

COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY

**Full Board Meeting
September 28, 2007
8 a.m. – Louis A. McMurray Conference Center**

CALL TO ORDER

The regular meeting of the Full Board was called to order by Chair Thomas at 8:12 a.m.

ROLL CALL

Members Present: Vern Brusseau, Chuck Buzzell, William Darcy, Ollie Dunbar, Duane Gaultney, Bill Gill, Cheryl Natte, Dr. Remington Sprague, Janet Thomas

Members Excused: Ralph Christiansen, Josephine House, I John Snider

Others Present: John North, Thomas Best, Glenn Eaton, Sue Savoie, Joy Vander Ven

Guests: Richard Carlson, Sandy Kotecki, Tom Griffin, Sandi Telgenhof, and Derek Eklund, Goodwill Industries; Margaret O'Toole, Arc/Muskegon

MINUTES

It was moved by Mr. Gaultney, seconded by Dr. Sprague, to approve the minutes of the August 24, 2007, meeting as written. MOTION CARRIED.

COMMITTEE REPORTS

Program Committee via Cheryl Natte

CMHB-07-127 – It was moved by Ms. Natte, seconded by Mr. Gaultney, to approve acceptance of the 2006-2007 Performance Improvement Project Validation Report from the Health Services Advisory Group for Ongoing Service Within 14 Days of Nonemergent Assessment for Lakeshore Behavioral Health Alliance. MOTION CARRIED.

CMHB-07-128 – It was moved by Ms. Natte, seconded by Mr. Buzzell, to authorize the Community Mental Health Director to sign a contract with the Department of Community Health for Fiscal Year 2008 Mental Health Block Grant Funding. MOTION CARRIED.

Personnel/Recipient Rights Committee via Bill Gill

CMHB-07-129 – It was moved by Mr. Gill, seconded by Mr. Gaultney, to accept the Recipient Rights report for the month of August 2007. MOTION CARRIED.

CMHB-07-130 – It was moved by Mr. Gill, seconded by Mr. Gaultney, to approve the appointment of John North as the Interim Director of Community Mental Health of Muskegon County effective November 01, 2007, at a salary of \$96,181.00. MOTION CARRIED.

Finance Committee via Dr. Remington Sprague

CMHB-07-131 – It was moved by Dr. Sprague, seconded by Mr. Gaultney, to approve Community Mental Health Services of Muskegon County expenditures for the month ending August 31, 2007, in

the amount of \$1,341,446.09 for Fund 2220 and \$4,722,876.52 for Fund 2222. MOTION CARRIED.

CMHB-07-132 – It was moved by Dr. Sprague, seconded by Mr. Gill, to authorize the Community Mental Health Director to sign a contract with the Recovery Cooperative of Muskegon effective October 1, 2007, through September 30, 2008, for an amount not to exceed \$100,000, to develop and run a Recovery Center for persons with mental illness. MOTION CARRIED.

CMHB-07-133 – It was moved by Dr. Sprague, seconded by Mr. Darcy, to authorize the Community Mental Health Director to renew our lease of the Indian Bay Home from George Dean effective January 1, 2008, for five years at a monthly rent of \$2,008.20 for the first two years and a monthly rent of \$2,048.36 for the remaining three years of the lease, with an annual cap not to exceed \$24,600 per year. MOTION CARRIED.

CMHB-07-134 – It was moved by Dr. Sprague, seconded by Mr. Darcy, to authorize the Community Mental Health Director to accept the proposed rate changes by those vendors/providers listed in Attachment A: FY 2007/2008 Proposed Vendor Rate Changes, effective October 1, 2007, through September 30, 2008. MOTION CARRIED.

CMHB-07-135 – It was moved by Dr. Sprague, seconded by Ms. Natte, to authorize the Community Mental Health Director to sign a contract with those service vendors who have submitted written agreements to continue service provision at the current Fiscal Year 2006/2007 rates for the time period effective October 1, 2007, through September 30, 2008. MOTION CARRIED.

CMHB-07-136 – It was moved by Dr. Sprague, seconded by Mr. Brusseau, to authorize the Community Mental Health Administrative staff to conduct the CMH Employee Recognition Event to be held on Tuesday, December 4, 2007, at Muskegon Community College and to approve related support costs. MOTION CARRIED.

