

M u s k e g o n C o u n t y

Board of Commissioners

*Paul Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle
Louis A. McMurray*

*Bill Gill, Vice-Chairman
Robert Scolnik
I. John Snider
Nancy A. Waters
Stephen Wisniewski*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**November 25, 2003
3:32 P.M.**

Honorable Chairman Paul T. Baade, Presiding

The Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Chairman Baade.

Roll Call

Present:: Waters, Wisniewski, McMurray, Scolnik, Snider, Derezinski, Gill, Engle, Buzzell, Bennett, Baade

Absent: None

2003-481 **APPROVAL OF MINUTES OF NOVEMBER 6, 2003**

Moved by Derezinski, supported by Engle, to approve the minutes of the Regular Meeting of November 6, 2003, correcting the spelling of Veterans Day speaker to Joe Beuyrle and to change the placement of the word "continued" when a roll call is carried over to the next page.

Motion Carried

2003-482 **OPEN PUBLIC HEARING - LOCAL LAW ENFORCEMENT BLOCK GRANT**

The Administrator recommends, moved by Derezinski, supported by Engle, to open the Public Hearing regarding Local Law Enforcement Block Grant.

Motion Carried

2003-483 **CLOSE PUBLIC HEARING - LOCAL LAW ENFORCEMENT BLOCK GRANT**

It was noted that neither the Clerk's office nor Administration received any written or verbal communication regarding the Local Law Enforcement Block Grant. Moved by Gill, supported by Waters, to close the Public Hearing.

Motion Carried

2003-484 **COMMUNICATIONS**

Moved by Engle, supported by Wisniewski, to receive and place on file the following communication from Washtenaw County, Resolution re: Support of Eric Coleman

Motion Carried

2003-485 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$3,409,328.68 COVERING THE PERIOD OF NOVEMBER 1, 2003 THROUGH NOVEMBER 12, 2003**

WM03/11-117

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to approve payment of the accounts payable of \$3,409,328.68 covering the period of November 1, 2003 through November 12, 2003, as presented by the County Clerk.

Roll Call

Ayes: Waters, McMurray, Gill, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-486 **AWARD THE TRANSCRIPTION SERVICES PROPOSAL TO M&K - MILLS CER**

WM03/11-118

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to award the transcription services proposal to M&K - Mills CER, 1615 Sunset Drive, North Muskegon, MI 49445 as primary contract; and Transcripts Unlimited, 591 Upton Drive, St. Joseph, MI 49085 as secondary contract.

Roll Call

Ayes: Waters, McMurray, Gill, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-487 **APPROVE THE INTERNAL ENVIRONMENTAL SCAN FORMAT FOR USE
IN THE STRATEGIC PLANNING PROCESS**

CD/SP03/11-17

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Buzzell, to approve the Internal Environmental Scan format for use in the Strategic Planning process.

Roll Call

Ayes: Scolnik, Derezinski, Bennett, Buzzell, Gill, Engle, Waters, McMurray, Wisniewski, Snider, Baade

Nays: None

Motion Carried

2003-488 **AUTHORIZE THE BOARD CHAIR TO EXECUTE A TWO-YEAR
EXTENSION OF THE EXISTING LEASE FOR 788 MARQUETTE AVENUE**

CD/SP03/11-18

The Community Development/Strategic Planning Committee recommends, moved by Bennett, to authorize the Board Chair to execute a two-year extension of the existing lease for 788 Marquette Avenue, as prepared by Corporate Counsel, with annual rent of \$20,100.00 covering the period of 1/1/05 thru 12/31/06. All other terms and conditions to remain unchanged.

Roll Call

Ayes: Scolnik, Derezinski, Bennett, Buzzell, Gill, Engle, Waters, McMurray, Wisniewski, Snider, Baade

Nays: None

Motion Carried

2003-489 **PUBLIC WORKS DEPARTMENT BE AUTHORIZED TO ADVERTISE FOR
CARETAKERS POSITIONS FOR MOORE AND PATTERSON COUNTY
PARKS**

CD/SP03/11-19

The Community Development/Strategic Planning Committee recommends, moved by Bennett, that Public Works Department be authorized to advertise for caretakers positions for Moore and Patterson County Parks and selection of the caretakers follow the proposed outline attached and that the same be recommended to the Board of Commissioners for approval.

2003-489 (Continued)
**PUBLIC WORKS DEPARTMENT BE AUTHORIZED TO ADVERTISE FOR
CARETAKERS POSITIONS FOR MOORE AND PATTERSON COUNTY
PARKS**

Roll Call

Ayes: Scolnik, Derezinski, Bennett, Buzzell, Gill, Engle, Waters, McMurray, Wisniewski,
Snider, Baade

Nays: None

Motion Carried

2003-490 **AUTHORIZE ADOPTION OF THE MUSKEGON AREA UNIFIED DBE
CERTIFICATION PROGRAM**

CD/SP03/11-20

The Community Development/Strategic Planning Committee recommends, moved by Bennett, to authorize adoption of the Muskegon Area Unified DBE Certification Program and establish a certification advisory committee, appointed by the Muskegon County Board of Commissioners, consisting of the following: (1) County representative, (2) City representative, (3) Township representative, (4) Insurance Firm representative, (5) Accounting Firm representative, (6) Legal Firm representative, (7) Muskegon Area Chamber/Urban League Partnership representative.

