

M u s k e g o n C o u n t y

Board of Commissioners

Kenneth J. Hulka, Chairman
Paul Baade
Douglas Bennett
Nancy Frye
James J. Kobza

Bill Gill, Vice-Chairman
Louis A. McMurray
Tony Moulatsiotis
Clarence Start

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

November 13, 2001
3:30 P.M.

Honorable Chairman Kenneth J. Hulka, Presiding

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

Roll Call

Present: Baade, Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Absent: None

2001-530 **APPROVAL OF MINUTES**

Moved by Kobza, supported by Start, to approve the minutes of the Regular Meeting of October 23, 2001 as presented.

Motion Carried

2001-531 **COMMUNICATIONS**

Moved by Kobza, supported by Start, to receive and place on file the following communications:

- A. Resolutions re: Term Limits Legislation
 - 1. Crawford County
 - 2. Luce County
 - 3. Antrim County
- B. Saginaw County Resolution re: Supporting the Helmet Law
- C. Schoolcraft County Resolution re: County Youth Homes

Motion Carried

2001-532 **COMMUNICATIONS (cont)**

Moved by Kobza, supported by Frye, to receive and place on file the following communications:

- D. Northeast MI Council of Governments Resolution re: State Revenue Sharing
- E. Crawford County Resolution re: Stand Up for Steel
- F. West MI Shoreline Regional Development Commission re: Transportation Issues
- G. Letter to the Editor re: Muskegon Farmer's Market
- H. City of Muskegon re: Proposed Amendments of the Muskegon Downtown Development Authority
- I. Industrial Facilities Exemption Certificate - Hayes Lemmerz International

Motion Carried

2001-533 **PRESENTATION**

Chairman Hulka presented Roy Wheeler with the Response of the Year Award.

2001-534 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF OCTOBER 13, 2001 THROUGH OCTOBER 26, 2001**

The Ways and Means Committee recommends, moved by Baade , supported by Start, approve payment of the accounts payable of \$3,991,434.48 covering the period of October 13, 2001 through October 26, 2001, as presented by the County Clerk.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-535 **AUTHORIZE CLOETINGH-SEAWAY AGENCY TO RENEW THE COUNTY'S AIRPORT LIABILITY INSURANCE**

The Ways and Means Committee recommends, moved by Baade , supported by Start, authorize Cloetingh-Seaway Agency to renew the County's Airport Liability Insurance with Old Republic Insurance Company for the premium amount of \$96,563.00 for the period November 19, 2001 to November 19, 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-536 **AUTHORIZE EMPLOYMENT & TRAINING**

The Ways and Means Committee recommends, moved by Baade , supported by Start, authorize Employment & Training to go out for bids for the two (2) car pool replacement vehicles.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-537 **APPROVE THE CONTRACT OF THE LOW BIDDER, ALSTROM CONSTRUCTION FOR THE RENOVATION OF THE MODULAR CLASSROOMS AT THE YOUTH DETENTION CENTER**

The Ways and Means Committee recommends, moved by Baade , supported by Start, approve the contract of the low bidder, Alstrom Construction for the renovation of the modular classrooms at the Youth Detention Center, not to exceed \$12,250.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-538 **TABLE FILING OF THE REPORT FROM THE MUNICIPAL EMPLOYEES RETIREMENT SYSTEM ACTUARIAL ASSESSMENT OF THE COST TO PROVIDE THE E-BENEFIT PROGRAM TO COUNTY RETIREES**

The Ways and Means Committee recommends, moved by Baade , supported by Start, table filing of the report from the Municipal Employees Retirement System actuarial assessment of the cost to provide the E-Benefit program to County retirees with instructions that the Chair appoint a committee to include Frank Bednarek, James Delaney, Darryl Cochrane and County Commissioners to find out what the cost would be for one year, to be accomplished in time to respond to MERS by December 5th.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-539 **APPROVE THE MUSKEGON COUNTY FAIR BOARD'S PROPOSED IMPROVEMENTS TO THE COUNTY FAIRGROUNDS AND AUTHORIZATION TO PROCEED BE GRANTED**