CMHB-07-137 – It was moved by Dr. Sprague, seconded by Mr. Darcy, to authorize the Community Mental Health Director to sign contracts with the following providers for the block grant projects that were approved for FY2008 funding by the Michigan Department of Community Health: Dr. Mee Lee; West Michigan Therapy; Cathy Hart, MA; Dr. Patrick Boyle; Michael D. Clark, MSW; Amy Miller; GVSU Dept. of Education; Steve Harrington, JD; Recovery Cooperative of Muskegon; and St. Clair County CMHS, for an amount not to exceed \$69,440, effective October 1, 2007, through September 30, 2008. MOTION CARRIED.

CMHB-07-138 – It was moved by Dr. Sprague, seconded by Mr. Gill, to authorize the Community Mental Health Director to sign a contract with Pine Rest Christian Mental Health Services, Dementia Living Center, for the provision of residential and clinical services, effective September 10, 2007, through September 30, 2008, at the rate of \$320 per day, not to exceed \$57,600. MOTION CARRIED.

CMHB-07-139 – It was moved by Dr. Sprague, seconded by Mr. Buzzell, to authorize the CMH Director to sign the contract extension of the Fiscal Year 2006/2007 purchase of services contract with LifeWays for the provision of credentialed services through the MPRI program through December 31, 2007, and then sign a new contract for said services effective January 1, 2008, through December 31, 2009. MOTION CARRIED.

CMHB-07-140 – It was moved by Dr. Sprague, seconded by Ms. Natte, to adopt the attached

resolution initiating Public Act 423 for the 2008 Fiscal Year, and further authorize the Board Chair to sign the resolution. MOTION CARRIED.

CMHB-07-141 – It was moved by Dr. Sprague, seconded by Mr. Gaultney, to amend the Mental Health FY2008 Budget proposed to the County of Muskegon from \$73,797,249 down to \$72,928,806 for revenues and from \$76,350,076 down to \$73,454,005 for expenditures, and approve use of Adult Benefit Waiver Fund balance and/or the Internal Service Fund to cover any revenue shortfalls. MOTION CARRIED.

CMHB-07-142 – It was moved by Dr. Sprague, seconded by Mr. Buzzell, to authorize the Community Mental Health Director to initiate fund transfers between CMH and Child Care Fund to enable a blended-funding arrangement for children involved in both Family Court and Mental Health Systems. MOTION CARRIED.

CMHB-07-143 – It was moved by Dr. Sprague, seconded by Mr. Gill, to authorize the Community Mental Health Director to initiate payroll actions to make bonus payments in compliance with Public Act 330 based on FY2007 wages to CMH staff providing Community Living Supports, Personal Care, and Skill Building services. Employees will receive 2% of wages minus the employer's share of Federal Insurance Contribution Act (FICA) liability. The total cost is approximately \$39,000. MOTION CARRIED.

ITEMS FOR CONSIDERATION

CMHB-07-144 – It was moved by Mr. Gaultney, seconded by Dr. Sprague, to approve the 2008 meeting schedule of the Community Mental Health Services Board of Muskegon County. MOTION CARRIED.

Mr. Richard Carlson, President of Goodwill Industries of West Michigan, Inc., gave a presentation on the work programs at Goodwill Industries. He explained the importance of the alliance between CMH and Goodwill, having worked together toward a common goal for more than 57 years. Mr. Carlson stated that although the community is familiar with Goodwill's retail outlets, he would like their mission to be more visible; their mission being to provide work opportunities and skill development for people with barriers for employment. Their focus is to help people become more self-sufficient through skills training and job placement assistance. They believe that work plays a critical role in the ability of people to achieve desirable life outcomes.

Goodwill Industries of West Michigan, a CARF accredited organization, served 6388 people in 2006, ranking eighth in the number of persons served among 171 Goodwill agencies in the nation.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

There was no new business to discuss.

DIRECTOR'S REPORT

A written report was provided to the Board of activity within the agency during the past month.

Mr. North distributed a draft document outlining CMH's tentative plan if the State is not able to agree on

a budget for Fiscal Year 2008.

AUDIENCE PARTICIPATION

Ms. Margaret O'Toole, Executive Director, congratulated Mr. North on his appointment as Interim Director of Community Mental Health. She also asked Mr. North to keep Arc/Muskegon informed regarding CMH's reaction to the State budget as the week progresses.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 9:06 a.m.

Respectfully,

Josephine House
Board Secretary

/jvv