

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Paul Baade, Chairman  
Douglas Bennett  
Charles Buzzell  
James Derezinski  
Marvin Engle  
Louis A. McMurray*

*Bill Gill, Vice-Chairman  
Robert Scolnik  
I. John Snider  
Nancy A. Waters  
Stephen Wisniewski*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**December 7, 2004  
3:31 P.M.**

**Chairman Paul Baade, Presiding**

The Regular Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Chairman Baade.

**Roll Call**

Present: Baade, Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Absent: None

2004-515    **APPROVAL OF MINUTES OF NOVEMBER 23, 2004**

Moved by Engle, supported by Snider, to approve the minutes of the Regular Meeting of November 23, 2004.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Abstain: Gill

Nays: None

**Motion Carried**

2004-516    **PRESENTATION**

Commissioners Waters and Wisniewski presented a Resolution of Recognition to Carol Wood upon her retirement as Director of White Lake Chamber of Commerce. Carol Wood introduced her successor, Amy VanLoon.

2004-517 **COMMUNICATIONS**

Moved by Engle, supported by Snider, to receive and place on file the following communications:

- A. City of Norton Shores Public Hearing - December 7<sup>th</sup>
- B. Lake County Resolution re: Michigan Vehicle Code Amendment

**Motion Carried**

2004-518 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF NOVEMBER 13, THROUGH 24, 2004**

WM04/12-143

The Ways and Means Committee recommends, moved by Derezinski, supported by Waters, to approve payment of the accounts payable of \$3,052,490.58 covering the period of November 13, 2004 through November 24, 2004, as presented by the County Clerk.

Roll Call

Ayes: Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Abstain: Gill

Nays: None

**Motion Carried**

2004-519 **PURCHASE A CANNON MICROFILM SCANNER, CANNON PRINTER, INDUS MICROFILM PROCESSOR & (OPTIONS) CANNON 16MM LENS AND FICHE CARRIER**

WM04/12-144

The Ways and Means Committee recommends, moved by Derezinski, supported by Waters, to purchase a Cannon Microfilm Scanner, Cannon Printer, Indus Microfilm Processor & (options) Cannon 16mm lens and Fiche Carrier according to the attached Bid Summary for \$24,979 from Commercial Equipment Company.

Roll Call

Ayes: Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Abstain: Gill

Nays: None

**Motion Carried**

2004-520 **ADOPT A RESOLUTION ELECTING TO RESCIND THE 1999  
RESOLUTION (99-585)**

WM04/12-145

The Ways and Means Committee recommends, moved by Derezinski, supported by Waters, to adopt a resolution electing to rescind the 1999 resolution (99-585) and adopt the resolution of Treasurer's consent to perform the duties as granted under section 78, subsection (3) of Public Act No. 206 of the Michigan Public Acts of 1893, as amended.

Roll Call

Ayes: Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Abstain: Gill

Nays: None

**Motion Carried**

Commissioner Gill explained his vote as being due to a conflict with the Committee Chair.

2004-521 **APPROVE THE WRITE-OFF OF EDC LOANS (FUND 2860) TO CHERRY  
COUNTY PLAYHOUSE (\$25,432.52) AND USS SILVERSIDES MUSEUM  
(\$10,973.34)**

WM04/12-146

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to approve the write-off of EDC loans (fund 2860) to Cherry County Playhouse (\$25,432.52) and USS Silversides Museum (\$10,973.34) submitted by Finance & Management Services per the recommendation of Corporate Counsel.

Roll Call

Ayes: Derezinski, Scolnik, Wisniewski, Bennett, Baade

Abstain: Gill

Nays: Engle, McMurray, Snider, Waters, Buzzell

**Motion Failed**

2004-522 **RECLASSIFY SPECIFIC POSITIONS**

HR04/12-96

The Human Resources Committee recommends, moved by Buzzell, supported by Snider, to reclassify the following positions: Administrative Analyst position number X04007 to Mental Health Claims Supervisor, Administrative Analyst position number X04008 to Accountant I, and Account Clerk I/NB position number N01001 to Mental Health Coordinator.

(Continued)

2004-522 **RECLASSIFY SPECIFIC POSITIONS**

Roll Call

Ayes: Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: Gill

**Motion Carried**

2004-523 **AUTHORIZE THE CMH DIRECTOR TO SIGN A CONTRACT WITH LAKESIDE**

HR04/12-97

The Human Resources Committee recommends, moved by Buzzell, supported by Snider, to authorize the CMH Director to sign a contract with Lakeside for the provision of room and board, community living supports, personal care, and clinical services in a residential setting for the period extending from November 8, 2004 through September 30, 2005, at a rate of \$184.47 per day.

