mr. Derezinski, to approve Solid Waste to offer one free dump day to each municipality in Muskegon County for the benefit of their residents, subject to conditions.

Roll call: Ayes - Buzzell; Collins; Derezinski; Engle; McMurray;
Nash.

Nays - None.

Motion carried

BPW-10-046 - DIXON ENGINEERING PROPOSAL - INSPECTION AND PROJECT MANAGEMENT SERVICES - FRUITPORT TANK PAINTING

Moved by Mr. Collins, seconded by Mr. Buzzell, to approve the proposal from Dixon Engineering for an estimated fee of \$13,583.00 for the inspection and project management services for the painting of the Fruitport Township Elevated Water Storage Tank, contingent upon approval by both Fruitport Township and Norton Shores, with costs being paid from fund 8711-0530.

Roll call: Ayes - Buzzell; Collins; Derezinski; Engle; McMurray.

Abstain - Nash.

Nays - None.

Motion carried

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BPW-10-047 - AWARD SALE OF SURPLUS IRRIGATION RIGS

Moved by Mr. Buzzell, seconded by Mr. Derezinski, to reject the quotes for RFQ 10-1725 and award the "Sale of Surplus Irrigation Rigs" from the Wastewater System for \$3 to Mr. Scott Erdman to remove the irrigation rigs from fields 43, 51 and 52 by April 15th.

Roll call: Ayes - Buzzell; Collins; Derezinski; Engle; McMurray.

Abstain - Nash.

Nays - None.

Motion carried

BPW-10-048 - AWARD BIDS - AGRICULTURAL CHEMICALS

Moved by Mr. Derezinski, seconded by Mr. Buzzell, to award the Roundup Power Max at \$21.90 per gallon to Crop Production Services, Eptam Herbicide at \$34.00 per gallon to Day Light Enterprises, Prowl 3.3 EC at \$21.90 per gallon to Crop Production Services, Pursuit at \$352.00 per gallon to TMF Ag Supply, Baythroid at \$112.00 per gallon from Crop Production Services, Foli-Gro at \$4.15 per gallon to Wilbur-Ellis Company, Halex GT at \$29.40 per gallon to TMF Ag Supply, Eezyman at \$5.45 per gallon to Wilbur-Ellis Company, 0-0-62 Potash at \$455.55 per ton to Wilbur-Ellis Company, and ESN at \$530.00 per ton to Crop Production Services, all for the Wastewater System, per the specifications in RFB 10-1732.

Roll call: Ayes - Collins; Derezinski; Engle; McMurray; Nash; Buzzell.

Nays - None.

Motion carried

BPW-10-049 - RESCIND BID AWARD OF FLEET VEHICLE TO GREAT LAKES FORD; AWARD BID - FLEET VEHICLE

Moved by Mr. Derezinski, seconded by Mr. Buzzell, to rescind the February 2010 bid award for a "Fleet Vehicle" for the Wastewater

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BPW-10-049 - RESCIND BID AWARD OF FLEET VEHICLE TO GREAT LAKES FORD; AWARD BID - FLEET VEHICLE CONT'D

System from Great Lakes Ford and award the bid to Signature Ford for \$30,338 per the specifications in RFB 10-1697.

Roll call: Ayes - Derezinski; Engle; McMurray; Nash; Buzzell; Collins.

Nays - None.

Motion carried

BPW-10-050 - APPROVE PURCHASE - ELECTRONIC SOFTWARE PROGRAM

Moved by Mr. Derezinski, seconded by Mr. Collins, to approve the purchase of the Laserfiche software electronic filing database system offered and maintained by Bolt Document Management for the Wastewater System for \$14,280 per their quote.

Roll call: Ayes - McMurray; Nash; Buzzell; Collins; Derezinski; Engle.

Nays - None.

Motion carried

BPW-10-051 - AWARD BID - ALFALFA SALE

Moved by Mr. Derezinski, seconded by Mr. Nash, to award the alfalfa hay in fields 1,2,27,30 and 31A at the Wastewater System to den Dulk Dairy for \$24.25 per ton for the next four years; to award the alfalfa hay in field 46 at the Wastewater System to den Dulk Dairy for \$21.25 per ton for the next four years; to award the alfalfa hay in field 52 to John VanDenBrink for \$23.10 per ton for the next four years provided he makes his 2010 payments on time, all per the specifications in RFB 10-1729 and to authorize the Public Works Board Chairman to sign contracts with these dairies to formalize the above actions.

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BPW-10-051 - AWARD BID - ALFALFA SALE CONT'D

Roll call: Ayes - McMurray; Nash; Buzzell; Collins; Derezinski;
Engle.

Nays - None.

Motion carried

BPW-10-052 - INFORMATION ITEMS

Moved by Mr. Collins, seconded by Mr. Nash, that the following
information items be received and placed on file:

1. Public Works Monthly Operating Report - February 2010.
2. Muskegon County Regional Water System Policy Board Minutes -
February 9, 2010 (draft).
3. Muskegon Municipal Wastewater Management Committee Minutes -
December 21, 2009 (draft).

Motion carried

BPW-10-053 - OLD BUSINESS

There was no old business.

BPW-10-054 - NEW BUSINESS

There was no new business.

BPW-10-055 - AUDIENCE PARTICIPATION

There was no audience participation.

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BPW-10-056 - ADJOURN

Moved by Mr. Nash, seconded by Mr. Derezinski, to adjourn the meeting at 3:54 p.m.

Motion carried

Marve Engle, Chairman

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