

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Bill Gill, Chairman  
Don Aley  
Charles Buzzell  
Marvin Engle  
Louis A. McMurray  
Robert Scolnik*

*James Derezinski, Vice-Chairman  
I. John Snider  
Roger C. Wade  
Nancy A. Waters  
Stephen Wisniewski*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**December 20, 2005**

**3:32 p.m.**

**Chairman Gill, Presiding**

The Regular Meeting of the Board of Commissioners was called to order by Chairman Gill. The pledge of Allegiance was recited followed by the invocation given by Father Jack LaGoe.

**Roll Call**

Present: Aley, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wade, Waters, Wisniewski

Absent: None

2005-704    **APPROVE AGENDA**

2005-705    **ADD A MOTION TO CONTINUE LUNCHTIME LEARNINGS**

Moved by Waters, seconded by Wade, to add a motion to continue Lunchtime Learnings to the Agenda.

**Motion Carried**

2005-706    **ADD A PRESENTATION TO ITEM #7**

Moved by Waters, seconded by Snider, to add a presentation to item #7 on the Agenda.

**Motion Carried**

Moved by Engle, seconded by Derezinski, to approve the Agenda with added items.

**Motion Carried**

2005-707 **APPROVAL OF MINUTES OF DECEMBER 6, 2005**

Moved by Aley, seconded by Engle, to approve the minutes of the regular meeting of December 6, 2005, amending the approval of minutes to include that the meeting of October 31, 2005, was a Special Meeting.

Roll Call

Ayes: Aley, Buzzell, Engle, Derezinski, Waters, Wisniewski, Snider, Scolnik, Gill, McMurray, Wade

Nays: None

**Motion Carried**

2005-708 **PRESENTATIONS**

- A. Commissioner Waters presented gifts from the Commission to Doris Foster and Mary Villanueva, noting there is also a gift for Vernon Nash who was not in attendance
- B. Theron Wierenga, Chairman of the Muskegon County District Library & Elizabeth Winsche, Executive Director, presented information regarding a resolution to go before voters for the District Library Millage
- C. Steve Vallier, Surveyor presented information about the Remonumentation Program

2005-709 **COMMUNICATION**

Moved by Engle, seconded by Snider, to receive and place on file the Communication from Ottawa County, Resolution re: House Bill 5124.

**Motion Carried**

2005-710 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF NOVEMBER 24, 2005 THROUGH DECEMBER 6, 2005**

WM05/12-124

The Ways and Means Committee recommends, moved by Derezinski, seconded by Wisniewski, to approve payment of the accounts payable of \$2,513,733.72 covering the period of November 24, 2005 through December 6, 2005, as presented by the County Clerk.

Roll Call

Ayes: Waters, Snider, McMurray, Aley, Buzzell, Derezinski, Engle, Scolnik, Wade, Wisniewski

Nays: Gill

**Motion Carried**

2005-711 **AUTHORIZE THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT TO COMMENCE BID PROCESS FOR THE PURPOSE OF PURCHASING A 2006 MID-SIZE VEHICLE**

WM05/12-125

The Ways and Means Committee recommends, moved by Derezinski, seconded by Wisniewski, to authorize the Muskegon County Equalization Department to commence bid process for the purpose of purchasing a 2006 mid-size vehicle.

Roll Call

Ayes: Waters, Snider, McMurray, Gill, Aley, Buzzell, Derezinski, Engle, Scolnik, Wade, Wisniewski

Nays: None

**Motion Carried**

2005-712 **ESTABLISH HOLIDAY OBSERVANCES FOR COUNTY EMPLOYEES WORKING A FIVE-DAY WORK WEEK, MONDAY THROUGH FRIDAY SCHEDULE IN 2006/2007**

WM05/12-126

The Ways and Means Committee recommends, moved by Derezinski, seconded by Wisniewski, that the holiday observances for County employees working a five-day work week, Monday through Friday schedule in 2006/2007, be established as follows: Monday, December 25, 2006 Christmas Day; Tuesday, December 26, 2006, Day observed for Christmas Eve; Monday, January 1, 2007 New Year's Day; and Tuesday, January 2, 2007 Day observed for New Year's Eve (calendar year 2006 holiday).

