

# *M u s k e g o n    C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman*  
*Paul Baade*  
*Douglas Bennett*  
*Nancy Frye*  
*James J. Kobza*

*Bill Gill, Vice-Chairman*  
*Louis A. McMurray*  
*Tony Moulatsiotis*  
*Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**December 11, 2001**  
**3:30 P.M.**

**Honorable Chairman Kenneth J. Hulka, Presiding**

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

### **Roll Call**

Present:       Bennett, Frye, Hulka, McMurray, Moulatsiotis, Start  
 Excused:       Gill, Kobza  
 Absent:         Baade

### 2001-589     **APPROVAL OF MINUTES**

Moved by Start, supported by Frye, to approve the minutes of the Regular Meeting of November 27, 2001, as presented.

**Motion Carried**

### 2001-590     **COMMUNICATIONS**

Moved by Bennett, supported by Start, to receive and place on file the following communications:

- A.     City of Muskegon Public Hearing re: Free-Standing Signs
- B.     Industrial Facilities Exemption Certificate - American Coil Spring co.
- C.     Alaska's Role in National Energy Policy
- D.     Crawford County Resolution re: County Youth Homes
- E.     Allegan County Resolution re: Licensing of Tobacco Sales
- F.     Washtenaw County Resolution re: Second Road Patrol & Jail Reimbursement
- G.     Calhoun County Resolution re: Steel Industry
- H.     NACO Legislative Alert - Election Reform Bill H.R. 3295
- I.     WMSRDC - Public Comment on Transportation Issues

**Motion Carried**

2001-591 **AUTHORIZE THE CMH DIRECTOR TO COMPLETE CONTRACTS**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the CMH Director to complete contracts with providers for the services, rates and contract periods listed on attachment: November 20, 2001 Table of Additional Contracts.

Roll Call

Ayes: Bennett, Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-592 **AUTHORIZE THE LIBRARY TO ACCEPT A SUBREGIONAL GRANT AWARD**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the Library to accept a Subregional grant award for \$3,153.00 for BPH services, amend the budget for FY2002 and begin activity in 2710-0743.

Roll Call

Ayes: Bennett, Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-593 **AUTHORIZE BROOKHAVEN TO PURCHASE A BLADDER SCANNER AND CART FROM DIAGNOSTIC ULTRASOUND**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize Brookhaven to purchase a bladder scanner and cart from Diagnostic Ultrasound at a cost not to exceed \$9,145.00

Roll Call

Ayes: Bennett, Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-594 **ACCEPT THE SNOWMOBILE GRANT AND ADD TO SHERIFF'S**

**DEPARTMENT BUDGET**

The Courts and Public Safety Committee recommends, moved by Bennett, supported by Start, accept the Snowmobile grant and add to Sheriff's Department budget \$26,375.00 with \$19,781.00 coming from the state and \$6,594.00 general fund match and to purchase the Yamaha VT 500F snowmobile from Boston Motors for \$5,900.00.

Roll Call

Ayes: Bennett, Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-595 **ACCEPT THE GRANT FROM THE OFFICE OF DRUG CONTROL POLICY FOR WEMET**

The Courts and Public Safety Committee recommends, moved by Bennett, supported by Start, accept the grant from the Office of Drug Control Policy for WEMET for \$51,398.00; \$25,699 federal funds; and \$25,699 local matching funds.

Roll Call

Ayes: Bennett, Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-596 **SHERIFF'S OFFICE BE PERMITTED TO SUBMIT THE PROPOSED 2002 MARINE SAFETY BUDGET REQUEST**

The Courts and Public Safety Committee recommends, moved by Bennett, supported by Start, that the Sheriff's Office be permitted to submit the proposed 2002 Marine Safety budget request for \$204,774.55 to the Michigan Department of Natural Resources for their approval.

Roll Call

Ayes: Bennett, Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-597 **ACCEPT THE ORV GRANT FROM THE DEPARTMENT OF NATURAL RESOURCES**

The Courts and Public Safety Committee recommends, moved by Bennett, supported by Start, accept the ORV grant from the Department of Natural Resources in the amount of \$13,279.00 and approve the budget as attached.