The Ways and Means Committee recommends, moved by Baade , supported by Start, approve the Muskegon County Fair Board's proposed improvements to the County Fairgrounds and that authorization to proceed be granted subject to any permits being required by the Township.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-540 **APPROVE MUSKEGON COUNTY JOINING THE MASS ACTION LAWSUIT AGAINST THE STATE**

The Ways and Means Committee recommends, moved by Baade , supported by Start, approve Muskegon County joining the mass action lawsuit against the State seeking appropriate reimbursement for County juvenile facilities, not to exceed \$10,000 in legal fees.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-541 **APPROVE THE PLAN FOR THE NEW OFFICES OF THE MUSKEGON COUNTY DRAIN COMMISSIONER**

The Ways and Means Committee recommends, moved by Baade , supported by Start, approve the plan for the new offices of the Muskegon County Drain Commissioner and the compatible furnishings be purchased in the amount of \$10,885 to be paid from the equipment pool.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-542 **APPROVE THE LAYOUT FOR COMMUNITY MENTAL HEALTH ACCESS
IN THE YOUTH SERVICES BUILDING**

The Ways and Means Committee recommends, moved by Baade , supported by Start, approve the layout for Community Mental Health Access in the Youth Services building and that the furnishings be purchased and installed in the amount of \$10,939.28 to be paid from the equipment pool.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: Kobza

Motion Carried

2001-543 **APPROVE BUCK CONSTRUCTION FOR PHASE II OF THE MICHAEL E.
KOBZA HALL OF JUSTICE**

The Ways and Means Committee recommends, moved by Baade , supported by Start, approve Buck Construction for Phase II of the Michael E. Kobza Hall of Justice, not to exceed \$2,832,000.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-544 **APPROVE THE NECESSARY RESOLUTIONS AND CONTRACTS WITH
THE MUSKEGON COUNTY BUILDING AUTHORITY AND APPROPRIATE
NOTICES BE PUBLISHED IN THE MUSKEGON CHRONICLE**

The Ways and Means Committee recommends, moved by Baade , supported by Start, approve the Reimbursement Resolution, Resolution approving 2002 Building Authority Contract and Notice of Intent, all as attached, with the Muskegon County Building Authority to issue \$6.5 million in bonds to finance Heritage Landing and Michael E. Kobza Hall of Justice improvements and that appropriate notices be published in the Muskegon Chronicle on November 14, 2001.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-545 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO COMPLETE VEHICLE LEASE AGREEMENTS FOR OCTOBER 1, 2001, THROUGH SEPTEMBER 30, 2002, AND AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO COMPLETE SHORT-TERM VEHICLE LEASE AGREEMENTS FOR OCTOBER 1, 2001, THROUGH SEPTEMBER 30, 2002**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the Community Mental Health Director to complete vehicle lease agreements for October 1, 2001 through September 30, 2002 at a rate of \$1.00 per year per agreement with: B.W. P. Community Living Facility, Inc., P.O. Box 596, Muskegon, MI 49443. One van: 1999 Ford Van (Marcoux Home).

Fa-Ho-Lo Family, Inc. 5734 Jefferson, Muskegon, MI 49442. Three vans: 2000 Chevrolet Van (Amanda Home); 1996 Dodge Van (Wolf Lake Home); 1997 Ford Van (Wolf Lake Home).

H. G. A. Non-Profit Homes, Inc., 500 West Western, Suite 300, Muskegon, MI 49440. Four vans: 2000 Chevrolet Van (Shaffer Home); 1997 Ford Van (Lilac Home); 1997 Ford Van (W. Fruitport Home); 1997 Ford Van (Walker Home).

Horizons of Michigan, Hope Network, Inc., 1256 Walker Avenue NW, Grand Rapids, MI 49504. One van: 1996 Dodge Van (Northridge Home).

Lutheran Social Services of Michigan, 21700 Northwestern Highway, Suite 1108, Detroit, MI 48075. Three vans: 1996 Dodge Van (Ducey Home); 1997 Ford Van (Brooks Home); 1998 Ford Van (Woodridge Home).

MOKA Corporation, 425 West Western, Suite 304, Muskegon, MI 49440. Nine vans: 1993 Lumina Car (Terra Nova Home); 1991 Chevrolet Van (Wesley); 1996 Dodge Van (Annette Home); 1995 Ford Van (Slocum Home); 2000 Chevrolet Van (Benston Home); 1997 Ford Van (Sternberg Home); 2000 Chevrolet Van (Crystal Lake Home); 1997 Ford Van (Wesley); 2000 Chevrolet Van (Airline Home).

