

COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY

FULL BOARD MEETING MINUTES

June 27, 2014

8 a.m.

Mental Health Center

CALL TO ORDER

The regular meeting of the Full Board was called to order by Chair Thomas at 8:02 a.m.

ROLL CALL

Members Present: Janet Thomas, Cheryl Natte, Chuck Buzzell, Coleen Davis, Jeff Fortenbacher, Bonnie Gonzalez, Susie Hughes, Ken Shelton, John Snider, Dr. Remington Sprague

Members Excused: Michael Willacker, Charles Nash

Others Present: Julia Rupp, Thomas Best, Brandy Carlson, Joy VanderVen, Judy Cohen, David Parnin, Margaret Tietze, Lauren Meldrum

Guests: None

MINUTES

It was moved by Ms. Natte, seconded by Mr. Shelton, to approve the minutes of the May 23, 2014, meeting as written.

MOTION CARRIED.

COMMITTEE REPORTS

Program/Personnel Committee via Cheryl Natte

There were no action items.

Recipient Rights Advisory Committee via Ken Shelton

CMHB-078 – It was moved by Mr. Shelton, seconded by Mr. Snider, to approve the Recipient Rights Report for the month of May 2014.

MOTION CARRIED.

Finance Committee via John Snider

CMHB-079 – It was moved by Mr. Snider, seconded by Dr. Sprague, to approve expenditures for the month ending May 31, 2014, in the total amount of \$5,066,903.52.

MOTION CARRIED.

CMHB-080 – It was moved by Mr. Snider, seconded by Dr. Sprague, to authorize the creation of a Child Psychiatrist position (NX 00701) in Community Mental Health's Psychiatric Services Program (Org 7323) effective July 16, 2014

MOTION CARRIED.

CMHB-081 – It was moved by Mr. Snider, seconded by Ms. Davis, to authorize the reclassification of

the Recipient Rights/Contracts Coordinator position #N61101 (NO 00165) to a Recipient Rights Advisor Assistant position (NO 00240) effective July 16, 2014, with the funding for this position transferring from org 7551 to org 7705.

MOTION CARRIED.

CMHB-082 – It was moved by Mr. Snider, seconded by Mr. Fortenbacher, to approve the Community Mental Health (CMH) FY2015 Budget proposed to the County of Muskegon in the amount of \$56,653,658 for revenues and expenditures, and to approve CMH personnel position changes listed on the attached CMH Budget Amendment.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

Motion to Sign Contract with Ashley McCormick

CMHB-083 – It was moved by Dr. Sprague, seconded by Ms. Gonzalez, to authorize the Community Mental Health (CMH) Executive Director to sign a contract with Ashley McCormick MSW, LMSW, IMH-E(III), for the provision of Infant Mental Health Services at CMH, at a rate of \$100.00 per hour, for no more than ten (10) hours per week plus mileage, effective July 21, 2014, through September 30, 2015, not to exceed \$66,000.

MOTION CARRIED.

CMHB-084 - It was moved by Mr. Shelton, seconded by Ms. Natte, to authorize the Community Mental Health (CMH) Executive Director to sign a Memorandum of Agreement with Stars Behavioral Health Group (SBHG), National Network on Youth Transition (NNYT) Academy for Consultation Services, Training, and Technical Assistance for implementation and sustainability of the Transition to Independence Process (TIP) Model training for CMH staff serving transition-age youth and their families, at a cost not to exceed \$36,285.00, for Year 2 of the agreement, effective June 14, 2014.

MOTION CARRIED.

CMHB-085 - It was moved by Dr. Sprague, seconded by Mr. Fortenbacher, to I move to confirm the appointment of Mr. Jeff Fortenbacher as a member of the Community Mental Health (CMH) Finance Committee and Ms. Coleen Davis as a member of the Program/Personnel Committee, Recipient Rights Advisory Committee, and Recipient Rights Appeals Committee.

MOTION CARRIED.

OLD BUSINESS

Lakeshore Regional Partners (LRP) Update

John Snider reported on the challenges of merging the different CMH cultures within our region. He stated that a recent conversation with Director Haveman left him with the impression that DCH has challenged the CMHs to put together a regional model that will work. Mr. Snider continues to be enthusiastic that we will find a resolution to current stumbling blocks and become true partners within our region. The alternative is that if we fail at this challenge, the entire system will fail as it has been stated that if one region fails, they all fail.

CMH Rebranding Update

Discussion was held regarding the agency's Mission/Vision/Values. Board members approved the Mission and Vision statements as presented. Further work will be done on the values statement. Dr. Sprague suggested using single words for the statement and not focus on acronyms.

NEW BUSINESS

Michael Willacker has retired from the board to take a position within CMH. We anticipate Mr. Mahoney's appointment of a replacement in the near future as applicants are currently being interviewed. We thank Mr. Willacker for his commitment and his time served on the board.

COMMUNICATION

FridayFacts of June 20, 2014

The FridayFacts of June 20, 2014, was presented for board member review. Of particular interest was information regarding the SIM survey engagement.

Director's Report

Ms. Rupp reported she recently attended a Leadership and Visioning group meeting at the Board Association. The focus of this meeting was to develop a message we can use to articulate to the public and policy makers the value of community based system of care (Michigan CMH system). MACMHB will be using special assessments to develop a white paper and hire a public relations firm on our behalf.

In an effort to address the General Fund deficit, we have been examining efficiencies. We have focused on spend downs, respite services, appropriate method of payment, and are reviewing cases individually when adjustments to services are necessary due to funding. We are proud we have not had to send out letters to consumers cutting services.

It is hoped that a plan for restructuring CMH can be presented to the board yet this summer. The most important service must be care coordination and care management, and that must be our focus and model.

Muskegon has done very well with Healthy Michigan. Recent reports indicate we have enrolled 82% of the individuals assumed to be eligible, making us one of the leaders in the state.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 9:18 a.m.

Respectfully,

Bonnie Gonzalez
Board Secretary

/jv²

PRELIMINARY MINUTES
To be approved at the Full Board Meeting of July 25, 2014