

## M I N U T E S

Board of Public Works  
Michael E. Kobza Hall of Justice  
Muskegon, Michigan  
February 10, 2011

### CALL TO ORDER

The meeting was called to order by Chairman Marvin Engle at 3:43 p.m.

### ROLL

Present: Benjamin Cross; James Derezinski; Marvin Engle; David Fisher; Alan Jager; Scott Plummer; Rillastine Wilkins.

Excused: Lewis Collins; I. John Snider.

### Staff

Present: John Warner, Director of Public Works; Mark Eisenbarth, Director of Wastewater; Bonnie Hammersley, County Administrator; Ted Williams, Corporate Counsel; Karen Fisher, Secretary.

### Others

Present: Board Chair Mahoney; Mike Thompson, Egelston Township Supervisor; Deb Ackerman, Egelston Township Treasurer.

### BPW-11-019 - APPROVAL OF AGENDA

Moved by Mr. Plummer, seconded by Mr. Cross, to approve the agenda as presented.

Motion carried

### BPW-11-020 - APPROVAL OF MINUTES

Moved by Ms. Wilkins, seconded by Mr. Jager, to approve the minutes of the meeting held January 13, 2011.

Motion carried

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BPW-11-021 - ACCOUNTS PAYABLE

Moved by Mr. Derezsinski, seconded by Mr. Cross, to approve the Accounts Payable in the total amount of \$153,182.83, as follows:

1. Solid Waste Fund 5710 - \$1,060.06
2. Regional Water System Fund 5910 - \$151,072.77
3. Fruitport-Norton Shores Water Fund 8711 - \$1,050.00

Roll call: Ayes - Derezsinski; Engle; Plummer; Wilkins; Cross;  
Fisher; Jager.

Nays - None.

Motion carried

BPW-11-022 - PUBLIC COMMENT ON AN AGENDA ITEM

There was no public comment on any agenda item.

BPW-11-023 - FREE DUMP DAYS FOR LOCAL UNITS

Moved by Mr. Derezsinski, seconded by Ms. Wilkins, to approve the "free dump days" for the local units for 2011 and the associated rules for participation.

Roll call: Ayes - Engle; Plummer; Wilkins; Cross; Fisher; Jager;  
Derezsinski.

Nays - None.

Motion carried

BPW-11-024 - FINAL PAYMENT - WASTEWATER SYSTEM SEGMENT #1  
CONTRACT FOR 66-INCH FORCE MAIN REPLACEMENT PROJECT

Moved by Mr. Fisher, seconded by Mr. Cross, to approve final payment on the Wastewater System Segment #1 Contract for the 66-inch force main replacement project for \$1,000.00 and authorize the Public Works Board Chairman to sign same.

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BPW-11-024 - FINAL PAYMENT - WASTEWATER SYSTEM SEGMENT #1  
CONTRACT FOR 66-INCH FORCE MAIN REPLACEMENT PROJECT CONT'D

Roll call: Ayes - Plummer; Wilkins; Cross; Fisher; Jager;  
Derezinski; Engle.

Nays - None.

Motion carried

BPW-11-025 - CHANGE ORDER #4 - WASTEWATER SYSTEM OUTFALL 002  
LAKETON AND SULLIVAN STATION IMPROVEMENTS CONTRACT

Moved by Mr. Derezinski, seconded by Mr. Fisher, to approve Change Order #4 on the Wastewater System Outfall 002 Laketon and Sullivan Station Improvements Contract for an increase of \$13,920.00 in the contract from \$1,374,246.00 to \$1,388,166.00, and authorize the Public Works Board Chairman to sign same.

Roll call: Ayes - Plummer; Wilkins; Cross; Fisher; Jager;  
Derezinski; Engle.

Nays - None.

Motion carried

BPW-11-026 - AWARD BID - FLOW METER CALIBRATION

Moved by Mr. Derezinski, seconded by Mr. Cross, to award low bid for the "Flow Meter Calibration" in the Wastewater Plant Collection System to RS Technical Services, Inc. at their price of \$22,050 for the calibration of 33 billing meters and five process meters and their \$95 per hour repair labor rate, all per the specifications in RFB 11-1851.

Roll call: Ayes - Wilkins; Cross; Fisher; Jager; Derezinski;  
Engle; Plummer.

Nays - None.

Motion carried

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BPW-11-027 - PERMISSION TO ADVERTISE FOR BIDS - T&L IRRIGATION PARTS

Moved by Mr. Fisher, seconded by Mr. Plummer, to grant Wastewater staff permission to advertise for bids the T&L irrigation parts used on the farm.

Motion carried

BPW-11-028 - AUTHORIZATION TO SEEK CONSULTING SERVICES - COST OF SERVICE STUDY AND LONG TERM FINANCIAL PLAN FOR WASTEWATER

Moved by Mr. Fisher, seconded by Mr. Plummer, to authorize Wastewater staff to seek consulting services to provide a cost-of-service study and to develop a long-term financial plan for the Wastewater System.

Roll call: Ayes - Fisher; Jager; Derezinski; Engle; Plummer; Wilkins; Cross.

Nays - None.

Motion carried

BPW-11-029 - INFORMATION ITEMS

Moved by Mr. Derezinski, seconded by Mr. Plummer, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report - January 2011.
2. Wastewater Monthly Operating Report - January 2011.
3. Muskegon County Regional Water System Policy Board Meeting Minutes - January 11, 2011 (draft).

Motion carried

BPW-11-030 - OLD BUSINESS

There was no old business.

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BPW-11-031 - NEW BUSINESS

There was no new business.

BPW-11-032 - PUBLIC COMMENT ON NEW TOPIC

There was no public comment on any new topic.

BPW-11-033 - ADJOURN

Moved by Ms. Wilkins, seconded by Mr. Derezinski, to adjourn the meeting at 4:02 p.m.

Motion carried

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Marvin Engle, Chairman

kf