

COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY

FULL BOARD MEETING MINUTES

August 22, 2014

8 a.m.

Mental Health Center

CALL TO ORDER

The regular meeting of the Full Board was called to order by Vice Chair Natte at 8:00 a.m.

ROLL CALL

Members Present: Cheryl Natte, Chuck Buzzell, Coleen Davis, Jeff Fortenbacher, Bonnie Gonzalez, Susie Hughes, Ken Shelton, John Snider, Dr. Remington Sprague, Lori Wells

Members Excused: Janet Thomas, Charles Nash

Others Present: Dave Parnin, Thomas Best, Brandy Carlson, Sue Savoie, Michael Pyne, Margaret Tietze, Joy VanderVen

Guests: Richard VandenHeuvel

MINUTES

It was moved by Mr. Shelton, seconded by Ms. Gonzalez, to approve the minutes of the July 25, 2014, meeting as written.

MOTION CARRIED.

COMMITTEE REPORTS

Program/Personnel Committee via Cheryl Natte

There were no action items.

Recipient Rights Advisory Committee via Ken Shelton

CMHB-095 – It was moved by Mr. Shelton, seconded by Dr. Sprague, to approve the Recipient Rights Report for the month of July 2014.

MOTION CARRIED.

Finance Committee via John Snider

CMHB-096 – It was moved by Mr. Snider, seconded by Mr. Buzzell, to approve expenditures for the month ending July 31, 2014, in the total amount of \$4,680,476.07.

MOTION CARRIED.

CMHB-097 - It was moved by Mr. Snider, seconded by Mr. Buzzell, to authorize the release of a Request for Proposals (RFP) for the operation of the Indian Bay Residence in Montague, Michigan, by December 2014 to serve the nine female residents and take over the lease agreement with the current private homeowner.

MOTION CARRIED.

ITEMS FOR CONSIDERATION

Motion to Amend MOKA Contract for BCBA Services

CMHB-098 – It was moved by Mr. Shelton, seconded by Mr. Snider, to amend the contract between Community Mental Health Services and MOKA Non-Profit Services Corporation to add up to twenty-five (25) hours of a BCBA (Board Certified Behavior Analyst) to work within the CMH Autism program, effective September 10, 2014, through September 30, 2015, at a rate of \$55.15 per hour, with a maximum additional amount of \$75,830.00.

MOTION CARRIED.

Motion to Approve Renewal of Four Supportive Housing Projects through HUD

CMHB-099 - It was moved by Mr. Fortenbacher, seconded by Mr. Buzzell, to authorize the Community Mental Health (CMH) Board approval of the renewal of four (4) Supportive Housing Projects (SHP) financed with grants from the U.S. Department of Housing and Urban Development (HUD) through the Muskegon County Homeless Continuum of Care Network, consistent with the Muskegon County Consolidated Plan for Housing for 2011-2016, and to submit the four HUD forms 2991 to the Chair of the County Board for signature.

MOTION CARRIED.

OLD BUSINESS

Lakeshore Regional Partners (LRP) Update

Mr. Snider, Board Chair for the LRP, introduced Richard VandenHeuvel, CEO of the Lakeshore Regional Partners. Mr. VandenHeuvel reported on activity within the region, most recently with the FY2015 budget process. Successes over the past year of operation include the majority of the LRP board having a clear understanding of the PIHP's mission. Other highlights include the addition of excellent staff, and the successful completion of audits and reviews with positive results. He stated this is a time of amazing change within the healthcare arena and we are seeing a growing partnership of the CEOs within the region to meet this challenge. It is the goal of the PIHP to establish regional standards as well as monitor and enforce those standards in an effort to protect our beneficiaries.

Dr. Sprague asked how the LRP's regional investment will be offset within the CMHs. Mr. VandenHeuvel explained that this is a topic of discussion at every LRP operations committee meeting, who sees this challenge as being an opportunity to create administrative efficiencies. As the LRP now has six months' worth of data, it is time to begin examining the variances across the region which includes service authorizations, service patterns, and cost variations. Once that information is available we will know where to ask more questions. We as the PIHP are committed to consistency across the region at the most appropriate cost.

Ms. Wells asked if client services will be reduced. Mr. VandenHeuvel stated there will most likely be some changes as we receive a finite pot of resources from DCH, but it is a goal of the LRP to provide consistency and improvement for our individuals receiving services and not to cause any harm to those individuals.

Mr. Buzzell asked if there were plans to establish standards for DD services, MI services, and finance in the near future. Mr. VandenHeuvel explained that once regional analysis of data has been

completed, establishing standards will be one of the key goals over the next several months.

Mr. Snider thanked board members for their questions and comments, stating that input from the CMHs within our region is welcomed and appreciated by LRP staff.

CMH Rebranding Update

Sue Savoie, Michael Pyne, and Coleen Davis presented the proposed new logo and a sample of the letterhead and business cards designed by Revel and chosen by the subcommittee. It was suggested to show our connection to Muskegon County somewhere in the tagline as we are a division of county government. Ms. Davis stated they will be mindful of that but plan to move forward as the grant funding for this project ends on September 30, 2014. Color options, letterhead design, and business card design was also discussed and suggestions given by the board.

NEW BUSINESS

Ms. Davis reported she attended the Love Muskegon Health Wellness and Recovery picnic last week at Hackley Park. She commented on how well it was organized and that she was pleased to have the opportunity to connect with more of our staff and community partners.

Our newest board member, Lori Wells, was introduced and gave a brief introduction to her history with CMH. We welcome her and look forward to having her on our board.

COMMUNICATION

Director's Report

In Ms. Rupp's absence, Mr. Best stated that the budget amendment for FY2015 has been completed and will be presented to our board next month at Finance committee.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the board, the meeting adjourned at 8:45 a.m.

Respectfully,

Bonnie Gonzalez
Board Secretary

/jv²

PRELIMINARY MINUTES
To be approved at the Full Board Meeting of September 26, 2014