

## M I N U T E S

Board of Public Works  
Michael E. Kobza Hall of Justice  
Muskegon, Michigan  
February 11, 2010

### CALL TO ORDER

The meeting was called to order by Chairman Marve Engle at 3:30 p.m.

### ROLL

Present: Charles Buzzell; Lewis Collins; James Derezinski; Marve Engle; Jeff Hepler; Louis McMurray; Charles Nash; Roger Wade.

Excused: I. John Snider

### Staff

Present: Dave Kendrick, Director of Public Works; John Warner, Deputy Director of Public Works; Mark Eisenbarth, Deputy Director of Public Works for Wastewater; Ted Williams, Corporate Counsel; Bonnie Hammersley, County Administrator; Karen Fisher, Secretary.

### Others

Present: Board Chair Mahoney; Dave Fisher, Chair, Muskegon Municipal Wastewater Management Committee; Mike Thompson, Egelston Township Supervisor; Brenda Moore

### BPW-10-022 - APPROVAL OF AGENDA

Moved by Mr. Wade, seconded by Mr. Collins, to approve the agenda as presented.

Motion carried

### BPW-10-023 - APPROVAL OF MINUTES

Moved by Mr. Collins, seconded by Mr. Derezinski, to approve the minutes of the meeting held January 14, 2010.

Motion carried

BPW-10-024 - ACCOUNTS PAYABLE

Moved by Mr. Wade, seconded by Mr. Hepler, to approve the Accounts Payable in the total amount of \$202,483.22, as follows:

1. Water System Improvement Bond Fund 4150 - \$3,910.45
2. Laketon Township Sewer Fund 4634 - \$2,667.90
3. Solid Waste Fund 5710 - \$106.45
4. Regional Water System Fund 5910 - \$195,798.42

Roll call: Ayes - Nash; Wade; Buzzell; Collins; Derezinski; Engle; Hepler.

Nays - None.

Motion carried

BPW-10-025 - AUTHORIZATION TO SOLICIT BIDS - FRUITPORT TOWNSHIP/NORTON SHORES WATER TANK

Moved by Mr. Collins, seconded by Mr. Wade, to authorize staff to solicit bids for the interior and exterior painting of the Fruitport Township/Norton Shores elevated water storage tank with costs being paid from the Fruitport Township/Norton Shores elevated water tank fund 8711-0530.

Motion carried

BPW-10-026 - APPROVE BID - TRUCK FOR SOLID WASTE

Moved by Mr. Buzzell, seconded by Mr. Wade, to approve the bid of \$27,100 from Holman Automotive Group for the purchase of a 3/4 ton 4 x 4 pickup truck with snowplow for Solid Waste operations (RFB-10-1697) with the costs being paid from Solid Waste funds, 5710-0526.

Roll call: Ayes - Wade; Buzzell; Collins; Derezinski; Engle; Hepler; Nash.

Nays - None.

Motion carried

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BPW-10-027 - APPROVE BID - TRUCK FOR PUBLIC WORKS

Moved by Mr. Derezsinski, seconded by Mr. Wade, to approve the bid of \$23,799 from Great Lakes Ford for the purchase of a new 4 x 4 pickup truck for Public Works (RFB-10-1697) with costs being split evenly between water system funds 5910-0546 and 5910-0552.

Roll call: Ayes - Buzzzell; Collins; Derezsinski; Engle; Hepler; Nash; Wade.

Nays - None.

Motion carried

BPW-10-028 - CONTRACT CHANGE ORDER #5 - LAKETON TOWNSHIP SEWER CONTRACT #1

Moved by Mr. Collins, seconded by Mr. Nash, to approve Contract Change Order #5 for the Laketon Township Sewer Contract #1 (RFB-08-1574) in the amount of a decrease of \$107,412.68 bringing the final contract cost to \$2,024,608.32 with costs being paid by the Laketon Township sewer fund, 4634-4634.

Roll call: Ayes - Collins; Derezsinski; Engle; Hepler; Nash; Wade; Buzzzell.

Nays - None.

Motion carried

BPW-10-029 - AGREEMENT BETWEEN LAKETON TOWNSHIP, MUSKEGON COUNTY AND CITY OF NORTH MUSKEGON

Moved by Mr. Buzzzell, seconded by Mr. Wade, to approve the "Termination of Supplemental Agreement for Northside Water Supply System (Laketon Township/Memorial Drive Extension Agreement (1981)" which terminates the North Muskegon obligation to supply water to customers on Memorial Drive between Bear Lake Road and Pennsylvania Avenue.

