

**COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY**

**FULL BOARD MEETING MINUTES**

**July 25, 2014**

**8 a.m.**

**Mental Health Center**

**CALL TO ORDER**

The regular meeting of the Full Board was called to order by Chair Thomas at 8:00 a.m.

**ROLL CALL**

Members Present: Janet Thomas, Cheryl Natte, Chuck Buzzell, Coleen Davis, Bonnie Gonzalez, Charles Nash, Susie Hughes, Ken Shelton, John Snider, Dr. Remington Sprague

Members Excused: Jeff Fortenbacher

Others Present: Julia Rupp, Brandy Carlson, Judy Cohen, Lauren Meldrum, Michael Pyne, Sue Savoie, Jacquie Johnson, Margaret Tietze, Joy VanderVen

Guests: None

**MINUTES**

It was moved by Mr. Shelton, seconded by Ms. Gonzalez, to approve the minutes of the June 27, 2014, meeting as written.

**MOTION CARRIED.**

**COMMITTEE REPORTS**

***Program/Personnel Committee via Cheryl Natte***

CMHB-086 – It was moved by Ms. Natte, seconded by Mr. Buzzell, to approve the Full Privileging of Karen Dobias, D.O. in the areas of psychiatric evaluation, psychopharmacology, medical evaluation, certification, authorize/approve clinical treatment, and clinical/internship supervision for licensure for the MI Adult and MI Child populations, effective for two years from the date of approval.

**MOTION CARRIED.**

***Recipient Rights Advisory Committee via Ken Shelton***

CMHB-087 – It was moved by Mr. Shelton, seconded by Mr. Snider, to approve the Recipient Rights Report for the month of June 2014.

**MOTION CARRIED.**

***Finance Committee via John Snider***

CMHB-088 – It was moved by Mr. Snider, seconded by Commissioner Hughes, to approve expenditures for the month ending June 30, 2014, in the total amount of \$4,863,098.38.

**MOTION CARRIED.**

CMHB-089 - It was moved by Mr. Snider, seconded by Commissioner Nash, to amend the Mental Health FY2014 budget proposed to the County of Muskegon from \$66,390,310 up to \$66,940,310 for revenues and from \$69,949,633 up to \$70,499,633 for expenditures.

**MOTION CARRIED.**

CMHB-090 - It was moved by Mr. Snider, seconded by Dr. Sprague, To authorize payment by Community Mental Health to Tridonn Construction in the total amount of \$45,694 to pay for change orders submitted for the Brinks Relocation Project.

**MOTION CARRIED.**

CMHB-091 - It was moved by Mr. Snider, seconded by Ms. Gonzalez, to authorize the creation of a Masters Level Clinician/I-DD position (NX 00240) in Community Mental Health's Autism Services Program (Org 7319) effective August 13, 2014.

**MOTION CARRIED.**

CMHB-092 - It was moved by Mr. Snider, seconded by Ms. Davis, to authorize the Community Mental Health Executive Director to sign a contract with Kent Record Management, Inc. for record storage, retrieval, and destruction as requested by authorized CMH staff for an initial term effective July 14, 2014, through July 13, 2015, at the rates set forth in their Service Schedule, not to exceed \$25,000.00.

**MOTION CARRIED.**

### **ITEMS FOR CONSIDERATION**

#### ***Motion to Sign Support the Advocacy for the Public System Initiative***

CMHB-093 – It was moved by Mr. Shelton, seconded by Commissioner Nash, to approve Community Mental Health Board support of the Advocacy for the Public System Initiative as proposed by the Michigan Association of Community Mental Health Boards.

**MOTION CARRIED.**

#### ***Motion to Appoint CMH Corporate Compliance Officer***

CMHB-089 - It was moved by Ms. Natta, seconded by Mr. Buzzell, to appoint Jacquie Johnson as the Corporate Compliance Officer of Community Mental Health Services of Muskegon County.

**MOTION CARRIED.**

### **OLD BUSINESS**

#### ***Lakeshore Regional Partners (LRP) Update***

John Snider reported that the LRP continues to move forward.

### ***CMH Rebranding Update***

Discussion was held regarding the agency's new name. Board members discussed the options presented.

### **NEW BUSINESS**

There was no new business.

### **COMMUNICATION**

#### ***FridayFacts of July 18, 2014***

The FridayFacts of July 18, 2014, was presented for board member review.

#### ***Director's Report***

- A subgroup has been formed by several CMH directors in an effort to assist DCH with the directors' meetings.
- DCH is discussing potential changes to the mental health code which would be beneficial to CMH operations.
- Training and help with coding would be beneficial for CMH staff.

### **AUDIENCE PARTICIPATION**

There was no audience participation.

### **ADJOURNMENT**

There being no further business to come before the board, the meeting adjourned at 8:52 a.m.

Respectfully,

Bonnie Gonzalez  
Board Secretary

/jv<sup>2</sup>

***PRELIMINARY MINUTES***  
***To be approved at the Full Board Meeting of August 22, 2014***