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February 5, 2010

ADDENDUM #1

ASBESTOS CONSULTING SERVICE **RFP 10-1705**

The following is Addendum #1 and meeting minutes to the Asbestos Consulting Services proposal (RFP 10-1705).

Attached: Sign-in sheet, Building floor plans, and Inspection reports.

Please acknowledge receipt of addendum on the bid summary page.

Mr. Joseph Siedenstrang
Accounting Manager



**ASBESTOS ABATEMENT PRE-BID ADDENDUM MEETING MINUTES
RFP 10-1705**

A sign-in sheet was passed around and a copy is included in the addendum. Attendance at the meeting is not mandatory but was strongly encouraged.

John Warner is the contact for technical questions (231-724-6446). Christian Toebe from Purchasing is the contact for any purchasing or procurement questions (231-724-6282). Proposals will be evaluated as a complete package including, but not limited to, responsiveness to proposal questions, experience, proposed schedule, and cost. Cost alone will not be the determining factor. No companies on the State of Michigan debarment list are eligible to be awarded the work. All companies need to be registered with the Muskegon County Purchasing Department. References on past projects need to be provided. Past governmental experience is desired.

Honeywell will be completing energy upgrades in several County buildings. Pipe and boiler coverings need inspection and possible removal of asbestos prior to their work. Five buildings will have areas to inspect: 1.) Hall of Justice (HOJ) , 2.) Oak Street Bldg. (Oak) , 3.) Juvenile Detention Center (JDC), 4.) Jail, and 5.) Brinks and Veterans Center (B&V).

Consultants shall plan on sampling, testing, and identifying asbestos in all pipe and boiler related features in all the rooms and areas included in the scope of work. Initially, only areas identified by Honeywell with orange paint were to be sampled, but it was decided during the meeting to inspect all pipe and boiler features. Please note, identification is not required in the HOJ first floor mechanical room as this room was already inspected by others.

Work in the HOJ and Oak must be completed first. Abatement work in HOJ Penthouse and associated pipes needs to be completed as soon as possible to allow for the new chiller. All boilers, tanks, and pipes in the HOJ need to be inspected and sampled as all items will be impacted by Honeywell work. A May 1 shutdown of boilers in the HOJ is anticipated and all abatement work needs to be completed by May 10 to keep Honeywell work on schedule.

Work in the JDC, Jail, and B&V will have later completion of May 24, 2010. Honeywell work in the JDC will include boiler room piping work and Gym unit heater change out. Jail work will include work in the "Hot Room", Penthouse, and piping above the annex area ceilings and bathrooms. Asbestos removal above the ceiling was reportedly already done. Inspection and sampling will verify if this was the case.

Area evaluations shall include, but not be limited to, the estimated timeline needed to inspect the area, a report of findings, and development of an abatement plan with estimate of abatement costs and description of the scope-of-work for each area. For the HOJ Boiler Room and Jail "Hot Room", abatement plans shall include removal of all asbestos containing pipe and boiler insulating material. For all other areas, abatement plans shall have an estimate of abatement for only Honeywell required removal areas as well as entire abatement of identified asbestos. Muskegon County may choose full abatement of these areas depending on available budget. Both estimates shall be included in the developed abatement plan.

The intent is for all abatement work to be bid out under one contract. For costing purposes, consultant shall plan on one (1) pre-bid meeting and one (1) pre-construction meeting with chosen contractor. One (1) site specific pre-construction meeting and one (1) progress meeting shall be planned for each of the five (5) building projects. All costs for sampling and testing of asbestos shall be included in the cost of the survey report as there is no individual line item for sampling and testing on the proposal form. Sampling after normal business hours may be required in certain project areas.

No drawings will be available of piping at this time. Floor plans of the areas will be included with the addendum. No CAD drawings are required of the consultant for proposal or abatement purposes.

Attendees were escorted to view the specific project areas in all five of the building included in the scope-of-work.

Proposals will now be due on Wednesday, February 10, 2010 by 3:00 p.m..