



June 12, 2014

RE: Property Inspections

Dear Property Owner:

The Muskegon County Equalization Department, as assessor for \_\_\_\_\_, will be conducting inspections of property in your area this year. Our staff will have photo identification. We will perform exterior visual inspections which may include verifying measurements of improvements as well as updating front and rear photos of buildings/improvements. Our staff will also ask questions regarding the property's interior. Generally interior inspections are not necessary.

In order to comply with State's requirement that assessments be uniform and equitable, this review is necessary to ensure our records accurately reflect the current condition of your property. You are not legally required to grant access to your property. Should you desire to refuse access or if you have any questions, please call our Department at 231-724-6386.

Thank you for your cooperation.

Very truly yours,

Donna VanderVries  
Muskegon County Equalization Director