Roll Call

Ayes: Waters, Snider, McMurray, Gill, Aley, Buzzell, Derezinski, Engle, Scolnik, Wade, Wisniewski

Nays: None

**Motion Carried**

2005-713 **AUTHORIZE THE HUMAN RESOURCES DEPARTMENT TO ACCEPT THE PROPOSAL FOR LONG-TERM DISABILITY INSURANCE FROM CIGNA LIFE INSURANCE COMPANY**

WM05/12-127

The Ways and Means Committee recommends, moved by Derezinski, seconded by Wisniewski, to authorize the Human Resources Department to accept the proposal for long-term disability insurance from CIGNA Life Insurance Company of North America at a rate of twenty-four cents (24¢) per \$100 of covered payroll, effective January 1, 2006 to January 1, 2008.

(Continued)

2005-713 **AUTHORIZE THE HUMAN RESOURCES DEPARTMENT TO ACCEPT THE PROPOSAL FOR LONG-TERM DISABILITY INSURANCE FROM CIGNA LIFE INSURANCE COMPANY**

Roll Call

Ayes: Waters, Snider, McMurray, Aley, Buzzell, Derezinski, Engle, Scolnik, Wade, Wisniewski

Nays: Gill

**Motion Carried**

2005-714 **AUTHORIZE HUMAN RESOURCES TO CONTINUE MEMBERSHIP IN THE MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY**

WM05/12-128

The Ways and Means Committee recommends, moved by Derezinski, seconded by Wisniewski, to authorize Human Resources to continue membership in the Michigan Municipal Risk Management Authority for general liability coverage with a 2006 annual contribution of \$594,574.

Roll Call

Ayes: Waters, Snider, McMurray, Gill, Aley, Buzzell, Derezinski, Engle, Scolnik, Wade, Wisniewski

Nays: None

**Motion Carried**

2005-715 **AUTHORIZE THE HUMAN RESOURCES DEPARTMENT TO ACCEPT THE PROPOSAL FOR EXCESS WORKERS' COMPENSATION INSURANCE WITH SAFETY NATIONAL INSURANCE COMPANY**

WM05/12-129

The Ways and Means Committee recommends, moved by Derezinski, seconded by Wisniewski, to authorize the Human Resources Department to accept the proposal for excess workers' compensation insurance with Safety National Insurance Company in the premium amount of \$88,999 for the period January 1, 2006 to January 1, 2007.

Roll Call

Ayes: Waters, Snider, McMurray, Gill, Aley, Buzzell, Derezinski, Engle, Scolnik, Wade, Wisniewski

Nays: None

**Motion Carried**

2005-716 **AUTHORIZE THE HUMAN RESOURCES DEPARTMENT TO PURCHASE  
PROPERTY INSURANCE FROM TRAVELERS INSURANCE COMPANY**

WM05/12-130

The Ways and Means Committee recommends, moved by Derezinski, seconded by Wisniewski, to authorize the Human Resources Department to purchase property insurance from Travelers Insurance Company from January 1, 2006 to January 1, 2007 in the amount of \$279,594.

Roll Call

Ayes: Waters, Snider, McMurray, Gill, Aley, Buzzell, Derezinski, Engle, Scolnik, Wade, Wisniewski

Nays: None

**Motion Carried**

2005-717 **AUTHORIZE THE ADMINISTRATOR TO SIGN THE 2006 STATE SURVEY  
AND REMONUMENTATION PROGRAM GRANT APPLICATION AND  
SUBMIT IT TO THE STATE**

WM05/12-131

The Ways and Means Committee recommends, moved by Derezinski, seconded by Wisniewski, to authorize the Administrator to sign the 2006 State Survey and Remonumentation Program Grant application and submit it to the state for a grant in the amount of \$100,441 with a local match requirement of \$8,000.