Roll Call

Ayes: Bennett, Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-598 **APPROVE A CONTRACT WITH GOODWILL INDUSTRIES**

The Courts and Public Safety Committee recommends, moved by Bennett, supported by Start, the board approve a contract with Goodwill Industries not to exceed \$42,000.00 for the provision of an Employment Initiative Program through the Life Skills Competencies Program for Community Corrections and for the budget modification of merging the proposed Employment Initiative Program into the broader Life Skills Competencies Program, with an impact on the General Fund allocation for Community Corrections that is reduced by \$5,000 as a result of merging these programs.

Roll Call

Ayes: Bennett, Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-599 **AUTHORIZE THE DISTRICT COURT TO PURCHASE MODULAR FURNITURE**

The Courts and Public Safety Committee recommends, moved by Bennett, supported by Start, authorize the District Court to purchase modular furniture in the amount of \$9,434.68 from Lakeshore Office Furniture. The probation office work station (\$3,144.89) would be purchased from the equipment revolving fund and charged back to the department on a monthly basis over three years. The collections officer work stations (\$6,289.79) will be charged directly to the implementation grants budget.

Roll Call

Ayes: Bennett, Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-600 **AUTHORIZE THE MUSKEGON COUNTY FAMILY COURT SERVICES TO ACCEPT THE ADDITIONAL \$10,000 FROM THE STATE COURT**

**ADMINISTRATIVE OFFICE**

The Courts and Public Safety Committee recommends, moved by Bennett, supported by Start, authorize the Muskegon County Family Court services to accept the additional \$10,000 from the State Court Administrative Office as part of the Access and Visitation grant and amend the budget accordingly.

Roll Call

Ayes: Bennett, Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-601 **TO REFER THE FOLLOWING MOTION TO FULL BOARD WITHOUT RECOMMENDATION:**

The Courts and Public Safety Committee recommends, moved by Frye, supported by Start, that the agreement among Ottawa, Allegan and Muskegon counties and the Michigan State police for the operations of the West Michigan Enforcement Team for cooperative law enforcement to improve the public safety be approved for a period of ten years.

Roll Call

Ayes: Bennett, Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-602 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE**

The Ways and Means Committee recommends, moved by Bennett, supported by Start, approve payment of the accounts payable of \$5,065,781.56 covering the period of November 15, 2001 through November 30, 2001, as presented by the County Clerk.

Roll Call

Ayes: Bennett, Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-603 **APPROVE AN INTERGOVERNMENTAL AGREEMENT FOR PROVIDING**

**FOR HAZARDOUS WASTE COLLECTION PROGRAM**

The Ways and Means Committee recommends, moved by Bennett, supported by Start, approve an Intergovernmental Agreement for Providing for Hazardous Waste Collection Program between the County of Muskegon and the City of Whitehall and the Village of Ravenna.

Roll Call

Ayes: Bennett, Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-604 **DELETE/ APPROVE POSITION; AUTHORIZE PURCHASE AND AMEND THE 2001/02 LINE-ITEM BUDGET**

The Ways and Means Committee recommends, moved by Bennett, supported by Start, delete an hourly appraisal technician and approve a full-time clerk II position; authorize the purchase of two fleet vehicles, a large-format plotter, small-format graphics printer; high-resolution job editing video monitor; network hardware, software and system administration support from the City of Norton Shores; portable computer; business software; desk-top computer systems; and amend the 2001/02 line-item budget as presented in the attached schedule by increasing revenues \$39,880 and expenditures by \$39,880.

Roll Call

Ayes: Bennett, Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-605 **AWARD THE ASBESTOS/LEAD ABATEMENT AND DEMOLITION BID TO INSULATION & ENVIRONMENTAL**

The Ways and Means Committee recommends, moved by Bennett, supported by Start, award the asbestos/lead abatement and demolition bid to Insulation & Environmental at a cost of \$193,107 to be paid from budgeted funds in the bond issue for the Hall of Justice.

