

**COMMUNITY MENTAL HEALTH SERVICES  
MONTHLY TRAINING SCHEDULE – DECEMBER 2014 – Revised 11-25-14  
MUSKEGON & GRAND HAVEN LOCATIONS**



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 <b><u>Muskegon</u></b> 9:00 – 4:00 - CPR/First Aid	2 <b><u>Muskegon</u></b> 9:00 – 12:30 - Intro to Working with People Who Have MI or DD 1:30 – 4:00 – Role of Staff as Trainer/Coach	3 <b><u>Muskegon</u></b> 9:00 – 11:30 - Preventing Disease Transmission in the Workplace 1:00 – 5:00 - Recipient Rights	4 <b><u>Muskegon</u></b> 9:00 – 4:00 - CPR/ First Aid	5 <b><u>Muskegon</u></b> 9:00 – 12:00 - Fire Safety & Managing Environmental Emergencies 1:00 – 4:00 – Wellness & Recovery
8 <b><u>Muskegon</u></b> 9:00 – 4:00 NAPPI Update <b><u>Grand Haven</u></b> 9:00 – 12:00 - Cultural Comp. & LEP 1:00 – 3:00 - Person Centered Planning/ Self Determination	9 <b><u>Muskegon</u></b> 8:30 – 4:00 - NAPPI - 1	10 <b><u>Muskegon</u></b> 8:30 – 4:00 - NAPPI - 2	11 <b><u>Muskegon</u></b> 8:30 – 4:00 - NAPPI - 3	12 <b><u>Muskegon</u></b> UPDATES 10:00 – 11:00 – Prev. Dis. Transmission 11:00 – 12:00 – Recipient Rights
15 <b><u>Muskegon</u></b> 10:00 – 11:00 – Intro to HIPAA 11:00 – 12:00 – Intro to Corp. Compliance 12:30 – 2:00 – Comm. with Non-verbal consumers	16 <b><u>Grand Haven</u></b> 9:00 – 12:00 - Cultural Comp. & LEP 1:00 – 3:00 - Person Centered Planning/ Self Determination <b><u>Muskegon</u></b> 9:00 – 4:00 NAPPI Update	17 <b><u>Grand Haven</u></b> 9:00 – 11:30 - Preventing Disease Transmission in the Workplace <b><u>Muskegon</u></b> 1:00 – 5:00 - Recipient Rights	18 <b><u>Muskegon</u></b> 9:00 – 4:00 - Health	19 <b><u>Muskegon</u></b> 9:00 – 4:00 - Medication Administration
22 <b><u>Muskegon</u></b> 9:00 – 12:00 – Positive Techniques for Challenging Behavior 1:00 – 3:00 – Lifting, Feeding, & ROM	23 <b><u>Grand Haven</u></b> 9:00 – 12:00 – Nutrition & Food Safety 1:00 – 3:00 Documentation <b><u>Muskegon</u></b> 9:00 – 4:00 - CPR/First Aid	24 <b>HOLIDAY</b>	25 <b>HOLIDAY</b>	26
29	30	31 <b>HOLIDAY</b>		

**\*\* REGISTRATION FOR ALL CLASSES IS REQUIRED**

**CMHS of Muskegon County – Training Unit Phone # 231-724-6057 FAX# 231-724-6074**