Roll Call

Ayes: Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: Gill

**Motion Carried**

2004-524 **AUTHORIZE THE CMH DIRECTOR TO AMEND THE CONTRACT WITH WEST SHORE MEDICAL PERSONNEL SERVICES**

HR04/12-98

The Human Resources Committee recommends, moved by Buzzell, supported by Snider, to authorize the CMH Director to amend the contract with West Shore Medical Personnel Services to include the following rates to be paid for the provision of authorized services from November 1, 2004, through September 30, 2005:

Nursing Care In Home – RN \$47.93 per client holiday hour  
Nursing Care In Home – LPN \$40.74 per client holiday hour

Roll Call

Ayes: Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: Gill

**Motion Carried**

2004-525 **AUTHORIZE THE CMH DIRECTOR TO SIGN A CONTRACT WITH THRESHOLDS, INC.**

HR04/12-99

The Human Resources Committee recommends, moved by Buzzell, supported by Snider, to authorize the CMH Director to sign a contract with Thresholds, Inc. For the provision of Specialized Residential (room and board, personal care and community living and supports) \$35.00 per day; Psychiatric evaluations and medication review – \$45.25/15 minutes face to face with consumer, and case management (supports coordination) \$40.37/15 minutes face to face with consumer, from October 1, 2004, through September 30, 2005.

Roll Call

Ayes: Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: Gill

**Motion Carried**

2004-526 **CREATE THE POSITION OF CLIENT SERVICES MANAGER-MI**

HR04/12-100

The Human Resources Committee recommends, moved by Buzzell, supported by Snider, to create the position of Client Services Manager-MI to serve under the direction of the Clinical Services Supervisor II-Outpatient Supervisor at a cost to the agency of \$45,262, including salary and fringe benefits.

Roll Call

Ayes: Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: Gill

**Motion Carried**

2004-527 **AUTHORIZE THE HEALTH DEPARTMENT TO EXTEND THE AGREEMENT WITH MEN AND WOMEN OF CHARACTER THROUGH MARCH 31, 2005**

HR04/12-101

The Human Resources Committee recommends, moved by Buzzell, supported by Snider, to authorize the Health Department to extend the agreement with Men and Women of Character through March 31, 2005 for STD prevention services, not to exceed the state (MDCH) grant amount of \$21,672 with no effect on the FY05 General Fund allocation. Further authorize the Director of Health and Community Resources to sign the agreement addendum.

(Continued)

2004-527 AUTHORIZE THE HEALTH DEPARTMENT TO EXTEND THE AGREEMENT WITH MEN AND WOMEN OF CHARACTER THROUGH MARCH 31, 2005

Roll Call

Ayes: Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: Gill

**Motion Carried**

2004-528 AUTHORIZE THE HEALTH DEPARTMENT TO CONTRACT WITH MUSKEGON REMOVAL SERVICES

HR04/12-102

The Human Resources Committee recommends, moved by Buzzell, supported by Snider, to authorize the Health Department to contract with Muskegon Removal Services for the removal of human remains for the Medical Examiner Program from January 1, 2005 through September 30, 2006 and further authorize the Board Chair to sign the associated agreement.

Roll Call

Ayes: Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: Gill

**Motion Carried**

2004-529 AUTHORIZE THE PURCHASING DEPARTMENT TO SOLICIT BIDS FOR THE PROVISION OF NUTRITIONAL SERVICES FOR THE WIC PROGRAM

HR04/12-103

The Human Resources Committee recommends, moved by Buzzell, supported by Snider, to authorize the Purchasing Department to solicit bids on behalf of the Health Department for the provision of nutritional services for the WIC Program.

Roll Call

Ayes: Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: Gill

**Motion Carried**

2004-529 **AUTHORIZE THE HEALTH DEPARTMENT TO UPDATE EXISTING FEES  
AND CREATE NEW FEES**

HR04/12-104

The Human Resources Committee recommends, moved by Buzzell, supported by Snider, to authorize the Health Department to update existing fees and create new fees per the attached schedule effective January 1, 2005 and further authorize the Human Resources Department to establish one Environmental Quality Sanitarian, one Food Service Sanitarian and one Clerk II at existing tables, grades and salary ranges with no increase in general fund appropriations for FY05.