Roll Call

Ayes: Waters, Snider, McMurray, Gill, Aley, Buzzell, Derezinski, Engle, Scolnik, Wade, Wisniewski

Nays: None

**Motion Carried**

2005-718 **APPROVE THE AMENDMENT TO THE STANDARD INDEPENDENT  
CONTRACTOR AGREEMENT WITH GREYHOUND LINES, INC.**

TR05/12-43

The Transportation Committee recommends, moved by Scolnik, seconded by Waters, to approve the Amendment to the Standard Independent Contractor Agreement with Greyhound Lines, Inc., providing for revised commission payments to the Muskegon Area Transit System, and to authorize the Chairperson to execute the contract.

(Continued)

2005-718 APPROVE THE AMENDMENT TO THE STANDARD INDEPENDENT CONTRACTOR AGREEMENT WITH GREYHOUND LINES, INC.

Roll Call

Ayes: Scolnik, Waters, Wade, Wisniewski, Snider, Gill, Engle, Aley, Derezinski, Buzzell

Abstain: McMurray

Nays: None

**Motion Carried**

2005-719 AUTHORIZE MATS AND THE PURCHASING DEPARTMENT TO PURCHASE FOUR (4) HEAVY-DUTY 35-FOOT LOW-FLOOR BUSES FROM GILLIG CORPORATION

TR05/12-44

The Transportation Committee recommends, moved by Scolnik, seconded by Waters, to authorize MATS and the purchasing department to purchase four (4) heavy-duty 35-foot low-floor buses from Gillig Corporation per the terms and conditions of the Interurban Transit Partnership contract, for a total purchase price not to exceed \$1,245,000. Delivery is anticipated in FY07.

Roll Call

Ayes: Scolnik, Waters, Wade, Wisniewski, Snider, Gill, Engle, Aley, Derezinski, Buzzell

Abstain: McMurray

Nays: None

**Motion Carried**

2005-720 APPROVE AMENDMENT NO. 2 TO THE AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICE, PRELIMINARY PHASE

TR05/12-45

The Transportation Committee recommends, moved by Scolnik, seconded by Waters, to approve Amendment No. 2 to the Agreement for Professional Engineering Service, Preliminary Phase, dated April 22, 2003, between Prein & Newhof and the County, providing services related to the design of the airport runway 14/32 extension project, and further authorize the Chairman to sign said agreement.

(Continued)

2005-720 APPROVE AMENDMENT NO. 2 TO THE AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICE, PRELIMINARY PHASE

Roll Call

Ayes: Scolnik, Waters, Wade, Wisniewski, Snider, Gill, Engle, Aley, Derezhinski, Buzzell

Abstain: McMurray

Nays: None

**Motion Carried**

2005-721 APPROVE CHANGE ORDER #1 TO THE U.S. COAST GUARD HANGAR CONSTRUCTION PROJECT

TR05/12-46

The Transportation Committee recommends, moved by Scolnik, seconded by Waters, to approve Change Order #1 to the U.S. Coast Guard Hangar Construction project to increase the project by \$32,698, to a new total of \$1,306,188, and to increase the construction completion date by 30 days. Additional cost will be paid from amortization, contingency, or lease payments.

Roll Call

Ayes: Scolnik, Waters, Wade, Wisniewski, Snider, Gill, Engle, Aley, Derezhinski, Buzzell

Abstain: McMurray

Nays: None

**Motion Carried**

2005-722 AUTHORIZE EMPLOYMENT & TRAINING/FACILITIES MANAGEMENT TO SOLICIT BIDS FOR THE PURCHASE AND INSTALLATION OF THE TELECOMMUNICATIONS SYSTEM AT THE U.S. COAST GUARD HANGAR

TR05/12-47

The Transportation Committee recommends, moved by Scolnik, seconded by Waters, to authorize Employment & Training/Facilities Management to solicit bids for the purchase and installation of the telecommunications system at the U.S. Coast Guard hangar, the cost of the system to be reimbursed by the U.S. Coast Guard through their monthly rent payment.

