

M I N U T E S

Board of Public Works
Michael E. Kobza Hall of Justice
Muskegon, Michigan
January 13, 2011

CALL TO ORDER

The meeting was called to order by Board of Commissioners
Chairman Ken Mahoney at 4:33 p.m.

ROLL

Present: Lewis Collins; Benjamin Cross; James Derezinski; Marvin
Engle; David Fisher; Alan Jager; Scott Plummer; John
Snider; Rillastine Wilkins.

Staff

Present: John Warner, Director of Public Works; Mark Eisenbarth,
Director of Wastewater; Bonnie Hammersley, County
Administrator; Ted Williams, Corporate Counsel; Karen
Fisher, Secretary.

Others

Present: Board Chair Mahoney; Commissioner Longmire; Mike
Thompson, Egelston Township Supervisor.

BPW-11-001 - APPROVAL OF AGENDA

Moved by Mr. Snider, seconded by Ms. Wilkins, to approve the
agenda as presented.

Motion carried

BPW-11-002 - ELECTION OF OFFICERS

Chairman Mahoney opened nominations for Chair of the Board of
Public Works.

Moved by Mr. Snider, seconded by Mr. Derezinski, to nominate
Marvin Engle for Chair of the Board of Public Works.

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BPW-11-002 - ELECTION OF OFFICERS CONT'D

Moved by Mr. Plummer, seconded by Mr. Collins, to close nominations for Chair of the Board of Public Works.

Moved by Mr. Cross, seconded by Mr. Snider, that an unanimous ballot be cast for Mr. Engle.

Motion carried

Chairman Engle assumed the Chair.

Chairman Engle opened nominations for Vice Chair of the Board of Public Works.

Moved by Mr. Cross, seconded by Mr. Snider, to nominate Scott Plummer for Vice Chair of the Board of Public Works.

Moved by Mr. Snider, seconded by Mr. Derezinski, that nominations be closed and an unanimous ballot be cast for Mr. Plummer.

Motion carried

Chairman Engle opened nominations for Secretary of the Board of Public Works.

Moved by Mr. Snider, seconded by Mr. Collins, to nominate David Fisher for Secretary of the Board of Public Works.

Moved by Mr. Snider, seconded by Mr. Plummer, that nominations be closed and an unanimous ballot be cast for Mr. Fisher.

Motion carried

Chairman Engle opened nominations for Deputy Secretary of the Board of Public Works.

Moved by Mr. Fisher, seconded by Mr. Snider, to appoint John Warner, Director of Public Works, as Deputy Secretary of the Board of Public Works.

Moved by Mr. Snider, seconded by Mr. Cross, that an unanimous ballot be cast for Mr. Warner.

Motion carried

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BPW-11-003 - APPROVAL OF MINUTES

Moved by Mr. Snider, seconded by Mr. Collins, to approve the minutes of the meeting held December 9, 2010.

Motion carried

BPW-11-004 - ACCOUNTS PAYABLE

Moved by Mr. Jager, seconded by Mr. Snider, to approve the Accounts Payable in the total amount of \$335,899.38, as follows:

1. Water System Improvement Bond Fund 4150 - \$9,895.00
2. Solid Waste Fund 5710 - \$117.04
3. Regional Water System Fund 5910 - \$204,406.44
4. Fruitport-Norton Shores Water Fund 8711 - \$121,480.90

Roll call: Ayes - Jager; Snider; Derezinski; Engle; Collins; Plummer; Wilkins; Cross; Fisher.

Nays - None.

Motion carried

BPW-11-005 - PUBLIC COMMENT ON AN AGENDA ITEM

There were no comments on any agenda item.

BPW-11-006 - PROPOSAL FOR GROUNDWATER SAMPLING/TESTING/REPORTING SERVICES - SOLID WASTE

Moved by Mr. Collins, seconded by Mr. Snider, to approve Engineering & Environmental Solutions for groundwater monitoring and reporting services for 2011 (RFP-11-1831) for their quoted fee of \$37,606.40 per year with costs being paid from Solid Waste fund, 5710-0526.

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BPW-11-006 - PROPOSAL FOR GROUNDWATER SAMPLING/TESTING/REPORTING SERVICES - SOLID WASTE CONT'D

Roll call: Ayes - Jager; Snider; Derezinski; Engle; Collins;
Wilkins; Cross.

Nays - Plummer; Fisher.

