



**Community Mental Health Services
Of
Muskegon County**

TRAINING REGISTRATION/CANCELLATION FORM

Phone: (231) 724-6057 Fax: (231) 724-6074

TODAY'S DATE _____

- REGISTRATION
- CANCELLATION ~ CLASS AND DATE TO CANCEL _____
- RESCHEDULE ~ ~ (INDICATE CLASS AND DATE BELOW)

EMPLOYEE NAME _____

SUPERVISOR'S SIGNATURE _____

CORPORATION/HOME _____ WORK PHONE NUMBER _____

Indicate the dates of the classes you would like your employee to attend.			
CLASS NAME	Date	CLASS NAME	Date
Introduction to WW DD/MI, and Role of Staff as Trainer/Coach (6 hours)		NAPPI (3 days) (19.5 hours)	
Preventing Disease Transmission in the Workplace		Intro to HIPAA (1 hour)	
Recipient Rights (4 hours)		Intro to Corporate Compliance (1 hour)	
Health Maintenance (6 hours)		Communicating With Non-Verbal Consumers & Feeding (1.5 hours)	
CPR and First Aid (6 hours)		Preventing Disease Transmission in the Workplace Update (1 hour)	
Nutrition & Food Safety (3 hours)		Recipient Rights Update (1 hour)	
Documentation/Charting (2 hours)		PCP Update (1.5 hours)	
Medication Administration (6 hours)		NAPPI Update Skills (6 hours)	
Wellness & Recovery (3 hours)		Working With People – Gentle Teaching – Day 1 (6 hours)	
Person-Centered Planning and Self-Determination (2 hours)		Working With People – Gentle Teaching – Day 2 (6 hours)	
Fire Safety & Managing Environmental Emergencies (3 hours)			
Positive Techniques For Challenging Behaviors (3 hours)			
Lifting and Range of Motion (2 hours)			
Cultural Competence/Limited English Proficiency (3 hours)			

**LOCATION KEY – Directions Available on Our Website: www.cmhs.co.muskegon.mi.us/cmh
"Service Provider Training"**

**Muskegon – 640 W. Seminole
Grand Haven–1111 Fulton St.**