Roll Call

Ayes: Scolnik, Waters, Wade, Wisniewski, Snider, Gill, Engle, Aley, Derezhinski, Buzzell

Abstain: McMurray

Nays: None

**Motion Carried**

2005-723 APPROVE THE ATTACHED THREE YEAR CONTRACT WITH

**SOUTHEAST PUBLICATIONS**

CD/SP05/12-19

The Community Development/Strategic Planning Committee recommends, moved by Scolnik, seconded by Snider, to approve the attached three year contract with Southeast Publications for the production of campground maps for the Muskegon County Parks and authorize the Chairman to execute the agreement.

Roll Call

Ayes: Derezinski, Buzzell, Aley, Scolnik, Wade, Snider, Waters, Wisniewski, Gill, Engle

Abstain: McMurray

Nays: None

**Motion Carried**

2005-724 **APPROVE CONTRACTING WITH ACCURATE EXCAVATORS FOR REPLACEMENT OF THE MEINERT PARK PICNIC AREA BATHROOM SEPTIC SYSTEM**

CD/SP05/12-20

The Community Development/Strategic Planning Committee recommends, moved by Scolnik, to approve contracting with Accurate Excavators for replacement of the Meinert Park picnic area bathroom septic system for a quoted price of \$6,159.00 with funds coming from Parks fund 2080-0691.

Roll Call

Ayes: Derezinski, Buzzell, Aley, Scolnik, Wade, Snider, Waters, Wisniewski, Gill, Engle

Abstain: McMurray

Nays: None

**Motion Carried**

**CHAIR'S REPORT/COMMITTEE LIAISON REPORTS**

Chairman Gill noted the MAC Legislative Updates for December 2, & 9, 2005, are included in agenda packets.



2005-725 **APPOINTMENTS TO THE COMMUNITY CORRECTIONS ADVISORY BOARD**

Moved by Waters, seconded by Wade, to appoint to the Community Corrections Advisory Board, Paul Billings - Media, and Eugena Brown - Business.

Roll Call

Ayes: Aley, Buzzell, Derezinski, Engle, Gill, McMurray, Waters, Wade, Wisniewski, Scolnik, Snider

Nays: None

**Motion Carried**

**ADMINISTRATOR'S REPORT**

2005-725 **AUTHORIZE DEPARTMENT OF PUBLIC WORKS TO PROCEED WITH A PROJECT TO ISSUE BONDS IN THE AMOUNT OF \$11 MILLION**

The Administrator recommends, moved by Engle, seconded by Snider, to approve the attached Resolution Authorizing the County Department of Public Works to Proceed with a Project for the Northside Water System for up to \$11,000,000 in bonding for new projects for the townships of Dalton Fruitland, Laketon and Muskegon Charter township.

Roll Call

Ayes: Wisniewski, Waters, Wade, Snider, Scolnik, McMurray, Gill, Engle, Derezinski, Buzzell, Aley

Nays: None

**Motion Carried**

2005-726 **AUTHORIZE CHANGE IN FUNDING FOR PUBLIC FACILITIES' ADMINISTRATIVE ANALYST AND EMPLOYMENT & TRAINING ACCOUNTING TECHNICIAN**

The Administrator recommends, moved by Snider, seconded by Scolnik, to authorize the change in funding for Public Facilities' Administrative Analyst position #XO4012 from 50% Fund 5810, Org. 0536/50% Fund 5880, Org. 0586 to 100% Employment & Training Grant Funds (Fund 2760, Org. 6978) and to change the funding of Employment & Training Accounting Technician position (BP#G03002) to 90% Fund 2760, Org. 6978/10% Fund 5810, Org. 0536.

