



FINANCE COMMITTEE

August 15, 2014 – 8 a.m.

Mental Health Center – Board Room

Committee Chair: John Snider

Committee Vice-Chair: Janet Thomas

AGENDA

	<u>Disposition</u>
1. Call to Order	Quorum
2. Approval of Minutes of July 18, 2014 (Previously Forwarded)	Action
3. Items for Consideration	
A. Approval of Expenditures for July 2014 (Attachment #1)	Action
B. Interim Analysis of Expenditures (Attachment #2)	Information
C. Interim Analysis of Revenues (Attachment #3)	Information
D. Interim Balance Sheets of June 2014 (Attachment #4)	Information
E. CMH Expenditures Financial Statement (Attachment #5)	Information
F. Finance Update – Interest Earnings, Public Act 423, Fees & Inpatient Summary (Attachment #6)	Information
G. Budget Variance Analysis Report (Attachment #7)	Information
H. Year End Projection Trends (Attachment #8)	Information
I. Medicaid Eligibles Report (To be distributed)	Information
J. Authorization to Release an RFP for the Indian Bay Residence (Attachment #9)	Information

4. Old Business
5. New Business
6. Communications
7. Director's Comments
8. Audience Participation
9. Adjournment

/jv²

REQUEST FOR COMMUNITY MENTAL HEALTH BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Administration	REQUEST DATE August 15, 2014	REQUESTOR SIGNATURE Thomas A. Best, CFO	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>Expenditures for the month of July 2014 totaled \$4,680,476.07. Some unusual expenditures for the month include amounts of \$17,995.50 to Ibex Insurance Agency for the renewal of the medical malpractice insurance; \$10,744.52 to NAPPI for books and trainer recertification of advanced NAPPI skills for seven trainers; \$4,375.00 to Barrett Plumbing, Inc., for restroom repairs at Brinks (Brookhaven); \$15,936.00 to Bolt Limited, Inc., for the annual LaserFiche license renewal and maintenance; \$5,679.90 to CDW Government for ten laptops; \$3,000.00 to the Community Foundation for membership dues; \$5,113.50 to Muskegon Fire Equipment Company for annual service; \$2,903.00 to Rehmann Robson for CPA consulting and services; \$2,916.67 to Revel for marketing; and \$11,078.00 to Taylor Office Furniture for Oak Street reconfiguration, desk rental, and supplies.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
I move to approve expenditures for the month ending July 31, 2014, in the total amount of \$4,680,476.07 .			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		

COMMUNITY MENTAL HEALTH
INTERIM ANALYSIS OF EXPENDITURES
July 31, 2014

	APPROVED BUDGET	Y - T - D EXPENDITURES	Y - T - D UNEXPENDED	% OF BUDGET UNDER (OVER)
1 DD Skill Building	\$ 3,325,943	\$ 2,618,005	\$ 707,938	4.6%
2 DD Clinic	0	58,522	(58,522)	NA
3 Vocational Services	431,487	327,128	104,359	7.5
4 Clubhouse	502,808	395,006	107,802	4.8
Subtotal Skill Building	4,260,238	3,398,660	861,578	3.6
5 DD Supports Coordination	3,503,705	2,751,737	751,968	4.8
6 High Intensity Supports Coordinator	227,495	85,651	141,844	45.7
7 MI Adult Supports Coordination	3,260,105	2,383,695	876,410	10.2
8 Intensive Case Management	907,891	612,250	295,641	15.9
Subtotal Supports Coord.	7,899,196	5,833,333	2,065,863	9.5
9 Youth Community Based Services	373,673	252,409	121,264	15.8
10 Autism Program	1,318,741	843,530	475,211	19.4
11 MI Outpatient	2,267,499	1,634,318	633,181	11.3
12 Transition Age Team	599,503	386,141	213,362	18.9
13 Nursing	1,049,725	836,986	212,739	3.6
14 Psychiatry	-	143,303	(143,303)	NA
15 ACT	1,227,603	950,798	276,805	5.9
16 Home Based	1,054,786	816,290	238,496	5.9
17 Integrated Health	82,063	53,472	28,591	18.2
18 Infant Mental Health HomeBased Tea	407,894	261,167	146,727	19.3
19 DD Outpatient	1,200,773	765,194	435,579	19.6
20 Intake/Crisis Intervention	1,071,359	779,050	292,309	10.6
Subtotal Clinic Services	10,653,619	7,722,657	2,930,962	10.8
21 Kenneth L. Brinks Facility	1,959,332	1,439,382	519,950	9.9
22 Indian Bay	752,648	627,157	125,491	0.0
23 Children's Waiver	181,950	120,158	61,792	17.3
Subtotal Residential	2,893,930	2,186,696	707,234	7.8
24 Wraparound Services	254,955	237,095	17,860	(9.7)
25 Community Recovery Services	-	221	(221)	#N/A
26 Court Collaboration	496,019	368,199	127,820	9.1
27 Integrated Health #2	140,080	66,505	73,575	35.9
28 HUD Supportive Housing Grant	102,000	93,508	8,492	(8.3)
29 HUD Supportive Housing Grant #2	16,275	14,458	1,817	(5.5)
30 Center for Positive Living Supports	104,663	80,044	24,619	6.9
31 HUD Supportive Housing Grant #3	22,225	18,834	3,391	(1.4)
32 HUD Supportive Housing Grant #4	20,925	19,030	1,895	(7.6)
33 Mental Health First Aid Training	29,850	24,794	5,056	0.3
34 Homeless Project	163,076	104,152	58,924	19.5
Subtotal Other	1,350,068	1,026,839	323,229	7.3
35 Clerical Services	-	125,855	(125,855)	NA