Roll Call

Ayes: Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezhinski, Baade

Nays: Gill

**Motion Carried**

2004-530 **APPROVE AMENDMENT NO. 1 TO THE COMPREHENSIVE PLANNING,  
BUDGET AND CONTRACTING AGREEMENT FROM THE MICHIGAN  
DEPARTMENT OF COMMUNITY HEALTH**

HR04/12-105

The Human Resources Committee recommends, moved by Buzzell, supported by Snider, to approve Amendment No. 1 to the Comprehensive Planning, Budget and Contracting Agreement from the Michigan Department of Community Health with no change to the general fund allocation for Fiscal Year 2005 and further authorize the Director of Health and Community Resources to sign the Amendment.

Roll Call

Ayes: Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezhinski, Baade

Nays: Gill

**Motion Carried**

2004-531 **AUTHORIZE THE HEALTH DEPARTMENT TO AMEND ITS FY05 BUDGET**

HR04/12-106

The Human Resources Committee recommends, moved by Buzzell, supported by Snider, to authorize the Health Department to amend its FY05 budget (revenue and expenditures) from \$6,993,426 to \$6,951,382 to include grant funding and miscellaneous changes including staff/funding transfers with no change to the current general fund appropriation.

(Continued)

2004-531 **AUTHORIZE THE HEALTH DEPARTMENT TO AMEND ITS FY05 BUDGET**

Roll Call

Ayes: Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: Gill

**Motion Carried**

2004-532 **BOARD AUTHORIZE THE FAMILY DIVISION OF CIRCUIT COURT TO SEEK BIDS ON THE PURCHASE OF A NEW FULL SIZE AUTOMOBILE**

CPS04/12-65

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, that the Board authorize the Family Division of Circuit Court to seek bids on the purchase of a new full size automobile.

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: None

**Motion Carried**

2004-533 **ACCEPT THE GRANT FROM THE OFFICE OF DRUG CONTROL POLICY FOR WEMET**

CPS04/12-66

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to accept the grant from the Office of Drug Control Policy for WEMET for \$69,850.00; \$34,925.00 federal funds and \$34,925.00 local funds.

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: None

**Motion Carried**



2004-534 **ACCEPT THE SNOWMOBILE GRANT FROM THE DEPARTMENT OF  
NATURAL RESOURCES**

CPS04/12-67

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to accept the Snowmobile grant from the Department of Natural Resources in the amount of \$13,179.00 and amend the budget.

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: None

**Motion Carried**

2004-535 **SHERIFF'S OFFICE SUBMIT THE PROPOSED 2005 MARINE SAFETY  
BUDGET REQUEST**

CPS04/12-68

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, that the Sheriff's Office submit the proposed 2005 Marine Safety budget request for \$145,534.00 to the Michigan Department of Natural Resources for their approval.

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: None

**Motion Carried**

2004-536 **GRANT THE SHERIFF'S OFFICE TO CONTRACT WITH CBCS**

CPS04/12-69

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to grant the Sheriff's Office to contract with CBCS for collection agency services.

Roll Call

Ayes: Gill, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: McMurray

**Motion Carried**

2004-537 **BOARD AUTHORIZE THE CHAIR TO SIGN THE 2005 ACCESS AND VISITATION GRANT CONTRACT**

CPS04/12-70

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, that the Board authorize the Chair to sign the 2005 Access and Visitation Grant contract in the amount of \$35,517.00 and to adjust the budget accordingly in the fund/org 2150/1421 from a balanced budget of \$50,000 to a balanced budget of \$35,517.

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: None

**Motion Carried**

**CHAIR'S REPORT**

Chairman Baade noted the MAC Legislative Update for November 19 & 24, 2004, is included in agenda packets.

2004-538 **REAPPOINT GARY CONRAD FOR POSITION ON THE MUSKEGON COUNTY ROAD COMMISSION**

The Chairman recommends, moved by Gill, supported by Derezinski, to reappoint Gary Conrad for position on the Muskegon County Road Commission.

2004-539 **SUSPEND RULES TO ALLOW CANDIDATES TO ADDRESS THE BOARD**

Moved by Derezinski, supported by Waters, to suspend rules to allow candidates to address the Board.

