

M u s k e g o n C o u n t y

Board of Commissioners

Kenneth J. Hulka, Chair
Paul Baade
Nancy Frye
Jacob O. Funkhouser
Bill Gill

Mark F. Fairchild, Vice Chair
James J. Kobza
Louis A. McMurray
Clarence Start

Regular Meeting

January 12, 1998⁹
3:35 P.M.

Honorable Kenneth Hulka, Presiding

The meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Start.

Roll Call

Present: Baade, Fairchild, Frye, Gill, Hulka, Kobza, Start

Excused: Funkhouser, McMurray

Absent: None

Moved by Fairchild, supported by Start, to approve the minutes of the Reconvened Meeting of December 17, the amended minutes of the Regular Meeting of December 22, 1998, and the Organizational Meeting of January 5, 1999.

Motion Carried

99-006 **COMMUNICATIONS**

Moved by Fairchild, supported by Start, to receive and place on file the following communications:

From: Midland County Board of Commissioners

Re: Resolution urging the Michigan House and Senate Appropriations Subcommittees to adopt the FY '98/99 Jail Reimbursement Program eligibility criteria

99-006 **COMMUNICATIONS (continued)**

From: Joan Blanchard
Re: Mental Health Carry Forward Resolution

Motion Carried

99-007 **APPROVE PAYMENT OF ACCOUNTS PAYABLE**

The Ways and Means Committee recommends, moved by Baade, supported by Fairchild, to approve payment of the accounts payable of \$2,903,262.99 covering the period of December 12, 1998, through December 31, 1998, as presented by the County Clerk.

Roll Call

Ayes: Baade, Fairchild, Frye, Gill, Kobza, Start, Hulka

Nays: None

Motion Carried

99-008 **EXEMPT SPECIFIED GROUPS FROM INTEREST AND ADMINISTRATION FEES IN EXCESS OF THE ONE PERCENT CHARGED BY LOCAL UNITS ON CURRENT PROPERTY TAX BILLS**

The Ways and Means Committee recommends, moved by Baade, supported by Fairchild, that senior citizens, paraplegics, quadriplegics, eligible service veterans, eligible widows of service veterans, the permanently disabled, and the blind be exempt from interest and administration fees in excess of the one percent charged by the local units through April 30, 1999, on their current property tax bills, as permitted by law.

Roll Call

Ayes: Baade, Fairchild, Frye, Gill, Kobza, Start, Hulka

Nays: None

Motion Carried

99-009 **ADOPT RESOLUTION AUTHORIZING THE COUNTY OF MUSKEGON TO BORROW AGAINST ANTICIPATED DELINQUENT 1998 TAXES**

The Ways and Means Committee recommends, moved by Baade, supported by Fairchild, to adopt a resolution authorizing the County of Muskegon to borrow against anticipated delinquent 1998 taxes.

99-009 **ADOPT RESOLUTION AUTHORIZING THE COUNTY OF MUSKEGON TO BORROW AGAINST ANTICIPATED DELINQUENT 1998 TAXES (continued)**

Roll Call

Ayes: Baade, Fairchild, Frye, Gill, Kobza, Start, Hulka

Nays: None

Motion Carried

99-010 **AUTHORIZE CENTRAL SERVICES TO ACCEPT A PROPOSAL FROM OFFICE MACHINES COMPANY**

The Ways and Means Committee recommends, moved by Baade, supported by Fairchild, that Central Services be authorized to accept a proposal from Office machines Company to supply the county with computer hardware, software, peripherals, and support services.

Roll Call

Ayes: Baade, Fairchild, Frye, Gill, Kobza, Start, Hulka

Nays: None

Motion Carried

99-011 **AUTHORIZE CENTRAL SERVICES TO ACCEPT A BID FROM COMMERCIAL EQUIPMENT COMPANY FOR A MICROFILM READER/PRINTER**

The Ways and Means Committee recommends, moved by Baade, supported by Fairchild, that Central Services be authorized to accept a bid of \$10,750.00 from Commercial Equipment Company for a microfilm reader/printer.

Roll Call

Ayes: Baade, Fairchild, Frye, Gill, Kobza, Start, Hulka

Nays: None

Motion Carried

99-012 **AUTHORIZE EQUALIZATION TO ACCEPT A LOW BID THAT MEETS THE
MINIMUM SPECIFICATIONS FOR A LARGE-FORMAT ENGINEERING
COPIER FROM IKON OFFICE SOLUTIONS**

The Ways and Means Committee recommends, moved by Baade, supported by Fairchild, that Equalization be authorized to accept a low bid that meets the minimum specifications for a large-format engineering copier from Ikon Office Solutions for \$5,600.