COMMUNITY MENTAL HEALTH
INTERIM ANALYSIS OF EXPENDITURES
July 31, 2014

	APPROVED BUDGET	Y - T - D EXPENDITURES	Y - T - D UNEXPENDED	% OF BUDGET UNDER (OVER)
36 Lakeshore Behavioral Health Allianc	8,317,739	8,317,739	(0)	0.0
37 Inpatient-MI Adult	2,070,950	1,744,477	326,473	(0.9)
38 Inpatient-MI Child	370,100	283,838	86,262	6.6
39 HRA Adjuster	383,971	383,971	(0)	0.0
40 MI Adult Vocational Services	219,675	134,853	84,822	21.9
41 DD Vocational Services	2,321,100	1,720,775	600,325	9.2
42 DD In Home Support Services	2,092,875	1,520,819	572,056	10.7
43 Consumer Run Program	109,365	91,137	18,228	0.0
44 DD Respite	643,625	405,899	237,726	20.3
45 Health Services	382,500	252,633	129,867	17.3
46 MI Child Respite	29,200	14,291	14,909	34.4
47 MI Adult Partial Hospitalization	107,250	60,638	46,612	26.8
48 MI Child Residential	50,000	1,350	48,650	80.6
49 DD Residential	13,038,863	9,741,331	3,297,532	8.6
50 MI Adult Residential	3,747,639	2,811,169	936,470	8.3
51 State Inpatient	1,491,419	542,839	948,580	46.9
52 Utilization Management	418,193	310,935	107,258	9.0
53 Network Development	223,127	161,935	61,192	10.8
54 IS Management	651,446	447,504	203,942	14.6
55 QI & Training	308,661	194,487	114,174	20.3
56 Managed Care Administration	1,984,028	1,733,515	250,513	(4.0)
57 Managed Care Finance	576,141	413,979	162,162	11.5
58 Customer Services	343,592	235,465	108,127	14.8
	<u>39,881,459</u>	<u>31,525,578</u>	<u>8,355,881</u>	<u>4.3</u>
Subtotal	66,938,510	51,819,619	15,118,891	5.9
59 State Facility -Local Match	<u>170,243</u>	<u>141,869</u>	<u>28,374</u>	<u>0.0</u>
Grand Total	<u>\$ 67,108,753</u>	<u>\$ 51,961,488</u>	<u>\$ 15,147,265</u>	<u>5.9</u>

COMMUNITY MENTAL HEALTH
INTERIM ANALYSIS OF REVENUES
July 31, 2014

	APPROVED BUDGET	Y - T - D AMOUNT EARNED	Y - T - D AMOUNT REC'D	ADJUSTMENTS SHORT (OVER)
1 DD Skill Building	\$ 3,325,943	\$ 2,618,005	\$ 2,673,037	\$ (55,032)
2 DD Clinic	0	58,522	32,113	26,409
3 Vocational Services	431,487	327,128	910,724	(583,596)
4 Clubhouse	502,808	395,006	626,869	(231,863)
Subtotal Skill Building	<u>4,260,238</u>	<u>3,398,660</u>	<u>4,242,743</u>	<u>(844,083)</u>
5 DD Supports Coordination	3,503,705	2,751,737	3,042,455	(290,718)
6 High Intensity Supports Coordination	227,495	85,651	0	85,651
7 MI Adult Supports Coordination	3,260,105	2,383,695	2,428,129	(44,434)
8 Intensive Case Management	907,891	612,250	838,659	(226,409)
Subtotal Supports Coord.	<u>7,899,196</u>	<u>5,833,333</u>	<u>6,309,243</u>	<u>(475,909)</u>
9 Youth Community Based Services	373,673	252,409	87,779	164,630
10 Autism Program	1,318,741	843,530	187,001	656,529
11 MI Outpatient	2,267,499	1,634,318	1,588,788	45,530
12 Transition Age Team	599,503	386,141	400,893	(14,753)
13 Nursing	1,049,725	836,986	722,728	114,259
14 Psychiatry	-	143,303	-	143,303
15 ACT	1,227,603	950,798	720,382	230,416
16 Home Based	1,054,786	816,290	1,569,762	(753,472)
17 Integrated Health	82,063	53,472	51,074	2,397
18 Infant Mental Health HomeBased Team	407,894	261,167	491,915	(230,748)
19 DD Outpatient	1,200,773	765,194	502,428	262,765
20 Intake/Crisis Intervention	1,071,359	779,050	746,084	32,966
Subtotal Clinic Services	<u>10,653,619</u>	<u>7,722,657</u>	<u>7,068,834</u>	<u>653,822</u>
21 Kenneth L. Brinks Facility	1,959,332	1,439,382	863,767	575,615
22 Indian Bay	752,648	627,157	722,210	(95,053)
23 Children's Waiver	181,950	120,158	136,291	(16,133)
Subtotal Residential	<u>2,893,930</u>	<u>2,186,696</u>	<u>1,722,268</u>	<u>464,429</u>
24 Wraparound Services	254,955	237,095	189,775	47,320
25 Community Recovery Services	-	221	-	221
26 Court Collaboration	496,019	368,199	375,264	(7,065)
27 Integrated Health #2	140,080	66,505	47,121	19,384
28 HUD Supportive Housing Grant	102,000	93,508	98,775	(5,267)
29 HUD Supportive Housing Grant #2	16,275	14,458	13,710	748
30 Center for Positive Living Supports	104,663	80,044	39,941	40,102
31 HUD Supportive Housing Grant #3	22,225	18,834	17,520	1,314
32 HUD Supportive Housing Grant #4	20,925	19,030	18,054	976
33 Mental Health First Aid Training	29,850	24,794	-	24,794
34 Homeless Project	163,076	104,152	90,744	13,408
Subtotal Other	<u>1,350,068</u>	<u>1,026,839</u>	<u>890,903</u>	<u>135,936</u>
35 Clerical Services	-	125,855	-	125,855

**COMMUNITY MENTAL HEALTH
INTERIM ANALYSIS OF REVENUES
July 31, 2014**

	APPROVED BUDGET	Y - T - D AMOUNT EARNED	Y - T - D AMOUNT REC'D	ADJUSTMENTS SHORT (OVER)
36 Lakeshore Behavioral Health Alliance	8,317,739	8,317,739	8,317,739	0
37 Inpatient-MI Adult	2,070,950	1,744,477	1,740,098	4,380
38 Inpatient-MI Child	370,100	283,838	282,588	1,249
39 HRA Adjuster	383,971	383,971	383,971	-
40 MI Adult Vocational Services	219,675	134,853	132,482	2,371
41 DD Vocational Services	2,321,100	1,720,775	1,719,427	1,349
42 DD In Home Support Services	2,092,875	1,520,819	1,555,978	(35,159)
43 Consumer Run Program	109,365	91,137	67,099	24,038
44 DD Respite	643,625	405,899	339,142	66,757
45 Health Services	382,500	252,633	251,420	1,214
46 MI Child Respite	29,200	14,291	14,077	214
47 MI Adult Partial Hospitalization	107,250	60,638	60,818	(180)
48 MI Child Residential	50,000	1,350	7,432	(6,082)
49 DD Residential	13,038,863	9,741,331	9,993,339	(252,008)
50 MI Adult Residential	3,747,639	2,811,169	2,827,661	(16,492)
51 State Inpatient	1,491,419	542,839	1,242,700	(699,861)
52 Utilization Management	-	310,935	-	310,935
53 Network Development	-	161,935	-	161,935
54 IS Management	-	447,504	-	447,504
55 QI & Training	-	194,487	-	194,487
56 Managed Care Administration	4,505,188	1,733,515	3,654,472	(1,920,957)
57 Managed Care Finance	-	413,979	-	413,979
58 Customer Services	-	235,465	-	235,465
	<u>39,881,459</u>	<u>31,525,578</u>	<u>32,590,443</u>	<u>(1,064,865)</u>
Subtotal	66,938,510	51,819,619	52,824,435	(1,004,816)
59 State Facility -Local Match	<u>170,243</u>	<u>141,869</u>	<u>141,869</u>	<u>0</u>
Grand Total	<u>\$ 67,108,753</u>	<u>\$ 51,961,488</u>	<u>\$ 52,966,304</u>	<u>\$ (1,004,816)</u>