Motion carried

BPW-11-007 - PROPOSAL FOR AIR MONITORING/REPORTING SERVICES - SOLID WASTE

Moved by Mr. Snider, seconded by Mr. Collins, to award the air monitoring and reporting service (RFP-10-1823) contract to Air Quality Specialist at the quoted cost of \$8,100/year for basic services with costs being paid from Solid Waste fund, 5710-0526.

Roll call: Ayes - Jager; Snider; Derezinski; Engle; Collins;
Plummer; Wilkins; Cross; Fisher.

Nays - None.

Motion carried

BPW-11-008 - AUTHORIZATION TO BID - RELOCATED LEACHATE PUMP STATION #1

Moved by Mr. Snider, seconded by Mr. Derezinski, to authorize staff to bid the construction of the relocated leachate pump station #1 for Solid Waste with all costs for this project being paid from Solid Waste fund, 5710-0526.

Motion carried

BPW-11-009 - AWARD BID - ½ TON, 4-WHEEL DRIVE TRUCK

Moved by Mr. Snider, seconded by Ms. Wilkins, to award the bid for the "Fleet Vehicle" Wastewater ½-ton, four-wheel-drive truck to Jorgensen Ford Sales for \$19,255.05, per the specifications in RFB 11-1844.

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BPW-11-009 - AWARD BID - ½ TON, 4-WHEEL DRIVE TRUCK CONT'D

Roll call: Ayes - Jager; Snider; Derezinski; Engle; Wilkins;
Cross; Fisher.

Nays - Collins; Plummer.

Motion carried

BPW-11-010 - AUTHORIZATION TO BID - FARM CHEMICALS & FERTILIZERS

Moved by Mr. Derezinski, seconded by Mr. Snider, to authorize Wastewater staff to advertise for bids the budgeted Farm chemicals and fertilizers for 2011.

Motion carried

BPW-11-011 - AUTHORIZATION TO BID - ALFALFA HAY TONNAGE

Moved by Mr. Derezinski, seconded by Mr. Snider, to authorize Wastewater staff to bid the alfalfa hay tonnage from seven fields, or about 634 acres, that would be established for four years in the spring of 2011.

Motion carried

BPW-11-012 - CONTRACT WITH MUSKEGON COUNTY BEAGLE CLUB

Moved by Mr. Snider, seconded by Mr. Derezinski, to approve the contract with the Muskegon County Beagle Club to use the Muskegon County Wastewater Management System property for beagle field trial competition activity, on dates provided and approved by the Wastewater Director, each year through 2015 and authorize the Public Works Board Chairman to sign same.

Roll call: Ayes - Jager; Snider; Derezinski; Engle; Collins;
Plummer; Wilkins; Cross; Fisher.

Nays - None.

Motion carried

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BPW-11-013 - CHANGE ORDER #7, CONTRACT #2 - 66-INCH FORCE MAIN
REPLACEMENT PROJECT

Moved by Mr. Derezinski, seconded by Mr. Snider, to approve Change Order #7 on Contract #2 of the 66-inch force main replacement project for the Wastewater System for an increase in the contract of \$210,932.95 from \$14,467,022.86 to \$14,677,955.81, approve the additive alternate of \$10,232.25 for lead-based paint abatement, and authorize the Public Works Board Chairman to sign same.

Roll call: Ayes - Jager; Snider; Derezinski; Engle; Collins;
Plummer; Wilkins; Cross; Fisher.

Nays - None.

Motion carried

BPW-11-014 - INFORMATION ITEMS

Moved by Mr. Collins, seconded by Mr. Snider, that the following information items be received and placed on file:

1. Public Works Monthly Operating Report - December 2010.
2. Wastewater Monthly Operating Report - December 2010.

Motion carried

BPW-11-015 - OLD BUSINESS

There was no old business.

BPW-11-016 - NEW BUSINESS

Commissioner Jager commented on putting up signs at the Solid Waste regarding use of the restrooms and/or getting a "port-a-jon" for users of the Solid Waste.

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BPW-11-017 - PUBLIC COMMENT ON NEW TOPIC

There were no public comments on any new topic.

Students from Reeths Puffer High School were in attendance.

BPW-11-018 - ADJOURN

Moved by Mr. Collins, seconded by Mr. Snider, to adjourn the meeting at 4:59 p.m.

Motion carried

Marvin Engle, Chairman

kf