

M u s k e g o n C o u n t y

Board of Commissioners

*Kenneth J. Hulka, Chairman
Paul Baade
Douglas Bennett
Nancy Frye
James J. Kobza*

*Bill Gill, Vice-Chairman
Louis A. McMurray
Tony Moulatsiotis
Clarence Start*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

December 20, 2001

3:30 P.M.

Honorable Chairman Kenneth J. Hulka, Presiding

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Frye.

Roll Call

Present: Baade, Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Absent: None

2001-615 **APPROVAL OF MINUTES**

Moved by Start, supported by Frye, to approve the minutes of the Regular Meeting of December 11, 2001, with corrections as attached.

Motion Carried

2001-616 **PRESENTATION - KELLY RADEL**

Commissioner McMurray presented Kelly Radel with an Employee Suggestion Award

2001-617 **PRESENTATION - UNITED WAY AWARD**

Tim Michalski presented the Register of Deeds office with the United Way Campaign Award.

2001-618 **COMMUNICATIONS**

Moved by Kobza, supported by Frye, to receive and place on file the following communications:

- A. Cheboygan County Resolution re: Secondary Road Patrol
- B. Arenac County Resolution re: Secondary Road Patrol
- C. Hillsdale County Resolution re: Term Limits Legislation

Motion Carried

2001-619 **ACCEPT AND PLACE ON FILE THE RUNWAY SAFETY AREA STUDY**

The Transportation Committee recommends, moved by Gill, supported by Bennett, accept and place on file the Runway Safety Area Study as presented and further authorize staff to proceed with a Master Plan Update based on the conclusions of the study.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-620 **RECLASSIFY POSITIONS**

The Transportation Committee recommends, moved by Gill, supported by Bennett, to reclassify the present Airport Operations Supervisor (position XO6501) to a Deputy Airport director position, Salary Table/Grade NX00362 (\$49,651.68 - \$62,788.96) and Airport Maintenance Worker (position NO8008) to Airport Maintenance Supervisor, Grade NO00210 (\$27,764 - \$35,187) effective January 1, 2002.

2001-621 **AMEND THE MOTION**

Moved by Kobza, supported by Start, to amend the motion with the pay scale as recommended by Human Resources.

Roll Call on Amendment

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Bennett, Gill

Motion Carried

2001-620 **RECLASSIFY POSITIONS (continued)**

Roll Call on Amended Motion

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Bennett,

Motion Carried

2001-622 **AUTHORIZE THE PURCHASING DEPARTMENT TO ISSUE A PURCHASE ORDER TO AN HVAC CONTRACTOR TO COMPLETE EMERGENCY REPAIRS ON OVERHEAD HEATING UNITS AT EXECUTIVE AIR TRANSPORT HANGAR #109**

The Transportation Committee recommends, moved by Gill, supported by Bennett, authorize the Purchasing Department to issue a purchase order to an HVAC contractor to complete emergency repairs on overhead heating units at Executive Air Transport Hangar #109 at a cost not to exceed \$8,0000.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-623 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF DECEMBER 1, 2001 THROUGH DECEMBER 14, 2001**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve payment of the accounts payable of \$3,733,952.21 covering the period of December 1, 2001 through December 14, 2001, as presented by the County Clerk.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-624 **AUTHORIZE THE PROCUREMENT OF BIDS AND PURCHASE OF 900 FEET OF CONTAINMENT BOOM**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize the procurement of bids and purchase of 900 feet of containment boom (12 inch shirt.)

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-625 **AUTHORIZE STAFF TO SOLICIT PROPOSALS FOR A HIGH OUTPUT DIGITAL PRINTER/DUPLICATOR AND COLOR COPIER FOR OFFICE SERVICES**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize staff to solicit proposals for a high output digital printer/duplicator and color copier for Office Services.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-626 **AUTHORIZE HUMAN RESOURCES TO PURCHASE THE BOILER & MACHINERY INSURANCE POLICY**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize Human Resources to purchase the Boiler & Machinery Insurance Policy with the Travelers Insurance Company for the premium amount of \$5,866 for the period January 1, 2002 - January 1, 2003.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-627 **AUTHORIZE HUMAN RESOURCES TO PURCHASE PROPERTY INSURANCE**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize Human Resources to purchase property insurance for January 1, 2002 to January 1, 2003 with the Travelers Insurance Company in the amount of \$258,512.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-628 **APPROVE A GRANT FROM THE ECONOMIC DEVELOPMENT FUND**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve a grant in the amount of \$25,000 from the Economic Development Fund to be used for job training assistance for Holland Neway.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-629 **AUTHORIZE VERNON NASH BE PAID THE DIFFERENCE BETWEEN HIS SALARY AS THE EQUAL EMPLOYMENT OPPORTUNITY OFFICER AND THE EMERGENCY SERVICES DIRECTOR FOR THE PERIOD JANUARY 22, 2001 THROUGH SEPTEMBER 21,2001**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize Vernon Nash be paid the difference between his salary as the Equal Employment Opportunity Officer and the Emergency Services Director for the period January 22, 2001 through September 21,2001.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-630 **AUTHORIZE THE PURCHASE OF APPROPRIATE SIGNAGE FOR THE
LOUIS A. MCMURRAY CONFERENCE & TRANSPORTATION CENTER**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize the purchase of appropriate signage for the Louis A. McMurray Conference & Transportation Center not to exceed \$5,000 to be paid from transportation funds.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, Moulatsiotis, Start, Hulka

Nays: None

Abstained: McMurray

Motion Carried

2001-631 **APPROVE THE HIRING OF FLUID, INC. TO DEVELOP A LOG FOR THE
MUSKEGON COUNTY BUSINESS PARK SYSTEM**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve the hiring of Fluid, Inc. to develop a log for the Muskegon County Business Park system in the amount of \$3,600 from the Economic Development fund.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-632 **AUTHORIZE THE ADMINISTRATOR/CONTROLLER TO SIGN THE 2002
STATE SURVEY AND REMONUMENTATION PROGRAM GRANT
APPLICATION AND SUBMIT IT TO THE STATE**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize the Administrator/Controller to sign the 2002 State Survey and Remonumentation Program grant application and submit it to the State.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

CHAIR'S REPORT

None.

ADMINISTRATOR'S REPORT

2001-633 **HUMAN RESOURCES DEPARTMENT BE AUTHORIZED TO NEGOTIATE WITH INSURANCE COMPANIES**

The Administrator/Controller recommends, moved by Start, supported by McMurray, that the Human Resources department be authorized to negotiate with insurance companies to obtain Medical Professional Liability Insurance for Brookhaven Medical Care Facility.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

Old Business

None.

New Business

2001-634 **REQUEST CHAIRMAN HULKA TO LOOK INTO SECURING A PROFESSIONAL RESEARCH RECRUITMENT FIRM**

Moved by Kobza, supported by Moulatsiotis, to request Chairman Hulka to look into securing a professional research recruitment firm to initiate a search for a new County Administrator/Controller.

Motion Carried

Audience Participation

Students were in attendance from Muskegon High School.

Meeting adjourned at 4:09 p.m.

Marianne I. Hathaway, Deputy County Clerk

/cel