Roll Call

Ayes: Baade, Fairchild, Frye, Gill, Kobza, Start, Hulka

Nays: None

Motion Carried

99-013 **APPROVE CHANGE ORDER NO. 4 FOR SEPTIC SYSTEM PUMPING
CHANGE AND EQUIPMENT FOR TWIN LAKE PARK PHASE II
IMPROVEMENTS**

The Ways and Means Committee recommends, moved by Baade, supported by Fairchild, to approve Change Order No. 4 for septic system pumping change and equipment at an increased cost of \$5,025.00 for Twin Lake Park Phase II improvements, to be paid from park funds.

Roll Call

Ayes: Baade, Fairchild, Frye, Gill, Kobza, Start, Hulka

Nays: None

Motion Carried

99-014 **APPROVE CHANGE ORDERS NOS. 1 AND 2 FOR AIRPORT BUSINESS
PARK PHASE II**

The Ways and Means Committee recommends, moved by Baade, supported by Fairchild, to approve Change Orders Nos. 1 and 2 in the added amount of \$9,053.87 for Airport Business Park Phase II for changes required in storm and sanitary sewer improvements.

Roll Call

Ayes: Baade, Fairchild, Frye, Gill, Kobza, Start, Hulka

Nays: None

Motion Carried

99-015 **AUTHORIZE DEPARTMENT OF EMPLOYMENT AND TRAINING TO SEEK BIDS FOR TWO REPLACEMENT VEHICLES FOR THE COUNTY FLEET**

The Ways and Means Committee recommends, moved by Baade, supported by Fairchild, that the Department of Employment and Training be authorized to seek bids for two replacement vehicles for the county fleet.

Roll Call

Ayes: Baade, Fairchild, Frye, Gill, Kobza, Start, Hulka

Nays: None

Motion Carried

99-016 **INCREASE PURCHASE ORDER 97-102764 FOR HOOKER DEJONG ARCHITECTS FOR DESIGN SERVICES FOR THE SOUTH CAMPUS**

The Ways and Means Committee recommends, moved by Baade, supported by Fairchild, to increase Purchase Order 97-102764 for Hooker DeJong Architects for design services for the South Campus from \$115,000 to \$125,000.

Roll Call

Ayes: Baade, Fairchild, Frye, Gill, Kobza, Start, Hulka

Nays: None

Motion Carried

99-017 **INCREASE PURCHASE ORDER 99-109267 FOR HOOKER DEJONG ARCHITECTS FOR DESIGN SERVICES FOR THE HALL OF JUSTICE**

The Ways and Means Committee recommends, moved by Baade, supported by Fairchild, to increase Purchase Order 99-109267 for Hooker DeJong Architects for design services for the Hall of Justice from \$50,000 to \$100,000.

Roll Call

Ayes: Baade, Fairchild, Frye, Gill, Kobza, Start, Hulka

Nays: None

Motion Carried

99-018 **RENEW THE CONTRACT WITH DAVID H. DIETRICK MD FOR MEDICAL SERVICES FOR THE COUNTY JAIL**

The Human Resources Committee recommends, moved by Frye, supported by Kobza, to renew the contract with David H. Dietrick MD for medical services for the County Jail at the rate of \$1,900 per month for the year January 1, 1999 through December 31, 1999.

Roll Call

Ayes: Baade, Fairchild, Frye, Gill, Kobza, Start, Hulka

Nays: None

Motion Carried

99-019 **AUTHORIZE MSU EXTENSION TO PURCHASE COMPUTER, SCANNER, MONITOR, CAMERA, ETC.**

The Human Resources Committee recommends, moved by Frye, supported by Kobza, to authorize MSU Extension to purchase computer, scanner, monitor, camera, etc. for a total cost of \$4,270 from the Trust and Agency account 7160-000-272014; with \$1,710 being reimbursed with a MSU technology grant.

Roll Call

Ayes: Baade, Fairchild, Frye, Gill, Kobza, Start, Hulka

Nays: None

Motion Carried

99-020 **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO ACCEPT THE RFP FROM THE LOW BIDDER, LANDIS & STAEFA (SEIMENS BUILDING TECHNOLOGIES), FOR THE ENGINEERING STUDY**

The Human Resources Committee recommends, moved by Frye, supported by Kobza, to authorize Brookhaven Medical Care facility to accept the RFP from the low bidder, Landis & Staefa (Seimens Building Technologies), for the engineering study. Cost of the study not to exceed \$4,800.

Roll Call

Ayes: Baade, Fairchild, Frye, Kobza, Start, Hulka

Nays: Gill

Motion Carried

99-021 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO SIGN CONTRACTS WITH SERVICE PROVIDERS FOR FY'98-99**

The Human Resources Committee recommends, moved by Frye, supported by Kobza, to authorize the Community Mental Health Director to sign contracts with service providers for FY'98-99 as shown on the attached schedule.

