

**M I N U T E S**

Board of Public Works  
Michael E. Kobza Hall of Justice  
Muskegon, Michigan  
December 10, 2009

CALL TO ORDER

The meeting was called to order by Chairman Marve Engle at 3:30 p.m.

ROLL

Present: Charles Buzzell; Lewis Collins; Marve Engle; Jeff Hepler; Louis McMurray; Charles Nash; I. John Snider; Roger Wade.

Excused: James Derezinski.

Staff

Present: Dave Kendrick, Director of Public Works; John Warner, Deputy Director of Public Works; Mark Eisenbarth, Deputy Director of Public Works for Wastewater; Ted Williams, Corporate Counsel; Bonnie Hammersley, County Administrator; Karen Fisher, Secretary.

Others

Present: Board Chair Mahoney; Mike Thompson, Egelston Township Supervisor.

BPW-09-216 - APPROVAL OF AGENDA

Moved by Mr. Nash, seconded by Mr. Wade, to approve the agenda as presented.

Motion carried

BPW-09-217 - APPROVAL OF MINUTES

Moved by Mr. Collins, seconded by Mr. Nash, to approve the minutes of the meeting held November 12, 2009.

Motion carried

BPW-09-218 - ACCOUNTS PAYABLE

Moved by Mr. Collins, seconded by Mr. Snider, to approve the Accounts Payable in the total amount of \$692,325.97, as follows:

1. Water System Improvement Bond Fund 4150 - \$192,468.32
2. Laketon Township Sewer Fund 4634 - \$444,035.35
3. Solid Waste Fund 5710 - \$153.67
4. Regional Water System Fund 5910 - \$55,668.63

Roll call: Ayes - Engle; Hepler; McMurray; Nash; Snider; Wade; Buzzell; Collins.

Nays - None.

Motion carried

BPW-09-219 - STATE RIGHT-OF-WAY APPLICATION

Moved by Mr. Snider, seconded by Mr. Buzzell, to approve the application for a permit for miscellaneous operations within State trunkline right-of-way by the Public Works Department on behalf of the Regional Water System, Muskegon County Wastewater System and Muskegon County Drain Commission and authorize John Warner, Deputy Director of Public Works, to sign the application on behalf of Muskegon County.

Motion carried

BPW-09-220 - AUTHORIZATION TO SOLICIT BIDS - HHW PROGRAM

Moved by Mr. Wade, seconded by Mr. Collins, to authorize staff to solicit bids for a 2 year contract for the services of furnishing containment, transportation and destruction of household hazardous waste collected by the Muskegon County HHW program with costs being paid from the recycling fund, 5710-0527.

Motion carried

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BPW-09-221 - AUTHORIZATION TO BID QUARTERLY CALIBRATION OF  
WASTEWATER METERS

Moved by Mr. Snider, seconded by Mr. Wade, to authorize Wastewater staff to bid the quarterly calibration of the wastewater meters that are used for billing for calendar year 2010.

Motion carried

BPW-09-222 - RECLASSIFICATION OF APPRENTICE ELECTRICIAN/WW TO  
ELECTRICIAN/WW

Moved by Mr. Wade, seconded by Mr. Buzzell, to recommend to the Full Board the reclassification of the Apprentice Electrician/WW (Class WF030, Position W03001, pay range \$16.42-\$19.89/hour) to Electrician/WW (Class WF100, pay range \$18.82-\$22.93/hour) for an increase in annual cost of \$3,791.

Roll call: Ayes - Snider; Wade; Buzzell; Collins; Engle; Hepler; McMurray; Nash.

Nays - None.

Motion carried

BPW-09-223 - AUTHORIZATION TO ADVERTISE FOR BIDS - REPLACEMENT  
VEHICLE

Moved by Mr. Nash, seconded by Mr. Wade, to authorize Wastewater staff to advertise for bids a replacement vehicle for one of the system electricians.

Motion carried

BPW-09-224 - AWARD SALE OF TRACTOR

Moved by Mr. Snider, seconded by Mr. Wade, to award the sale of the 1984 Steiger Panther Wastewater farm tractor to Swanson Pickle Company for \$26,301 per RFQ 09-1667.

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BPW-09-224 - AWARD SALE OF TRACTOR CONT'D

Roll call: Ayes - Buzzell; Collins; Engle; Hepler; McMurray;  
Nash; Snider; Wade.

Nays - None.

Motion carried

BPW-09-225 - INFORMATION ITEMS

Moved by Mr. Snider, seconded by Mr. Nash, that the following information items be received and placed on file:

1. Public Works Monthly Operating Report - November 2009.
2. Muskegon County Regional Water System Policy Board Meeting Minutes - November 10, 2009 (draft).
3. Muskegon Municipal Wastewater Management Committee Meeting Minutes - October 15, 2009 (draft).

Motion carried

BPW-09-226 - OLD BUSINESS

There was no old business.

BPW-09-227 - NEW BUSINESS

Chairman Engle stated that the Wastewater Management Committee has their first draft of the new Wastewater contract. Copies will be provided to the Board members for review.

BPW-09-228 - AUDIENCE PARTICIPATION

There was no audience participation.

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BPW-09-229 - ADJOURN

Moved by Mr. Snider, seconded by Mr. Nash, to adjourn the meeting  
at 3:47 p.m.

Motion carried

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Marve Engle, Chairman

kf