CASH BALANCES IN THE THREE FUNDS FOR FY 2014

	MENTAL HEALTH	INTERNAL SERVICE	CMH CLIENT	TOTAL ALL
JULY, 2013	\$6,737,111	\$3,558,972	\$293,501	\$10,589,584
AUGUST, 2013	\$5,604,103	\$3,559,118	\$293,905	\$9,457,126
SEPT.-PRELIM., 2013	\$5,766,587	\$3,559,270	\$291,175	\$9,617,032
SEPT.-FINAL, 2013	\$6,482,940	\$3,559,270	\$287,887	\$10,330,097
OCTOBER, 2013	\$6,570,738	\$3,559,421	\$284,675	\$10,414,833
NOVEMBER, 2013	\$6,432,615	\$3,559,562	\$292,507	\$10,284,684
DECEMBER, 2013	\$8,897,362	\$3,559,718	\$290,399	\$12,747,479
JANUARY, 2014	\$4,995,132	\$1,727,862	\$289,524	\$7,012,518
FEBRUARY, 2014	\$4,493,128	\$1,727,928	\$281,825	\$6,502,881
MARCH, 2014	\$4,849,543	\$1,728,001	\$283,030	\$6,860,575
APRIL, 2014	\$4,974,302	\$1,724,186	\$285,322	\$6,983,811
MAY, 2014	\$3,750,826	\$1,724,257	\$291,323	\$5,766,407
JUNE, 2014	\$718,282	\$1,724,330	\$286,876	\$2,729,488
JULY, 2014	\$3,494,839	\$1,724,404	\$285,576	\$5,504,819

11-Aug-14 TB (Cash Balances in the Different Funds)

**COMMUNITY MENTAL HEALTH
INTERIM BALANCE SHEET 2220
MENTAL HEALTH
July 31, 2014**

ASSETS	THIS YEAR	LAST YEAR
Cash	\$ 3,494,838.91	\$ 6,735,782.81
Imprest Cash	5,300.00	5,300.00
Accounts Receivable-General	(640.17)	(904.87)
Accounts Receivable-Accruals	459,705.79	369,496.70
Interest Receivable	5,374.11	15,411.12
Due From Employees	-	4,152.80
Due From Other Funds	655,781.00	635,491.00
Prepaid Expenses	107,410.90	130,164.67
Asset Sale Proceeds Clearing Account	(5,555.11)	-
Due From State	158,857.24	-
Total Assets	<u><u>\$ 4,881,072.67</u></u>	<u><u>\$ 7,894,894.23</u></u>

LIABILITIES AND EQUITY

Accounts Payable	\$ 167,440.18	\$ 162,495.03
Deferred Revenue	1,004,815.74	3,974,771.80
Undistributed Receipts	15,068.78	6,041.63
Prior year due to State	860,627.00	1,259,440.93
HAB Supports Waiver	423,710.08	1,221,127.33
State Advance	353,954.04	(851,294.32)
Capitation Medicaid	2,488,515.95	1,975,281.32
Adult Benefit Waiver	(94,913.73)	(123,907.75)
Medicaid - B3 Services	(1,387,346.40)	(937,540.85)
MI Child	25,059.33	5,084.16
Due to Public Act 423	110,513.64	85,264.89
Medicaid - Healthy Michigan	291,365.48	-
Donations - Lilac St	50,000.00	50,000.00
Fund Balance**	\$572,262.58	1,068,130.06
Total Liabilities and Equity	<u><u>\$ 4,881,072.67</u></u>	<u><u>\$ 7,894,894.23</u></u>

Fund Balance at beginning of year	-	-
Adult Benefit Waiver Reserve	572,262.58	1,053,770.78
MICHILD Reserve	-	14,359.28
**Total Fund Balance	<u>572,262.58</u>	<u>1,068,130.06</u>

Current period profit/(loss)	-	-
Fund Balance at end of period	<u><u>\$ 572,262.58</u></u>	<u><u>\$ 1,068,130.06</u></u>

Transferred to County Equipment Revolving Account for:

Mental Health Center Building (6660-0000-349220)	\$2,378,517.05	\$2,321,571.79
Future Equipment Purchases (6660-0000-349222)	\$179,191.20	\$500,000.00

COMMUNITY MENTAL HEALTH
INTERIM BALANCE SHEET 6772
CMH ISF FUND
July 31, 2014

ASSETS

	THIS YEAR	LAST YEAR
Cash	\$ 1,724,403.59	\$ 3,558,972.19
Total Assets	<u>\$ 1,724,403.59</u>	<u>\$ 3,558,972.19</u>

LIABILITIES AND EQUITY

Accounts Payable	\$ -	\$ -
Deferred Revenue	(1,782,703.00)	2,449.02
Fund Balance **	3,507,106.59	3,556,523.17
	<u>\$ 1,724,403.59</u>	<u>\$ 3,558,972.19</u>


Retained Earnings	\$ -	\$ -
Medicaid Reserve	3,507,106.59	3,556,523.17
**Total Fund Balance	<u>\$ 3,507,106.59</u>	<u>\$ 3,556,523.17</u>

COMMUNITY MENTAL HEALTH
INTERIM BALANCE SHEET 7930
CMH CLIENT FUNDS
July 31, 2014

ASSETS	THIS YEAR	LAST YEAR
Cash	\$ 285,576.25	\$ 293,500.79
Imprest Cash	\$ 1,500.00	\$ 1,500.00
Due From Other Funds	\$ (3,276.09)	\$ 3,276.09
Total Assets	<u>\$ 283,800.16</u>	<u>\$ 298,276.88</u>
LIABILITIES AND EQUITY		
Accounts Payable	\$ -	\$ -
Interest Payable	\$ 22.34	\$ 23.98
Undistributed Receipts	\$ 283,963.82	\$ 298,252.90
Refund Payable from Overpayments	\$ (186.00)	\$ -
	<u>\$ 283,800.16</u>	<u>\$ 298,276.88</u>

COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY

MEMORANDUM

DATE: August 15, 2014
TO: CMH Board Members
FROM: Thomas Best – Chief Financial Officer 
SUBJECT: CMHS Expenditure Report

Attached is the expenditure report compared to the Budget for FY2014. This is based on the budget approved by the CMH Board during the month of April 2014. As you can see, expenditures are under the budget to date. The following is a brief explanation of the main variances.

