

## COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY

**Full Board Meeting  
November 16, 2007  
8 a.m. – John Halmond Center**

### **CALL TO ORDER**

The regular meeting of the Full Board was called to order by Chair Thomas at 8:01 a.m.

### **ROLL CALL**

Members Present: Vern Brusseau, Ollie Dunbar, Duane Gaultney, Bill Gill, Josephine House, Cheryl Natte, John Snider, Dr. Remington Sprague, Janet Thomas

Members Excused: Chuck Buzzell, Ralph Christiansen, William Darcy

Others Present: John North, Thomas Best, Glenn Eaton, Sue Savoie, Dave Parnin, Lisa Sias, Deb Fiedler, Joy Vander Ven

Guests: Jane Beaudoin, Great Start Coordinator; Peggy Selmon, AFC provider, and guest

### **MINUTES**

It was moved by Mr. Gaultney, seconded by Ms. House, to approve the minutes of the October 26, 2007, meeting as written. MOTION CARRIED.

### **COMMITTEE REPORTS**

#### ***Program Committee via Cheryl Natte***

CMHB-08-010 - It was moved by Ms. Natte, seconded by Mr. Gill, to approve the Annual Corporate Compliance Report for the period of October 1, 2006, to September 30, 2007. MOTION CARRIED.

CMHB-08-011 – It was moved by Ms. Natte, seconded by Mr. Snider, to approve the 2006-2007 External Quality Review Technical Report for Prepaid Inpatient Health Plans authored by the Health Services Advisory Group (HSAG). MOTION CARRIED.

CMHB-08-012 – It was moved by Ms. Natte, seconded by Ms. House, to approve the Lakeshore Behavioral Health Alliance (LBHA) Medicaid Services Verification Report for the period of July 1, 2006, to June 30, 2007. MOTION CARRIED.

#### ***Personnel/Recipient Rights Committee via Duane Gaultney***

CMHB-08-013 – It was moved by Mr. Gaultney, seconded by Mr. Brusseau, to accept the Recipient Rights report for the month of October 2007. MOTION CARRIED.

CMHB-08-014 – It was moved by Mr. Gaultney, seconded by Ms. Natte, to accept the Recipient Rights Annual Report for the period of October 1, 2006, through September 30, 2007. MOTION CARRIED.

#### ***Finance Committee via I. John Snider***

CMHB-08-015 - It was moved by Mr. Snider, seconded by Mr. Brusseau, to approve Community Mental Health Services of Muskegon County expenditures for the month ending October 31, 2007, in the amount of \$3,111,941.50. MOTION CARRIED.

### **ITEMS FOR CONSIDERATION**

#### ***Presentation on Great Start Strategic Plan***

A presentation on the Great Start Early Childhood Investment Corporation was given by Ms. Jane Beaudoin, Great Start Coordinator at the Muskegon Area Intermediate School District. In 2005, the Early Childhood Investment Corporation (ECIC) was founded to lead Great Start, which has four strategic goals: Advance knowledge of early childhood issues using early childhood research; build public will and understanding of the crucial importance of the first five years of life; increase public and private sector investment in early childhood services; and fund and support local Great Start collaboratives. ECIC is working with leaders from state government, universities, hospitals, health systems, advocacy organizations, tribes, Head Start, associations, and communities to refine and implement the Great Start Blueprint – Michigan's strategic plan for the many policy and programmatic changes necessary to realize a comprehensive, community-based system of early childhood services.

#### ***Recognition of Youth Services on CAFAS Data and Services in Home Based Program***

Dave Parnin, Clinical Services Manager, explained that CAFAS is a means of measuring eight areas in a child's life and supplies Community Mental Health (CMH) with a numerical rating on how well the child is functioning. The areas rated include school, home, social behaviors, self harm issues, substance abuse issues, and thought processes, among others. Lisa Sias, Clinical Services Supervisor, indicated that this information is an effective tool for CMH staff in monitoring the child's progress while receiving services. In addition, Deb Fiedler, QA Specialist, prepares and forwards our data to Eastern Michigan University (EMU) where it is aggregated for the state. CMH recently received recognition from EMU in two areas: for performance that was better than the state benchmarks on appropriateness of care and treating more youth with severe impairments, and efforts in our Home Based program.

#### ***FridayFacts – November 09, 2007***

The FridayFacts of November 09, 2007, were distributed for Board member review.

### **OLD BUSINESS**

There was no old business to discuss.

### **NEW BUSINESS**

There was no new business to discuss.

### **DIRECTOR'S REPORT**

A written report was provided to the Board of activity within the agency during the past month.

In addition, Mr. North reported the following:

- A meeting will be held with representatives of the Ottawa Community Mental Health Board this morning in Grand Haven. We are still in the process of planning the agenda for the Affiliation Board meeting, which will be held after the first of the year and will include all Board members from both

agencies.

- Lansing has balanced the state budget for Fiscal Year 2007/2008 without reductions for Community Mental Health.
- The property immediately west of the Halmond Center known as the Dobbin property is in the process of being purchased for the new CMH facility. The current buildings will be removed in the next few months, and environmental work completed.
- The Avatar computer system, which was initiated in August of 2005, is now fully implemented and operational. For the first time, we have an integrated, functional system. Staff are currently using this system and report that it is working well.

### **AUDIENCE PARTICIPATION**

Ms. Peggy Selmon, group home provider, announced she is opening an additional adult foster care home which will be operational within the next few weeks.

### **ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 8:49 a.m.

Respectfully,

Josephine House  
Board Secretary

/jvv