Roll Call

Ayes: Bennett, Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-606 **CO-SPONSOR THE 2002 MARTIN LUTHER KING JR. UNITY DAY BREAKFAST**

The Ways and Means Committee recommends, moved by Bennett, supported by Start, co-sponsor the 2002 Martin Luther King Jr. Unity Day Breakfast scheduled for Muskegon Community College on January 16<sup>th</sup> with featured speaker Julian Bond, Chairman of the NAACP, in the amount of \$2,000 and co-sponsorship of the 2002 Interracial Committee for Communication and Understanding (ICCU) of White Lake's Martin Luther King Jr. Celebration scheduled for January 14<sup>th</sup> featuring the Reverend Derrick King in the amount of \$450.00.

Roll Call

Ayes: Bennett, Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-607 **REVISE THE ARCHITECT FEES FOR HOOKER DEJONG ARCHITECTS**

The Ways and Means Committee recommends, moved by Bennett, supported by Start, revise the architect fees for Hooker DeJong Architects to \$169,920 to be paid from budgeted funds in the bond issue for same.

Roll Call

Ayes: Bennett, Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-608 **APPROVE THE CONTRACT SETTLEMENT WITH TEAMSTERS LOCAL 214**

The Ways and Means Committee recommends, moved by Bennett, supported by Start, approve the contract settlement with Teamsters Local 214 representing the General Employees Unit and authorize the County Board Chairman and County Clerk to sign the agreement subsequent to signatures being obtained from union representatives.

Roll Call

Ayes: Bennett, Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-609 **AUTHORIZE, EFFECTIVE THE FIRST FULL PAY PERIOD FOLLOWING JANUARY 1, 2001**

The Ways and Means Committee recommends, moved by Bennett, supported by Start.

authorize, effective the first full pay period following January 1, 2001 to increase the wage rates by an additional three-quarters percent (0.75%) and effective the first full pay period following January 1, 2002 to increase the wage rates by 2.6% for the County Clerk, County Treasurer, Drain Commissioner, Prosecutor, Register of Deeds and Sheriff, and for non-bargaining unit position classifications as follows: non-bargaining unit, full-time, including Department Heads (excluding Administrator/Controller) and all non-bargaining unit hourly and part-time in employee class designations BD, ND, NF, NH, NP, NS, NT, NU, NW, NX, XF, XH, XP, XS, XT, XU, XV, XW, XX, and XZ; effective January 1, 2002, to change the pay grades for the twelve (12) classes of work as indicated on the attached sheet; effective January 1, 2002, to change mileage reimbursement for eligible non-bargaining unit employees to 27 cents per mile; effective April 1, 2002 to change prescription drug co-payments amounts for non-bargaining unit employees enrolled in Medical Plan 2A to \$7 generic, \$12 preferred brand name, 50% non-preferred brand name; effective in 2002, to change Personnel Rule 2, Salaries, Section VII, Longevity Pay as shown on the attached sheet; to change Personnel Rule 2, Salaries, Section VIII, Overtime Pay, as shown on the attached sheet; to change Personnel Rule 13, Leaves of Absence Without Pay as shown on the attached sheet; to change Personnel Rule 14, Leaves of Absence With Pay, Section IV Personal Day, as shown on the attached sheet; and, effective in 2002, to change Personnel Rule 25, Legal Holidays, Section 1, Definition, as shown on the attached sheet.

Roll Call

Ayes: Frye, Hulka

Nays: Bennett, McMurray, Moulatsiotis, Start

**Motion Defeated**

2001-610 **AUTHORIZE THE HUMAN RESOURCES DEPARTMENT**

The Ways and Means Committee recommends, moved by Bennett, supported by Start. authorize the Human Resources Department to delete the following positions effective December 28, 2001: X43902 Information System Technician III, G21026 Clinic Clerk, H02502 Nurse Practitioner, and vacant positions X19595 Community Nutrition Specialist and G23001 Community Health Representative and adjust the Health Department's FY2002 budget for revenues and expenditures from \$7,470,623 to \$7,191,423 with no increase in general fund.