- A. WRAPAROUND SERVICES – Staff budgeted in other programs actually working in this program.
- C. INTEGRATED HEALTH #2 – Salaries and fringe, supplies, contractual services, transportation, staff travel, and activity expenditures costs less than anticipated.
- K. MI ADULT INPATIENT – Expected deficit for MI Adult Inpatient placements through the month of July.
- L. MI CHILD INPATIENT – Expected deficit for MI Child Inpatient placements through the month of July.
- N. DD SKILL BUILDING – Salary and fringe, professional services, and transportation costs higher than anticipated.
- O. DD CLINIC – Salary and fringe, and professional and contractual services costs higher than anticipated.
- R. DD SUPPORTS COORDINATION – Professional and contractual services, and auto allowance costs higher than anticipated. Staff budgeted in other programs actually working in this program.
- S. HIGH INTENSITY SUPPORTS COORDINATION – Salary and fringe costs less than anticipated. Staff budgeted in this program actually working in other programs.
- T. MI ADULT SUPPORTS COORDINATION – Salary and fringe, liability insurances, building rental, and software costs less than anticipated. Staff budgeted in this program actually working in other programs.
- U. INTENSIVE CASE MANAGEMENT – Salary and fringe, equipment under \$5,000, and vehicle lease costs less than anticipated.
- W. DD VOCATIONAL SERVICES – Contractual services for DD skill building, supported employment, and work enclave, underspent through the month of July.
- X. IN-HOME SUPPORT SERVICES – Contractual services for MI and DD community living support services underspent through the month of June.
- Z. DD RESPITE – Contractual services costs for respite sitter and medical respite less than anticipated.

- AA. HEALTH SERVICES – Drugs and pharmaceuticals, contractual services, and medical/dental costs less than anticipated.
- DD. AUTISM PROGRAM – Contractual services costs less than anticipated.
- EE. MI OUTPATIENT – Telephone, Building repairs and maintenance, building rental, building and equipment rent revolving, and software costs less than anticipated. Staff budgeted in this program actually working in other programs.
- FF. TRANSITION AGE TEAM – Salary and fringe, equipment under \$5,000, building repairs and maintenance, and building rental costs less than anticipated. Staff budgeted in this program actually working in other programs.
- GG. NURSING – Salary and fringe, telephone, and software costs less than anticipated. Staff budgeted in this program actually working in other programs.
- II. ACT – Salary and fringe, gas oil grease etc., staff travel, liability insurances, vehicle lease, and software costs less than anticipated. Staff budgeted in this program actually working in other programs.
- MM. INFANT MENTAL HEALTH HOME BASED TEAM – Salary and fringe, equipment under \$5,000, building repairs and maintenance, and building rental costs less than anticipated.
- NN. DD OUTPATIENT – Salary and fringe costs less than anticipated. Staff budgeted in this program actually working in other programs.
- OO. INTAKE/CRISES INTERVENTION – Salary and fringe costs less than anticipated. Staff budgeted in this program actually working in other programs.
- PP. MI ADULT PARTIAL HOSPITALIZATION – Expected savings for MI Adult Partial Hospitalization through the month of July.
- QQ. KENNETH L. BRINKS FACILITY – Salary and fringe, food, telephone, liability insurances, building rental, vehicle lease, and software costs less than anticipated. Staff budgeted in this program actually working in other programs.
- RR. INDIAN BAY RESIDENCE – Salary and fringe, supplies, and contractual services costs higher than anticipated.
- TT. MI CHILD RESIDENTIAL – Contractual services for MI Child residential placements underspent through the month of July.
- UU. DD RESIDENTIAL – Equipment under \$5,000, and major repairs costs less than anticipated.
- VV. MI ADULT RESIDENTIAL – Contractual services for MI Adult Residential Placements costs higher than anticipated.
- WW. CLERICAL SERVICES – Salary and fringe, telephone, liability insurances, and software costs less than anticipated.
- XX. STATE INPATIENT – Expected savings for State Inpatient through the month of July.