Roll Call

Ayes: Scolnik, Derezinski, Bennett, Buzzell, Gill, Engle, Waters, McMurray, Wisniewski,
Snider, Baade

Nays: None

Motion Carried

2003-491 **APPROVE MDOT PROJECT AUTHORIZATION 2002-0072\Z8**
TR03/11-49

The Transportation Committee recommends, moved by Gill, supported by Engle, to approve MDOT Project Authorization 2002-0072\Z8 and to authorize the Chairman to execute the contract.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters,
Wisniewski, Baade

Nays: None

Motion Carried

2003-492 **APPROVE MDOT PROJECT AUTHORIZATION 2001-0679/A1**

TR03/11-50

The Transportation Committee recommends, moved by Gill, supported by Engle, to approve MDOT Project Authorization 2001-0679/A1 and to authorize the Chairman to execute the contract.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-493 **APPROVE THE ATTACHED AMENDATORY CONTRACT TO MDOT CONTRACT NO. 2003-0256**

TR03/11-51

The Transportation Committee recommends, moved by Gill, supported by Engle, to approve the attached Amendatory Contract to MDOT Contract No. 2003-0256 and further authorize the Chairman to execute the Amendment as prepared.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-494 **APPROVE THE AIRPORT T-HANGAR LEASE**

TR03/11-52

The Transportation Committee recommends, moved by Gill, supported by Engle, to approve the Airport T-Hangar Lease revised based on Corporate Counsel's review and recommended changes.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-495 **APPROVE THE EXTENSION OF 36 T-HANGAR LEASE AGREEMENTS**

TR03/11-53

The Transportation Committee recommends, moved by Gill, supported by Engle, to approve the extension of 36 T-Hangar Lease agreements that will be expiring in the fourth quarter of 2003.

(Continued)

2003-495 **APPROVE THE EXTENSION OF 36 T-HANGAR LEASE AGREEMENTS**

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-496 **APPROVE THE SUBMITTAL OF A SUPPLEMENT TO THE RUNWAY SAFETY AREA STUDY**

TR03/11-54

The Transportation Committee recommends, moved by Gill, supported by Engle, to approve the submittal of a Supplement to the Runway Safety Area Study adjusting the scope of the runway extension project from 6500' to 6100'.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: Gill

Motion Carried

CHAIR'S REPORT

Chairman Baade noted the MAC Legislative Updates for November 7 & 14, 2003, are included in the agenda packet.

ADMINISTRATOR'S REPORT

2003-497 **AUTHORIZE EXTENSION OF CLOSING DATE FOR 793 W. WESTERN**

The Administrator recommends, moved by McMurray, supported by Gill, to authorize the Board Chair to execute an extension of closing date for 793 W. Western Avenue to June 1, 2004 with purchaser paying a non-refundable fee of \$16,250. Purchaser would receive a prorated per day credit for each day prior to June 1, 2004, that the transaction is closed. Administrator Borushko updated Commissioners regarding:

(Continued)

2003-497 **AUTHORIZE EXTENSION OF CLOSING DATE FOR 793 W. WESTERN**

Roll Call

Ayes: Waters, Wisniewski, Snider, McMurray, Scolnik, Buzzell, Bennett, Derezinski, Engle, Baade

Nays: Gill

Motion Carried

2003-498 **APPROVE CONTRACT SETTLEMENT WITH BROOKHAVEN AFSCME UNIT**

The Administrator recommends, moved by Wisniewski, supported by Derezinski, to approve the contract settlement with the Brookhaven AFSCME Unit and authorize the County Board Chairman and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Ayes: Gill, Bennett, Derezinski, Scolnik, Snider, Waters, Wisniewski, Engle, Buzzell, McMurray, Baade

Nays: None

Motion Carried

2003-499 **BOARD WAIVE THE POSTING REQUIREMENTS FOR THE TEMPORARY RECORDER/BAILIFF POSITION**

The Administrator recommends, moved by Gill, supported by Waters, that the Board waive the posting requirements for the Temporary Recorder/Bailiff position and appoint Mr. Orlando Riley to the position of Temporary Recorder/Bailiff at the rate of \$13.567 per hour for a period not to exceed 120 calendar days.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

Old Business

2003-500 **COMMISSIONERS VOTE FOR BOARD OF CANVASSERS**

The two political parties submitted three nominees to the County Clerk's office to fill a four-year term beginning November 2003 through October 31, 2007 as well as a list of three nominees to complete the vacant Board of Canvassers positions in which the term will end October 31, 2005. Ballots were distributed to and collected from Commissioners and the tally was called aloud by the County Clerk. It is determined that Tom Higgins, Republican and Florence Shrive, Democrat will serve four-year terms ending October 31, 2007. It is further determined that Ann Nelson, Republican and Jackie Walker, Democrat will complete the remaining two years of the vacant four-year terms ending October 31, 2005.

New Business

None.

Audience Participation

Roy McDonald addressed the board regarding disrespect he received from a MATS bus driver.

Students were in attendance from Muskegon High School

Meeting adjourned at 4:28 p.m.

Karen D. Buie, County Clerk

KDB/jmp