Roll Call

Ayes: Baade, Fairchild, Frye, Gill, Kobza, Start, Hulka

Nays: None

Motion Carried

99-022 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO SECURE QUOTATIONS FOR WEEKEND NURSING SERVICES FOR THE CMH ELM INTENSIVE CRISIS RESIDENTIAL SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Kobza, to authorize the Community Mental Health Director to secure quotations for weekend nursing services for the CMH Elm intensive Crisis Residential Services and prepare a contract for Board approval.

Roll Call

Ayes: Baade, Fairchild, Frye, Gill, Kobza, Start, Hulka

Nays: None

Motion Carried

99-023 **AUTHORIZE THE HEALTH DEPARTMENT TO PREPARE FOR ACCREDITATION UNDER THE MICHIGAN LOCAL HEALTH DEPARTMENT ACCREDITATION PROCESS**

The Human Resources Committee recommends, moved by Frye, supported by Kobza, to authorize the Health Department to prepare for accreditation under the Michigan Local Health Department Accreditation process.

Roll Call

Ayes: Baade, Fairchild, Frye, Gill, Kobza, Start, Hulka

Nays: None

Motion Carried

CHAIR'S REPORT

None.

ADMINISTRATOR'S REPORT

99-024 **SET A PUBLIC HEARING AT 3:30 P.M. ON JANUARY 26, 1999**

The Administrator/Controller recommends, moved by Fairchild, supported by Gill, to set a public hearing at 3:30 p.m. on January 26, 1999, to receive comments on the Wickham Drive Road Expansion project.

Motion Carried

99-025 **GRANT A 30 FEET WIDE EASEMENT TO THE MUSKEGON COUNTY ROAD COMMISSION FROM THE VICINITY OF THE INTERSECTION OF SECOND AND LAKE STREETS IN TWIN LAKE COUNTY PARK**

The Administrator/Controller recommends, moved by Kobza, supported by Frye, that a 30 feet wide easement be granted to the Muskegon County Road Commission for an existing storm drain from the vicinity of the intersection of Second and Lake Streets in Twin Lake County Park northwesterly 300 feet to the outlet in Twin Lake and authorize the Chair and Clerk to execute the easement document.

Roll Call

Ayes: Baade, Fairchild, Frye, Gill, Kobza, Start, Hulka

Nays: None

Motion Carried

99-026 **ESTABLISH A THREE MONTH FULL TIME AIRPORT MAINTENANCE WORKER POSITION AT THE AIRPORT FOR THE PERIOD JANUARY THROUGH MARCH EACH YEAR**

The Administrator/Controller recommends, moved by Fairchild, supported by Kobza, to establish a three month full time Airport Maintenance Worker position at the Airport for the period January through March each year, and further, appoint Ryan Bean to this position effective January 1, 1999.

99-026 **ESTABLISH A THREE MONTH FULL TIME AIRPORT MAINTENANCE
WORKER POSITION AT THE AIRPORT FOR THE PERIOD JANUARY
THROUGH MARCH EACH YEAR (continued)**

Roll Call

Ayes: Baade, Fairchild, Frye, Kobza, Start, Hulka

Nays: Gill

Motion Carried

99-027 **AUTHORIZE RECLASSIFICATION OF POSITIONS**

The Administrator/Controller recommends, moved by Fairchild, supported by Start, that the board authorize the reclassification of two positions as follows. I move that position #X82001, Referee/FOC Full Time be reclassified to a Family Division Referee position (\$21.655/hr. to \$27.501/hr. Salary Table NX, Salary Grade 00340). I further move that position #X66001, probate Court Admin./Referee FT also be reclassified to a Family Division Referee position (\$21.655/hr. to \$27.501/hr., Salary Table NX, Salary Grade 00340).

Roll Call

Ayes: Baade, Fairchild, Frye, Gill, Kobza, Start, Hulka

Nays: None

Motion Carried

Old Business

None.

New Business

None.

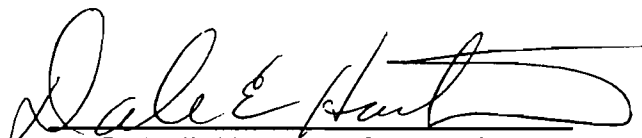
Audience Participation

Students from Fruitport High School were in attendance.

Muskegon County Board of Commissioners
Regular Meeting

January 12, 1999 12
3:30 p.m.

Adjourned at 4:31 p.m.



Dale E. Hartman, County Clerk

/jmp