TB/jvv

BUDGET COMPARISON SUMMARY REPORT FOR PERIOD ENDING 6/30/14

DEPARTMENT NAME	ANNUAL BUDGET	AVERAGE MONTHLY BUDGET	CURRENT MONTH EXPENDITURES		CURRENT YEAR-TO-DATE BUDGET		EXPENDITURES TO DATE		YEAR-TO-DATE VARIANCES	
			BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	BUDGET	EXPENDITURES	BUDGET	EXPENDITURES
A. WRAPAROUND SERVICES	\$254,955	\$21,246	\$66,845	\$212,460	\$237,095	(\$24,635)				
B. COURT COLLABORATION	\$485,019	\$41,335	\$34,184	\$413,350	\$368,199	\$45,151				
C. INTEGRATED HEALTH #2	\$140,080	\$9,087	\$9,087	\$116,730	\$66,505	\$50,225				
D. HUD SUPPORTED HOUSING GRANT	\$102,000	\$8,500	\$8,500	\$85,000	\$93,508	(\$8,508)				
E. HUD SUPPORTED HOUSING GRANT #2	\$16,275	\$1,356	\$1,356	\$13,560	\$14,458	(\$898)				
F. CENTER FOR POSITIVE LIVING SUPPORTS	\$104,663	\$8,722	\$9,920	\$87,220	\$80,044	\$7,176				
G. HUD SUPPORTED HOUSING GRANT #4	\$20,925	\$1,744	\$1,727	\$17,440	\$19,000	(\$1,560)				
H. HUD SUPPORTED HOUSING GRANT #3	\$22,225	\$1,852	\$1,314	\$18,520	\$18,834	(\$314)				
I. LAKESHORE BEHAVIORAL HEALTH ALLIANCE	\$693,145	\$58,317,739	\$0	\$693,145	\$8,317,739	(\$1,886,289)				
J. MENTAL HEALTH FIRST AID TRAINING	\$29,850	\$2,488	\$2,488	\$24,794	\$24,794	\$98				
K. MI ADULT INPATIENT	\$2,070,950	\$172,579	\$283,757	\$1,725,790	\$1,744,477	(\$18,687)				
L. MI CHILD INPATIENT	\$30,842	\$30,842	\$43,256	\$308,420	\$283,638	\$24,782				
M. HRA ADJUSTER	\$393,971	\$0	\$0	\$319,980	\$383,971	(\$83,991)				
N. DD SKILL BUILDING	\$3,325,943	\$277,162	\$292,857	\$2,771,620	\$2,618,005	\$153,615				
O. DD CLINIC	\$0	\$0	(\$11,982)	\$0	\$58,522	(\$58,522)				
P. VOCATIONAL SERVICES	\$431,487	\$35,957	\$36,630	\$359,570	\$327,128	\$32,442				
Q. CLUBHOUSE	\$502,808	\$41,901	\$42,146	\$419,010	\$395,006	\$24,004				
R. DD SUPPORTS COORDINATION	\$3,503,705	\$281,975	\$387,779	\$2,919,750	\$2,751,737	\$168,013				
S. HIGH INTENSITY SUPPORTS COORDINATION	\$227,495	\$18,968	\$24,863	\$189,580	\$85,651	\$103,929				
T. MI ADULT SUPPORTS COORDINATION	\$3,260,105	\$271,675	\$265,376	\$2,716,750	\$2,383,695	\$333,055				
U. INTENSIVE CASE MANAGEMENT	\$507,891	\$75,658	\$64,076	\$756,580	\$612,250	\$144,330				
V. MI ADULT VOCATIONAL SERVICES	\$219,675	\$14,943	\$18,306	\$183,060	\$134,853	\$48,207				
W. DD VOCATIONAL SERVICES	\$2,321,100	\$193,425	\$166,914	\$1,934,250	\$1,720,775	\$213,475				
X. IN HOME SUPPORT SERVICES	\$2,092,875	\$174,406	\$127,725	\$1,744,060	\$1,520,819	\$223,241				
Y. CONSUMER RUN PROGRAM	\$109,365	\$9,114	\$9,114	\$91,140	\$91,137	\$3				
Z. DD RESPIRE	\$643,625	\$53,635	\$36,687	\$536,350	\$405,889	\$130,451				
AA. HEALTH SERVICES	\$382,500	\$31,875	\$20,483	\$382,500	\$252,633	\$66,117				
BB. MI CHILD RESPIRE	\$29,200	\$2,433	\$987	\$24,330	\$14,291	\$10,039				
CC. YOUTH COMMUNITY BASED SERVICES	\$73,673	\$31,139	\$72,343	\$311,390	\$252,409	\$58,981				
DD. AUTISM PROGRAM	\$1,318,741	\$109,895	\$145,818	\$1,098,950	\$843,530	\$255,420				
EE. MI OUTPATIENT	\$2,287,499	\$188,956	\$144,511	\$1,889,580	\$1,634,318	\$255,262				
FF. TRANSITION AGE TEAM	\$699,503	\$49,959	\$61,752	\$499,590	\$386,141	\$113,449				
GG. NURSING	\$1,049,725	\$87,477	\$109,281	\$874,770	\$836,966	\$37,784				
HH. PSYCHIATRY	\$0	\$0	(\$24,215)	\$0	\$143,303	(\$143,303)				
II. ACT	\$1,227,603	\$102,300	\$81,203	\$1,023,000	\$950,799	\$72,202				
JJ. HOME BASED	\$1,054,786	\$87,899	\$94,052	\$879,990	\$816,290	\$62,700				
KK. INTEGRATED HEALTH	\$62,063	\$6,839	\$143	\$69,390	\$53,472	\$14,918				
LL. HOMELESS PROJECT	\$163,076	\$13,590	\$15,241	\$135,900	\$104,152	\$31,748				
MM. INFANT M.H. HOME BASED TEAM	\$407,894	\$33,991	\$36,512	\$339,910	\$261,167	\$78,743				
NN. DD OUTPATIENT	\$1,200,773	\$100,064	\$45,988	\$1,000,640	\$765,194	\$235,446				
OO. INTAKE/CRISIS INTERVENTION	\$1,071,359	\$89,280	\$61,564	\$892,800	\$779,050	\$113,750				
PP. MI ADULT PARTIAL HOSPITALIZATION	\$107,250	\$8,938	\$9,473	\$89,380	\$60,638	\$28,742				
QQ. KENNETH L. BRINKS FACILITY	\$1,959,332	\$163,278	\$159,277	\$1,632,780	\$1,439,382	\$193,398				
RR. INDIAN BAY RESIDENCE	\$752,648	\$62,721	\$64,100	\$627,210	\$627,157	\$53				
SS. CHILDREN'S WAIVER SERVICES	\$181,950	\$15,163	\$8,834	\$151,630	\$120,158	\$31,472				
TT. MI CHILD RESIDENTIAL	\$50,000	\$4,167	\$0	\$41,670	\$1,350	\$40,320				
UU. DD RESIDENTIAL	\$13,038,863	\$1,068,572	\$1,068,572	\$10,665,720	\$9,741,331	\$1,124,389				
VV. MI ADULT RESIDENTIAL	\$3,747,639	\$312,303	\$310,785	\$3,123,030	\$2,811,169	\$311,861				
WW. CLERICAL SERVICES	\$0	\$0	\$10,510	\$0	\$125,855	(\$125,855)				
XX. STATE INPATIENT	\$1,491,419	\$124,285	\$0	\$1,242,850	\$542,839	\$700,011				
YY. UTILIZATION MANAGEMENT	\$418,193	\$34,849	\$36,953	\$349,490	\$310,935	\$37,555				
ZZ. NETWORK DEVELOPMENT	\$223,127	\$18,594	\$18,177	\$185,940	\$161,935	\$24,005				
AAA. IS MANAGEMENT	\$651,446	\$54,287	\$61,061	\$542,870	\$447,504	\$95,366				
BBB. QI AND TRAINING	\$308,661	\$25,722	\$15,989	\$257,220	\$194,487	\$62,733				
CCC. MANAGED CARE ADMINISTRATION	\$1,984,028	\$165,336	\$61,165	\$1,653,360	\$1,733,515	(\$80,155)				
DDD. MANAGED CARE FINANCE	\$576,141	\$48,012	\$32,878	\$480,120	\$413,979	\$66,141				
EEE. CUSTOMER SERVICES	\$343,592	\$28,633	\$28,059	\$286,330	\$235,455	\$50,885				
GRAND TOTAL	\$66,938,510	\$5,578,211	\$4,680,256	\$55,782,110	\$51,819,403	\$3,962,707				