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BPW-10-029 - AGREEMENT BETWEEN LAKETON TOWNSHIP, MUSKEGON COUNTY  
AND CITY OF NORTH MUSKEGON CONT'D

Roll call: Ayes - Derezinski; Engle; Hepler; Nash; Wade; Buzzell;  
Collins.

Nays - None.

Motion carried

BPW-10-030 - CONCEPTUAL APPROVAL - FLOW THROUGH MARSH

Moved by Mr. Derezinski, seconded by Mr. Hepler, to grant conceptual approval to the 100-acre site in the southwest corner of the Wastewater System property that is south of Apple Avenue for use as a flow-through marsh as sought by the Mona Lake Watershed and direct the Public Works Director and Corporate Counsel to draft an agreement for the use of this site, maintenance of the marsh and other in-kind services that might be necessary to procure the USEPA construction grant.

Moved by Mr. Derezinski, seconded by Mr. Nash, to suspend the rules and allow Ms. Brenda Moore from the Mona Lake Watershed to address the Board of Public Works.

Motion carried

Ms. Brenda Moore, 1873 Harrison, explained what the project is and answered questions from the Board regarding the flow-through marsh project.

Motion carried

BPW-10-031 - AWARD BID - PUMP STATION D IMPROVEMENTS

Moved by Mr. Derezinski, seconded by Mr. Buzzell, to award the bid for the "Pump Station D Improvements" in the Wastewater Plant Collection System to Northwest Kent Mechanical for \$169,990 to furnish and install a new pump for Pump Station D, all per the specifications in RFB 10-1702 and authorize the Public Works Board Chairman to sign the associated contract.

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BPW-10-031 - AWARD BID - PUMP STATION D IMPROVEMENTS CONT'D

Roll call: Ayes - Hepler; Nash; Wade; Buzzell; Collins;  
Derezinski; Engle.

Nays - None.

Motion carried

BPW-10-032 - AWARD BID - FLEET VEHICLES

Moved by Mr. Wade, seconded by Mr. Hepler, to award the bid for the "Fleet Vehicles" Wastewater 3/4-ton four-wheel-drive truck to Great Lakes Ford for \$29,189 per the specifications in RFB 10-1697.

Roll call: Ayes - Nash; Wade; Buzzell; Collins; Derezinski;  
Engle; Hepler.

Nays - None.

Motion carried

BPW-10-033 - AWARD BID - FLOW METER CALIBRATION

Moved by Mr. Wade, seconded by Mr. Buzzell, to award the bid for the "Flow Meter Calibration" in the Wastewater Plant Collection System to RS Technical Services, Inc., at their price of \$3,711 for the quarterly calibration of 27 billing meters, \$720 for the quarterly calibration of 5 process meters and \$90 per hour for repair labor, all per the specifications in REB 10-1706.

Roll call: Ayes - Wade; Buzzell; Collins; Derezinski; Engle;  
Hepler; Nash.

Nays - None.

Motion carried

Commissioner McMurray arrived at 3:49 p.m.

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BPW-10-034 - AWARD BID - PROVIDE AND INSTALL WIND PROFILER

Moved by Mr. Wade, seconded by Mr. Buzzell, to award the bid to "Provide and Install Wind Profiler" to Atmospheric Systems Corporation at their price of \$61,365 to furnish and set up a SODAR unit at the Wastewater System, all per the specifications in RFB 10-1714.

Roll call: Ayes - Wade; Buzzell; Collins; Derezinski; Engle; Hepler; McMurray; Nash.

Nays - None.

Motion carried

BPW-10-035 - INFORMATION ITEMS

Moved by Mr. Collins, seconded by Mr. Nash, that the following information items be received and placed on file:

1. Public Works Monthly Operating Report - January 2010.
2. Muskegon County Regional Water System Policy Board Minutes - January 12, 2010 (draft).
3. Muskegon Municipal Wastewater Management Committee Minutes - December 10, 2009 (draft).

Motion carried

BPW-10-036 - OLD BUSINESS

There was no old business.

BPW-10-037 - NEW BUSINESS

There was no new business.

BPW-10-038 - AUDIENCE PARTICIPATION

There was no audience participation.

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BPW-10-039 - ADJOURN

Moved by Mr. Collins, seconded by Mr. Nash, to adjourn the meeting at 3:51 p.m.

Motion carried

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Marve Engle, Chairman

kf