Pioneer Resources, Inc., 1145 East Wesley Avenue, Muskegon, MI 49442. Six vans: 1988 Ford Van (Wesley); 1997 Ford Van (Riverwood Home); 2000 Chevrolet Van (Broadway Home); 2000 Chevrolet Van (Ruddiman Home); 1997 Ford Van (Parkside Home); Previous van for the Lawrence Home was totaled. Replacement van in process.

Authorize the Community Mental Health Director to complete short-term vehicle lease agreements for October 1, 2001 through September 30, 2002 at no charge with:

Unlimited Potentials, Inc., Drop-In Center, 942-944 Terrace Street, Muskegon, MI 49440
ARC Muskegon, 1145 E. Wesley, Muskegon, MI 49442
Lemonade Stand, 1192 Jefferson Street, Muskegon, MI 49441
Area 21 Special Olympics, 915 E. Wesley, Muskegon, MI 49442

2001-545 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO COMPLETE VEHICLE LEASE AGREEMENTS FOR OCTOBER 1, 2001, THROUGH SEPTEMBER 30, 2002, AND AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO COMPLETE SHORT-TERM VEHICLE LEASE AGREEMENTS FOR OCTOBER 1, 2001, THROUGH SEPTEMBER 30, 2002 (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-546 **AUTHORIZE COMMUNITY MENTAL HEALTH STAFF TO PROCEED WITH YH COMMUNICATIONS**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize Community Mental Health staff to proceed with YH Communications to design materials for public dissemination concerning Community Mental Health services and operations.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-547 **AUTHORIZE COMMUNITY MENTAL HEALTH AND THE COUNTY PURCHASING DEPARTMENT TO GO OUT FOR BIDS**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize Community Mental Health and the County Purchasing Department to go out for bids for three 15-passenger vans, three raised roof conversions and three lift restraint systems, four 12-passenger vans and 1-mid-sized passenger vehicle at an estimated cost of \$214,500.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-548 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO CORRECT THE BROZOWSKI AFC AND AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO CORRECT ENHANCED STAFFING RATE**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the Community Mental Health Director to correct the Brozowski AFC, 9395 Dicey Montague, MI 49437, Specialized Residential rate of \$37.55 per day for October 1, 2001 through September 30, 2002 and authorize the Community Mental Health Director to correct Enhanced Staffing rate for H.G.A., Inc., 500 W. Western Avenue, Muskegon, MI 49440 Walker Road home from \$12.55 per hour to \$12.65 per hour for October 1, 2001 through September 30, 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-549 **AUTHORIZE THE PRODUCTION OF THE COMMUNITY MENTAL HEALTH ANNUAL REPORT AND CONSUMER CALENDAR FROM YH COMMUNICATIONS**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the production of the Community Mental Health Annual Report and Consumer Calendar from YH Communications at a cost not to exceed \$29,328.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-550 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO COMPLETE OCTOBER 1, 2001 THROUGH SEPTEMBER 30, 2002 CONTRACTS**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the Community Mental Health Director to complete October 1, 2001 through September 30, 2002 contracts with providers and rates as listed in the attached Table of Additional FY2001/2002 Contracts.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-551 **AUTHORIZE BROOKHAVEN TO SOLICIT BIDS FOR A BLAST CHILLER**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize Brookhaven to solicit bids for a Blast Chiller for the Dietary Department.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-552 **AUTHORIZE BROOKHAVEN TO PURCHASE THIRTY-TWO (32) JOERNS HIGH/LOW BEDS AND ONE-HUNDRED (100) MATTRESSES**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize Brookhaven to purchase thirty-two (32) Joerns High/Low beds and one-hundred (100) mattresses, at a cost not to exceed \$59,000.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-553 **AUTHORIZE THE HEALTH DEPARTMENT TO CHANGE THE LATE DOG LICENSE FEE**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the Health Department to change the late dog license fee to \$70.00 which will take effect on March 1, 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-554 **AUTHORIZE AN ADDITIONAL APPROPRIATION OF \$20,000 TO THE COMMUNITY HEALTH PROJECT**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize an additional appropriation of \$20,000 to the Community Health Project to be paid from the Miscellaneous Contingency account.