DEPARTMENT NAME	CURRENT YEAR-TO-DATE BUDGET	EXPENDITURES TO DATE	YEAR-TO-DATE VARIANCES	PAYROLL LAG	CONTRACTURAL/ BILLING LAG	OTHER	ESTIMATED TRUE VARIANCE
A. WRAPAROUND SERVICES	\$212,460	\$237,095	(\$24,635)	(\$9,839)	(\$20,050)		(\$54,524)
B. COURT COLLABORATION	\$413,350	\$368,199	\$45,151	(\$17,103)	(\$28,046)		\$0
C. INTEGRATED HEALTH #2	\$116,730	\$66,505	\$50,225	(\$810)	(\$3,182)		\$46,233
D. HUD SUPPORTED HOUSING GRANT	\$85,000	\$93,508	(\$8,508)	(\$898)		\$8,508	\$0
E. HUD SUPPORTED HOUSING GRANT #2	\$13,560	\$14,458	(\$898)			\$898	\$0
F. CENTER FOR POSITIVE LIVING SUPPORTS	\$87,220	\$80,044	\$7,176	(\$3,990)	(\$3,186)		\$0
G. HUD SUPPORTED HOUSING GRANT #4	\$17,440	\$19,030	(\$1,590)			\$1,590	\$0
H. HUD SUPPORTED HOUSING GRANT #3	\$18,520	\$18,834	(\$314)			\$314	\$0
I. LAKESHORE BEHAVIORAL HEALTH ALLIANCE	\$6,931,450	\$8,317,739	(\$1,386,289)			\$1,386,289	(\$0)
J. MENTAL HEALTH FIRST AID TRAINING	\$24,880	\$24,794	\$86				(\$86)
K. MI ADULT INPATIENT	\$1,725,790	\$1,744,477	(\$18,687)		(\$200,479)		(\$219,166)
L. MI CHILD INPATIENT	\$308,420	\$24,582	\$283,838		(\$25,499)		(\$917)
M. HRA ADJUSTER	\$319,980	\$383,971	(\$63,991)			\$63,991	(\$0)
N. DD SKILL BUILDING	\$2,771,620	\$2,618,005	\$153,615	(\$115,432)	(\$78,346)		(\$40,163)
O. DD CLINIC	\$0	\$58,522	(\$58,522)	(\$23,027)			(\$31,558)
P. VOCATIONAL SERVICES	\$359,570	\$327,128	\$32,442	(\$15,309)	(\$17,133)		\$0
Q. CLUBHOUSE	\$419,010	\$395,006	\$24,004	(\$16,259)	(\$7,745)		\$0
R. DD SUPPORTS COORDINATION	\$2,919,750	\$2,751,737	\$168,013	(\$94,216)	(\$191,419)		(\$117,622)
S. HIGH INTENSITY SUPPORTS COORDINATION	\$189,580	\$85,651	\$103,929	(\$7,684)	(\$23,304)		\$72,941
T. MI ADULT SUPPORTS COORDINATION	\$2,716,750	\$2,383,695	\$333,055	(\$77,452)	(\$157,081)		\$98,522
U. INTENSIVE CASE MANAGEMENT	\$756,580	\$612,250	\$144,330	(\$30,405)	(\$19,698)		\$94,227
V. MI ADULT VOCATIONAL SERVICES	\$183,060	\$134,853	\$48,207		(\$48,207)		\$0
W. DD VOCATIONAL SERVICES	\$1,934,250	\$1,720,775	\$213,475		(\$209,084)		\$4,391
X. IN HOME SUPPORT SERVICES	\$1,744,060	\$1,520,819	\$223,241		(\$110,171)		\$113,070
Y. CONSUMER RUIN PROGRAM	\$91,140	\$91,137	\$3		(\$3)		\$0
Z. DD RESPITE	\$536,350	\$405,899	\$130,451		(\$13,409)		\$117,042
AA. HEALTH SERVICES	\$318,750	\$252,633	\$66,117		(\$16,867)		\$49,250
BB. MI CHILD RESPITE	\$24,330	\$14,291	\$10,039		(\$10,039)		\$0
CC. YOUTH COMMUNITY BASED SERVICES	\$311,390	\$252,409	\$58,981	(\$16,029)	(\$42,952)		\$0
DD. AUTISM PROGRAM	\$1,098,950	\$843,530	\$255,420	(\$13,175)	(\$159,932)		\$82,313
EE. MI OUTPATIENT	\$1,889,580	\$1,634,318	\$255,262	(\$51,741)	(\$123,129)		\$80,392
FF. TRANSITION AGE TEAM	\$499,590	\$386,141	\$113,449	(\$18,501)	(\$53,638)		\$41,310
GG. NURSING	\$874,770	\$836,986	\$37,784		(\$62,315)		\$187,670
HH. PSYCHIATRY	\$0	\$143,303	(\$143,303)	(\$59,126)			\$0
II. ACT	\$1,023,000	\$950,798	\$72,202	(\$41,700)		\$9,006	\$39,508
JJ. HOME BASED	\$878,990	\$816,290	\$62,700	(\$28,393)	(\$34,307)		\$0
KK. INTEGRATED HEALTH	\$68,390	\$53,472	\$14,918	(\$3,554)	(\$11,364)		\$0
LL. HOMELESS PROJECT	\$135,900	\$104,152	\$31,748	(\$1,403)	(\$30,345)		\$0
MM. INFANT M.H. HOME BASED TEAM	\$339,910	\$261,167	\$78,743	(\$12,231)	(\$24,784)		\$41,728
NN. DD OUTPATIENT	\$1,000,640	\$765,194	\$235,446	(\$22,352)	(\$72,514)		\$140,580
OO. INTAKE/CRISES INTERVENTION	\$892,800	\$779,050	\$113,750	(\$31,345)	(\$23,043)		\$59,362
PP. MI ADULT PARTIAL HOSPITALIZATION	\$89,380	\$60,638	\$28,742		(\$6,742)		\$22,000
QQ. KENNETH L. BRINKS FACILITY	\$1,632,780	\$1,439,382	\$193,398	(\$65,946)	(\$52,276)		\$75,176
RR. INDIAN BAY RESIDENCE	\$627,210	\$627,157	\$53	(\$25,222)	(\$22,731)		\$0
SS. CHILDREN'S WAIVER SERVICES	\$151,630	\$120,158	\$31,472		(\$31,472)		\$0
TT. MI CHILD RESIDENTIAL	\$41,670	\$40,320	\$1,350		\$0	\$222	\$40,542
UU. DD RESIDENTIAL	\$10,865,720	\$9,741,331	\$1,124,389		(\$1,113,365)		\$11,024
VV. MI ADULT RESIDENTIAL	\$3,123,030	\$2,811,169	\$311,861		(\$320,000)		(\$6,139)
WW. CLERICAL SERVICES	\$0	\$125,855	(\$125,855)	(\$65,726)			\$310,489
XX. STATE INPATIENT	\$1,242,850	\$542,839	\$700,011		(\$389,522)		\$0
YY. UTILIZATION MANAGEMENT	\$348,490	\$310,935	\$37,555	(\$18,445)	(\$19,110)		\$0
ZZ. NETWORK DEVELOPMENT	\$185,940	\$161,935	\$24,005	(\$9,918)	(\$14,087)		\$0
AAA. IS MANAGEMENT	\$542,870	\$447,504	\$95,366	(\$47,193)	(\$48,173)		\$0
BBB. QI AND TRAINING	\$257,220	\$194,487	\$62,733	(\$20,868)	(\$41,845)		\$0
CCC. MANAGED CARE ADMINISTRATION	\$1,653,360	\$1,733,515	(\$80,155)	(\$54,645)	(\$22,534)	\$134,800	\$0
DDD. MANAGED CARE FINANCE	\$480,120	\$413,979	\$66,141	(\$43,607)	(\$37,432)	\$0	\$0
EEE. CUSTOMER SERVICES	\$286,330	\$235,465	\$50,865	(\$13,433)			\$0
GRAND TOTAL	\$55,782,110	\$51,819,403	\$3,962,707	(\$1,138,414)	(\$3,876,333)	\$2,313,940	\$1,259,900

COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY

MEMORANDUM

DATE: August 15, 2014

TO: CMH Board Members

FROM: Thomas Best, Chief Financial Officer 

SUBJECT: Finance Update – Interest Earnings, Public Act 423, Fees, and State Inpatient Account

1. Interest Earnings:

The trial balances for the two areas show cash balances as follows: Regular Services - \$3,494,839 and Internal Service Fund - \$1,724,404. The average investment rate for these funds is approximately 2.395%, per the County Treasurer's office. We are a little more than \$8,800 under budget for this item in Regular Services after the first ten months of the fiscal year. Please note, however, that this budget was raised by \$12,600 in the budget amendment approved by the Board during the month of April 2014. We are also a little more than \$500 under budget for this in the Internal Service Fund.

<u>Item</u>	<u>Regular Services</u>		<u>Internal Service Fund</u>	
Cash Balance as of 07/31/14	\$	3,494,839	\$	1,724,404
Total Interest Earned for FY2013	\$	44,790	\$	2,746
Total Interest Budget for FY2014	\$	55,600	\$	1,800
Interest Budget Per Month for FY2014	\$	4,633	\$	150
Interest Earned July 2014	\$	2,999	\$	73
Interest Budgeted Through July 2014	\$	46,333	\$	1,500
Interest Earned Through July 2014	\$	37,445	\$	964

2. Public Act 423:

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Through July 31, 2014	\$115,000	\$129,127	\$14,127

3. Fee Report:

Below is a summary of the Fee Report for revenues received through July 2014. It should be noted that this variance report is based on the budget approved by the CMH Board during the month of April 2014.

<u>Item</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Medicaid-State Plan	15,096,649	16,530,431	1,433,782
HAB Supports Waiver	6,471,583	6,215,283	(256,300)
Medicaid – b3 Services	15,496,716	12,820,622	(2,676,094)
SSI/Room & Board	1,947,250	1,987,716	40,466
Medicaid Healthy Michigan	976,276	1,126,088	149,812
Total	39,988,474	38,680,140	(1,308,334)

4. Inpatient Summary:


<u>State Inpatient</u>			<u>Community Inpatient</u>		
	<u>Variance to Date</u>	<u>Days Used in July</u>		<u>Variance to Date*</u>	<u>Days Used in July</u>
Kalamazoo	260,735	166	MI Adult	(219,166)	293
Hawthorne	44,805	8	MI Child	(917)	44
Caro	4,949	0	Partial Hosp.	22,000	12
	310,489	174		(198,083)	349
Budgeted Amount to Cover Community Placements	-0-				
Net Utilization Variance	310,489				

* Please note, however, that these budgets were raised as follows on the budget amendment approved by the Board during the month of April 2014: MI Adult - \$722,200; MI Child - \$81,400; and MI Partial Hospitalization - \$91,975.

TAB/jvv

COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY

MEMORANDUM

DATE: August 15, 2014
TO: CMH Board Members
FROM: Thomas Best – Chief Financial Officer 
SUBJECT: Budget Variance Analysis Report

Attached is the Budget Variance Analysis Report for State Institutions and local programs for FY2014. Please be aware that this is based on the budget approved by the Board during the month of April 2014.

Following is a discussion of some of these variances:

- Fee Collections – This has to do with the fact that capitation payments are less than anticipated. This deficit will most likely continue to increase as the fiscal year progresses.
- Other Revenues Differential – This has to do with the fact that we do not have available as much Medicaid carry forward dollars as we anticipated.
- Other Allocation Adjustments – State Grant – This is the result of two extra payments of \$65,360 for State General Fund from state reserves for July and August. It is unknown if we will also receive this for September.
- Net Salary and Fringe Variance: This area has a very large positive variance after the first ten months of the fiscal year. This positive variance should continue to increase as the fiscal year progresses.
- State Facility Utilization: This area has a large positive variance after the first ten months of the fiscal year. As this area is all State General Fund, it will need to be watched closely as the fiscal year progresses.
- Hackley Hospital Northwood/Westwood: This area has a large negative variance after the first ten months of the fiscal year. This deficit will most likely continue to increase as the fiscal year progresses. (Note also that this budget was raised by \$895,795 in the budget amendment approved by the CMH board in April 2014).
- Supplies, Equipment under \$5,000, and Software: This is mainly due to the fact that our software costs are much lower than normal. This is due to the change from the AVATAR system to our new e-Clinical system. This positive variance should continue to increase as the fiscal year progresses.

Our projected budget variance, based on the budget approved by the CMH Board during the month of April 2014 is a little over (\$13,000). There are no contingencies at this time. This would leave us with a net negative variance of approximately (\$13,000) after the first ten months of the fiscal year. However, due to the different periods of the budget year that these variances are calculated over, this would prorate out to a positive variance of approximately \$22,200 for the whole fiscal year.