**Motion Carried**

Roll Call on 2004-538

Ayes: McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Engle, Gill, Baade

Nays: Buzzell, Derezinski

**Motion Carried**

**ADMINISTRATOR'S REPORT**

2004-539 **AUTHORIZE LEASE WITH FAIR BOARD FOR STORAGE SPACE ON COUNTY FAIRGROUNDS**

The Administrator recommends, moved by Derezinski, supported by Engle, to authorize the County Fair Board to execute attached lease agreement with interested parties who desire to lease storage space on County fairgrounds for a fee.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Baade

Nays: None

**Motion Carried**

**Old Business**

2004-540 **CLARIFY MOTION 2004-501**

Moved by Derezinski, supported by Engle, to clarify motion 2004-501, that 2006 raises for the Board of Commissioners be tied to the Consumer Price Index.

Roll Call

Ayes: Snider, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: Waters, Gill, McMurray, Scolnik

**Motion Carried**

**New Business**

None.

**Audience Participation**

Vondie Woodbury, Muskegon Community Health Project, addressed the Board regarding budget cuts to the Health Project and asked for reconsideration of funding to this program.

2004-541 RESTORE \$19,000 FUNDING TO THE MUSKEGON COMMUNITY  
HEALTH PROJECT

Moved by Gill, supported by Waters, to restore \$19,000 funding to the Muskegon Community Health Project.

Roll Call

Ayes: Waters, Bennett, Gill, McMurray

Nays: Buzzell, Derezinski, Engle, Scolnik, Snider, Wisniewski, Baade

**Motion Defeated**

Meeting adjourned at 4:31 p.m.

Clerk

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Marianne L. Hathaway, Deputy County

/jmp

**REQUEST FOR BOARD CONSIDERATION - COUNTY OF MUSKEGON**

COMMITTEE <b>Full Board</b>		BUDGETED <input type="checkbox"/>	NON-BUDGETED <input type="checkbox"/>	PARTIALLY BUDGETED <input type="checkbox"/>
REQUESTING DEPARTMENT <b>Corporate Counsel</b>		COMMITTEE DATE <b>December 7, 2004</b>		REQUESTOR SIGNATURE
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)				
<p>There is a sizeable barn located on County fairgrounds property that is not used for fairground activities during the late fall to early spring months. The County Fair Board requests that the County Board of Commission allow it to lease space in the barn to interested parties for the storage of watercraft, tractors, vehicles, etc. in exchange for a fee.</p>				
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)				
<p>Authorize the County Fair Board to execute attached lease agreement with interested parties who desire to lease storage space on County fairgrounds for a fee.</p>				
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)				
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE &amp; MANAGEMENT ANALYSIS:</u>		
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u>		
<p><i>ok need</i></p>		<p><i>Concur</i></p>		
AGENDA DATE	AGENDA NO.	BOARD DATE	PAGE NO.	

**MUSKEGON COUNTY FAIRGROUNDS STORAGE LEASE**

The Muskegon County Board of Commission delegates authority to the Muskegon County Fair Board, hereinafter collectively referred to as "County", to manage the storage of personal property on County fairgrounds. The undersigned shall abide by the following terms and conditions:

- (1) The \_\_\_\_\_  
(Type of equipment and Identification Number)  
  
(hereinafter referred to as "Property") shall be stored on County fairgrounds from \_\_\_\_\_ to \_\_\_\_\_, and shall not be removed by the undersigned for any reason during this period. The undersigned however shall remove the Property on the last day of this period or the County Fair Board or its designated representative shall be authorized to have the Property removed at the undersigned's expense.
- (2) The undersigned shall pay the County Fair Board a fee of \$ \_\_\_\_\_ in advance for the storage of the Property during this period, as determined by the County Fair Board.
- (3) The County Fair Board or its designated representative shall determine where the Property shall be stored on County fairgrounds and the undersigned shall move the Property to that location.
- (4) The undersigned agrees to exonerate, hold harmless, and indemnify the County from and against any and all loss, damages claims, suits or actions, judgments and costs, which may arise or grow out of any injury to, or death of, any person or persons and/or damage to property caused by, arising from, or in any manner connected with the exercise of any right or privilege granted or conferred hereby, whether sustained by the undersigned or County, their designated representatives, agents or employees, or any other person or corporation which seeks to hold the County liable.
- (5) The County Fair Board reserves the right to require the undersigned to remove the Property from County fairgrounds at any time for any reason.

Dated: \_\_\_\_\_

Owner \_\_\_\_\_  
(Please Print Name)

Dated: \_\_\_\_\_

County Fair Board Representative