(Continued)

2005-726 AUTHORIZE CHANGE IN FUNDING FOR PUBLIC FACILITIES' ADMINISTRATIVE ANALYST AND EMPLOYMENT & TRAINING ACCOUNTING TECHNICIAN

Roll Call

Ayes: Aley, Buzzell, Gill, Derezinski, Engle, McMurray, Scolnik, Snider, Wade, Waters, Wisniewski

Nays: None

**Motion Carried**

2005-727 AUTHORIZE EMERGENCY SERVICES TO ACCEPT THE 2003 STATE HOMELAND SECURITY GRANT - PART II

The Administrator recommends, moved by Waters, seconded by Snider, to accept the 2003 State Homeland Security Grant-Part II Community Emergency Response Training, Direct Assistance Program for \$58,200.00 and establish a budget as attached.

Roll Call

Ayes: Wisniewski, Waters, Derezinski, Buzzell, Aley, Engle, Gill, Scolnik, Snider, Wade, McMurray

Nays: None

**Motion Carried**

2005-728 AUTHORIZE FRINGE BENEFITS FOR COURT RECORDER/JUDICIAL SECRETARY POSITION

The Administrator recommends, moved by Wisniewski, seconded by Wade, that the Court Recorder/Judicial Secretary position filled by Board appointment with Kathy Larkin, be fully eligible for all fringe benefits afforded to all non-bargaining full-time positions and that there be no break in Kathy Larkin's service to Muskegon County.

Roll Call

Ayes: Wade, Snider, Scolnik, McMurray, Waters, Wisniewski, Gill, Engle, Derezinski, Aley, Buzzell

Nays: None

**Motion Carried**

2005-729 **AUTHORIZE BROOKHAVEN TO ESTABLISH A NEW FULL-TIME DIETICIAN POSITION**

The Administrator recommends, moved by Derezinski, seconded by Engle, to authorize Brookhaven to establish a new full-time Dietician position, salary range \$42,761 - \$54,196, Table NX, Grade 00280.

Roll Call

Ayes: Aley, Wade, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Engle

Nays: None

**Motion Carried**

2005-730 **APPROVE THE ATTACHED RESOLUTION AUTHORIZING THE ADOPTION OF THE SOCIAL SECURITY NUMBER (SSN) PRIVACY POLICY AND PROCEDURE**

The Administrator recommends, moved by Wisniewski, seconded by Snider, to approve the attached Resolution Authorizing the Adoption of the Social Security Number (SSN) Privacy Policy and Procedure Effective January 1, 2006.

Roll Call

Ayes: Snider, Scolnik, Derezinski, Aley, Waters, Wade, Wisniewski, McMurray, Gill, Engle, Buzzell

Nays: None

**Motion Carried**

**Old Business**

None.

**New Business**

2005-731 **AUTHORIZE CONTINUATION OF THE LUNCHTIME LEARNING PROGRAM THROUGH 2006**

Moved by Waters, seconded by Derezinski, to authorize continuation of the Lunchtime Learning program through 2006.

**Motion Carried**

Commissioner Aley reminded Board Members of the Land/Bank meeting on at 3:00 p.m.

at the Art Museum.

Discussion to clarify that the Organizational Meeting of 2006 will be on a Wednesday, January 4, which is the second business day for the County of Muskegon offices in accordance with the Board Rules.

Commissioners welcomed Lisa Chalko, new Secretary to the County Administrator, and wished Mary Villanueva well in her new position.

Commissioner Derezinski introduced Debra Ackerman, new Treasurer for Egelston Township.

### **Audience Participation**

Vicky Jensen, Egelston Township Supervisor, thanked the Board for support during what has been a difficult year.

Delores Cole, Muskegon Community Solidarity, invited commissioner to participate in the upcoming Solidarity Day on January 16 for Martin Luther King Jr.

Kurt Troutman, Father Jack LaGoe, Ted Davis addressed the Board in support of retaining Bill Gill as Commission Chairman.

Students were in attendance from Muskegon High School and Mona Shores High School.

Chairman Gill asked that the record include his closing statement:

Injustice to anyone is a threat to justice to everyone.

Adjourn at 4:59 p.m.

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Karen D. Buie, County Clerk

KDB/jmp