However, this figure does not really give us a true picture of where we stand as we are not able to use the different funding sources (i.e., State GF and Medicaid, etc.) to offset each other's shortfalls. Therefore, a truer picture would be as follows:

Medicaid	(845,000)
Healthy Michigan	858,900
State General Fund	7,600
Local Match on Above	800
ABW from Fund Balance	(104,000)
Local Match Surplus on Everything Else	191,200

TAB/jvv

MONTH END PROJECTIONS OF DEFICITS/SURPLUSES BY FUND SOURCE FOR FY 2014

ITEM	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER PRELIMINARY	SEPTEMBER FINAL
STATE PLAN MA	N/A	\$625,822	(\$327,355)	\$3,122,163	\$3,815,892	\$1,772,644	\$1,950,756	\$2,844,421	\$2,411,641	\$2,410,040			
HAB SUPPORTS WAIVER	N/A	\$1,709,429	\$2,083,040	(\$164,677)	(\$388,404)	(\$196,226)	(\$92,299)	(\$409,762)	(\$335,273)	(\$281,705)			
B3 SERVICES	N/A	(\$1,685,451)	(\$1,520,685)	(\$1,971,986)	(\$3,157,388)	(\$1,342,118)	(\$1,927,958)	(\$2,443,659)	(\$2,864,968)	(\$2,973,335)			
SUBTOTAL MEDICAID	\$0	\$649,800	\$235,000	\$985,500	\$270,100	\$234,300	(\$69,500)	(\$9,000)	(\$886,600)	(\$845,000)	\$0	\$0	\$0
HEALTHY MICHIGAN		\$0	\$0	\$0	\$0	\$0	(\$215,900)	\$322,500	\$962,100	\$858,900			
STATE GENERAL FUND	N/A	(\$1,119,800)	(\$330,700)	(\$386,500)	(\$251,600)	\$74,900	\$314,400	(\$484,000)	(\$60,700)	\$7,600			
LOCAL MATCH (NET)	N/A	\$64,000	\$96,600	\$97,400	\$121,500	\$161,100	\$188,900	\$116,000	\$182,500	\$192,000			
TOTAL STATE GF/LOCAL MATCH	\$0	(\$1,055,800)	(\$234,100)	(\$289,100)	(\$130,100)	\$236,000	\$503,300	(\$368,000)	\$121,800	\$199,600	\$0	\$0	\$0
ADULT BENEFIT WAIVER	N/A	(\$129,400)	(\$170,700)	(\$207,100)	(\$182,300)	(\$92,100)	(\$66,600)	(\$39,000)	(\$82,200)	(\$104,000)			
TOTALS	N/A	(\$535,400)	(\$169,800)	\$489,300	(\$42,300)	\$376,200	\$151,300	(\$92,500)	\$115,100	\$109,500	\$0	\$0	\$0

12-Aug-14

TB (Month End Projections by Fund Source)

ESTIMATED LAPSE FOR FY 2014

ITEM	INITIAL 5%		2ND 5%		SUBTOTAL	2ND 5% 50% DCH	TOTALS
	ALL CMH	50% CMH	50% CMH	50% DCH			
MEDICAID							
-ESTIMATED CARRY FORWARD ALLOWABLE	\$2,066,326	\$1,033,163			\$3,099,489		
-ESTIMATED AMOUNT TO PUT INTO ISF	\$0	\$0			\$0		
APPROXIMATE MEDICAID WE CAN USE	\$2,066,326	\$1,033,163			\$3,099,489		
-MUSKEGON AVAILABLE	\$13,900	\$0			\$13,900	\$0	\$13,900
ESTIMATED MEDICAID LAPSE						\$0	
STATE GENERAL FUND							
-ESTIMATED CARRY FORWARD AVAILABLE							\$7,600
-ESTIMATED CARRY FORWARD ALLOWABLE							\$245,762
ESTIMATED STATE LAPSE							(\$238,162)

12-Aug-14 TB (Estimated Lapse)

MEDICAID WORKSHEET

ITEM	AMOUNT
ESTIMATED MEDICAID TO BE RECEIVED *	\$41,326,515
CARRY FORWARD ALLOWABLE (7.5%)	\$3,099,489
ALLOWABLE AMOUNT TO PUT INTO ISF (7.5%)	\$3,099,489
MUSKEGON CURRENT ISF BALANCE	N/A
NET THAT CAN BE PUT INTO ISF	\$3,099,489
MUSKEGON AVAILABLE (COMES FROM BUDGET VARIANCE REPORT) **	\$13,900

*YEAR TO DATE RECEIVED FOR MUSKEGON PRORATED FOR YEAR.

**ALSO USE MONTHLY REPORT TO DIRECTOR TO HELP CALCULATE THIS

TB (Estimated Lapse)

12-Aug-14

STATE GF WORKSHEET

ITEM	AMOUNT
ESTIMATED STATE GF TO BE RECEIVED *	\$4,915,244
CARRY FORWARD ALLOWABLE (5%)	\$245,762
CARRY FORWARD AVAILABLE (COMES FROM BUDGET VARIANCE REPORT) **	\$7,600

*DOES NOT INCLUDE CATEGORICAL FUNDING OR CHILD WAIVER ADD ON

**ALSO USE MONTHLY REPORT TO DIRECTOR TO HELP CALCULATE THIS

REQUEST FOR COMMUNITY MENTAL HEALTH BOARD CONSIDERATION AND AUTHORIZATION

COMMITTEE Finance Committee	BUDGETED X	NON BUDGETED	PARTIALLY BUDGETED
REQUESTING DIVISION Network Development	REQUEST DATE August 15, 2014	REQUESTOR SIGNATURE Judy Cohen, Network Manager	
<u>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</u>			
<p>Approval is requested to seek proposals through the Request for Proposal (RFP) process from interested and qualified parties for the operation of the Indian Bay Residence in Montague, MI effective as soon as the selected vendor can acquire the State of Michigan Adult Foster Care license for its operation.</p> <p>Community Mental Health Services of Muskegon County (CMH) has been operating this group home for older, female residents with severe mental illness for many years and it currently has nine residents. It is staffed 24/7 by two awake staff per shift. The home itself is leased by CMH from a private homeowner. CMH is seeking proposals from interested accredited Specialized Residential Service Providers who will take over Indian Bay's operation with the current home lease in place for one (1) year, and who will then move the residents into smaller four-six bed homes. CMH is requesting acknowledgment from the interested providers that these residents will be moved into the smaller homes by December 2015.</p> <p>CMH no longer wishes to continue being in the business of providing long term specialized residential care. There are several local providers in the area that can provide these services more effectively and efficiently. CMH has been working to decrease the bed census of specialized residential homes for persons with Developmental Disabilities and Mental Illness to four to six beds per home. The RFP is requesting that the selected provider move the residents into homes no larger than four-six beds by approximately December 2015, depending on the length of the licensing process.</p>			
<u>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</u>			
<p>I move to authorize the release of a Request for Proposals (RFP) for the operation of the Indian Bay Residence in Montague, Michigan, by December 2014 to serve the nine female residents and take over the lease agreement with the current private homeowner.</p>			
COMMITTEE DATE	COMMITTEE APPROVAL _____ Yes _____ No _____ Other		
BOARD DATE	BOARD APPROVAL _____ Yes _____ No _____ Other		