Roll Call

Ayes: Bennett, McMurray, Moulatsiotis, Start, Hulka

Nays: Frye

**Motion Carried**

2001-611 **REQUEST THE ADMINISTRATOR/CONTROLLER FURTHER INVESTIGATE THE CURRENT SALARIES**

The Ways and Means Committee recommends, moved by Bennett, supported by McMurray, request the Administrator/Controller further investigate the current salaries of the



administrative directors and court administrators using comparables and do an analysis to include Non-Bargaining Unit in the option of 55/25 and report back to the Board.

Roll Call

Ayes: Bennett, Frye, Moulatsiotis, Start, Hulka

Nays: McMurray

**Motion Carried**

### **CHAIR'S REPORT**

None.

### **ADMINISTRATOR'S REPORT**

None.

### **Old Business**

#### 2001-612      **APPROVE A SUBSTITUTION OF EXPEDITION**

A motion moved by Start, supported by Moulatsiotis to approve a substitution of a previously approved Expedition (Not presently available) for a Tahoe from Don Rypma Chevrolet for a total cost of \$38,298.

Roll Call

Ayes: Bennett, Frye, Moulatsiotis, Start, Hulka

Abstained: McMurray

**Motion Carried**

### **New Business**

**Recess** at 3:48 p.m.

**Reconvened** at 3:52 p.m.

#### 2001-613      **RECONSIDER AGENDA ITEM 2001-609**

Motion made by Moulatsiotis, supported by Bennett, to reconsider Agenda Item 2001-609.

Roll Call

Ayes: Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: Bennett

**Motion Carried**

2001-614     **AUTHORIZE, EFFECTIVE THE FIRST FULL PAY PERIOD FOLLOWING  
JANUARY 1, 2001**

The Ways and Means Committee recommends, moved by Bennett, supported by Start. authorize, effective the first full pay period following January 1, 2001 to increase the wage rates by an additional three-quarters percent (0.75%) and effective the first full pay period following January 1, 2002 to increase the wage rates by 2.6% for the County Clerk, County Treasurer, Drain Commissioner, Prosecutor, Register of Deeds and Sheriff, and for non-bargaining unit position classifications as follows: non-bargaining unit, full-time, including Department Heads (excluding Administrator/Controller) and all non-bargaining unit hourly and part-time in employee class designations BD, ND, NF, NH, NP, NS, NT, NU, NW, NX, XF, XH, XP, XS, XT, XU, XV, XW, XX, and XZ; effective January 1, 2002, to change the pay grades for the twelve (12) classes of work as indicated on the attached sheet; effective January 1, 2002, to change mileage reimbursement for eligible non-bargaining unit employees to 27 cents per mile; effective April 1, 2002 to change prescription drug co-payments amounts for non-bargaining unit employees enrolled in Medical Plan 2A to \$7 generic, \$12 preferred brand name, 50% non-preferred brand name; effective in 2002, to change Personnel Rule 2, Salaries, Section VII, Longevity Pay as shown on the attached sheet; to change Personnel Rule 2, Salaries, Section VIII, Overtime Pay, as shown on the attached sheet; to change Personnel Rule 13, Leaves of Absence Without Pay as shown on the attached sheet; to change Personnel Rule 14, Leaves of Absence With Pay, Section IV Personal Day, as shown on the attached sheet; and, effective in 2002, to change Personnel Rule 25, Legal Holidays, Section 1, Definition, as shown on the attached sheet.

Roll Call

Ayes: Frye, Moulatsiotis, Start, Hulka

Nays: Bennett, McMurray

**Motion Carried**

**Audience Participation**

Students were in attendance from Muskegon High School and Mona Shores High School.

Meeting adjourned at 3:50 p.m.

Susan R. Doriot, County Clerk

---

/cel