

M I N U T E S

Board of Public Works
Michael E. Kobza Hall of Justice
Muskegon, Michigan
November 16, 2010

CALL TO ORDER

The meeting was called to order by Chairman Marvin Engle at 3:30 p.m.

ROLL

Present: Charles Buzzell; Lewis Collins; James Derezinski;
Marvin Engle; Charles Nash; I. John Snider; Roger Wade.

Excused: David Fisher; Louis McMurray.

Staff

Present: Dave Kendrick, Director of Public Works; John Warner, Deputy Director of Public Works; Mark Eisenbarth, Deputy Director of Public Works for Wastewater; Bonnie Hammersley, County Administrator; Ted Williams, Corporate Counsel; Karen Fisher, Secretary.

Others

Present: Board Chair Mahoney; Commissioner Gill; Commissioner Scolnik; Deb Ackerman, Egelston Township Treasurer; Don Studaven, Blue Lake Township Supervisor.

BPW-10-171 - APPROVAL OF AGENDA

Moved by Mr. Collins, seconded by Mr. Derezinski, to approve the agenda and addendum as presented.

Motion carried

BPW-10-172 - APPROVAL OF MINUTES

Moved by Mr. Snider, seconded by Mr. Collins, to approve the minutes of the meeting held October 14, 2010.

Motion carried

BPW-10-173 - ACCOUNTS PAYABLE

Moved by Mr. Snider, seconded by Mr. Collins, to approve the Accounts Payable in the total amount of \$348,440.80, as follows:

1. Solid Waste Fund 5710 - \$302.88
2. Regional Water System Fund 5910 - \$316,637.92
3. Fruitport-Norton Shores Water Fund 8711 - \$31,500.00

Roll call: Ayes - Nash; Snider; Wade; Buzzell; Collins;
Derezinski; Engle.

Nays - None.

Motion carried

BPW-10-174 - PUBLIC COMMENT ON AN AGENDA ITEM

There were no comments on any agenda item.

BPW-10-175 - ANNUAL APPLICATION AND PERMIT - STATE RIGHT-OF-WAY

Moved by Mr. Snider, seconded by Mr. Collins, to approve the application for a permit for miscellaneous operations within State trunkline right-of-way by the Public Works Department on behalf of the Regional Water System, Muskegon County Wastewater System and Muskegon County Drain Commission and authorize John Warner, Deputy Director of Public Works, to sign the application on behalf of Muskegon County.

Motion carried

BPW-10-176 - SOLICIT PROPOSALS - DESIGN AND CONSTRUCTION
OVERSIGHT - EXPANSION OF LANDFILL GAS COLLECTION SYSTEM

Moved by Mr. Derezinski, seconded by Mr. Nash, to authorize staff to solicit proposals from consulting firms for the design and construction oversight of an expansion of the landfill gas collection system into the east end of cell #3 and the west end of cell #4 with costs to be paid from Solid Waste fund 5710-0526.

Motion carried

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BPW-10-177 - MUSKEGON AREA WATER STUDY - INCREASE TO BLACK & VEATCH CONTRACT

Moved by Mr. Snider, seconded by Mr. Wade, to approve an additional \$8,273.89 to the Black & Veatch contract for the Muskegon Area Water System Study bringing the Regional Water System total cost on this project to \$149,871.44, an increase of 5.8% with costs being paid by the Regional Water System funds 5910-0546 and 5910-0552.

Roll call: Ayes - Wade; Buzzell; Collins; Derezinski; Engle; Nash; Snider.

Nays - None.

Motion carried

BPW-10-178 - AWARD BID - LABORATORY EQUIPMENT

Moved by Mr. Snider, seconded by Mr. Buzzell, to award the bid for the Laboratory Equipment (Auto-sampler and Purge and Trap Unit for the Gas Chromatograph/Mass Spectrophotometer) for the Wastewater System per the specifications in RFB 10-1821 to Professional Technical Service for \$36,000.

Roll call: Ayes - Buzzell; Collins; Derezinski; Engle; Nash; Snider; Wade.

Nays - None.

Motion carried

BPW-10-179 - AUTHORIZATION TO BID - HALF TON 4-WHEEL DRIVE TRUCK

Moved by Mr. Collins, seconded by Mr. Snider, to authorize Wastewater staff to advertise for bid a half ton 4-wheel drive truck.

Motion carried

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BPW-10-180 - AUTHORIZATION TO BID - 8000 GALLON FIBERGLASS
STORAGE TANK

Moved by Mr. Snider, seconded by Mr. Wade, to authorize Wastewater staff to advertise for bids one 8,000 gallon fiberglass storage tank for storage of ferric chloride in the Rapid Infiltration System.

Motion carried

BPW-10-181 - AUTHORIZATION TO BID - QUARTERLY CALIBRATION OF
WASTEWATER METERS

Moved by Mr. Snider, seconded by Mr. Wade, to authorize Wastewater staff to bid the quarterly calibration of the Wastewater meters that are used for billing for calendar year 2011.

Motion carried

BPW-10-182 - PUBLIC WORKS DEPARTMENT REORGANIZATION

Moved by Mr. Derezinski, seconded by Mr. Buzzell, to approve the separation of the Public Works Department to create two departments, the Wastewater Department and the Public Works Department and to approve the promotion of the Deputy Director for Public Works to the Public Works Department Director (\$71,827 - \$91,468) and the Deputy Director for Wastewater to the Wastewater Department Director (\$71,827 - \$91,468).

Roll call: Ayes - Nash; Snider; Wade; Buzzell; Collins;
Derezinski; Engle.

Nays - None.

Motion carried

BPW-10-183 - INFORMATION ITEMS

Moved by Mr. Derezinski, seconded by Mr. Nash, that the following information items be received and placed on file:

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BPW-10-183 - INFORMATION ITEMS CONT'D

1. Public Works Monthly Operating Report - October 2010.
2. Muskegon Municipal Wastewater Management Committee Meeting Minutes - September 16, 2010.

Motion carried

BPW-10-184 - OLD BUSINESS

There was no old business.

BPW-10-185 - NEW BUSINESS

There was no new business.

BPW-10-186 - PUBLIC COMMENT ON A NEW TOPIC

There were no comments on any new topic.

BPW-10-187 - ADJOURN

Moved by Mr. Collins, seconded by Mr. Nash, to adjourn the meeting at 3:40 p.m.

Motion carried

Marvin Engle, Chairman

kf