2001-554 **AUTHORIZE AN ADDITIONAL APPROPRIATION OF \$20,000 TO THE COMMUNITY HEALTH PROJECT (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-555 **REQUEST CORPORATE COUNSEL TO INVESTIGATE AND REPORT BACK TO THE BOARD WHETHER THE PROPOSED FUNDING CUTS FOR MENTAL HEALTH ARE IN VIOLATION OF THE 1998 MASTER CONTRACT**

The Human Resources Committee recommends, moved by Frye, supported by Start, request Corporate Counsel to investigate and report back to the Board whether the proposed funding cuts for Mental Health are in violation of the 1998 Master Contract with the Department of Community Health and the County.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-556 **ACCEPT THE 2001/2002 OFFICE OF HIGHWAY SAFETY PLANNING, SECONDARY ROAD PATROL CONTRACT**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, accept the 2001/2002 Office of Highway Safety Planning, Secondary Road Patrol contract in the amount of \$196,931 and amend the County budget from \$190,467 to \$196,931.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-557 **PURCHASE FOR THE SHERIFF'S OFFICE**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, purchase for the Sheriff's Office, five Chevy Impala's from Don Rypma for \$95,720 and a Ford Taurus and Ford Expedition for \$16,020 and \$32,599.88 from Great Lakes Ford.

2001-557 **PURCHASE FOR THE SHERIFF'S OFFICE (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-558 **AUTHORIZE THE JUVENILE DIVISION OF FAMILY COURT TO SEEK BIDS ON THE PURCHASE**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, authorize the Juvenile Division of Family Court to seek bids on the purchase of a new full size automobile.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-559 **APPROVE THE REASSIGNMENT OF ONE OF THE RETIRED SHERIFF'S DEPARTMENT FLEET VEHICLES**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, approve the reassignment of one of the retired Sheriff's Department fleet vehicles to the Prosecutor's Office for use by the Child Support Investigator.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-560 **APPROVE THE CREATION OF A MUSKEGON COUNTY TELECOMMUNICATION TASK FORCE**

The Community Development/Strategic Planning Committee recommends, moved by McMurray, supported by Frye, approve the creation of a Muskegon County Telecommunication Task Force.

2001-560 **APPROVE THE CREATION OF A MUSKEGON COUNTY
TELECOMMUNICATION TASK FORCE (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-561 **ADOPT AND EXECUTE THE PROPOSED AMENDMENTS TO THE
INTERLOCAL AGREEMENT**

The Community Development/Strategic Planning Committee recommends, moved by McMurray, supported by Frye, adopt and execute the proposed amendments to the Interlocal Agreement described in Exhibit A.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-562 **RECEIVE AND PLACE ON FILE THE 2002 STRATEGIC PLAN UPDATE**

The Community Development/Strategic Planning Committee recommends, moved by McMurray, supported by Frye, receive and place on file the 2002 Strategic Plan Update.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

CHAIR'S REPORT

2001-563 **APPOINTMENTS TO BOARD OF CANVASSERS**

The Chairman recommends, moved by Gill, supported by Start, to reappoint Veronica Buckley and Leola Chambers to the Muskegon County Board of Canvassers, and to appoint Myrl Lockett as Alternate to Leola Chambers to four year terms beginning February 1, 2002.

Motion Carried

2001-564 **WORKFORCE DEVELOPMENT BOARD**

The Chairman recommends, moved by Start, supported by Frye, to approve appointments to the Workforce Development Board as recommended.

Motion Carried

ADMINISTRATOR'S REPORT

2001-565 **PROCLAMATION RE: THE YEAR OF 4-H**

The Administrator/Controller recommends, moved by Frye, supported by Start, to approve the Proclamation for 4-H Centennial Celebration.

Motion Carried

2001-566 **APPROVAL FOR EDC REVOLVING LOAN FUND FOR GOLD SHIELD SHUTTLE SERVICE LLC**

The Administrator/Controller recommends, moved by Gill, supported by Start, to approve a loan to Gold Shield Shuttle Service LLC from the EDC Revolving Loan Fund in the amount of \$100,000 at a rate of 3.5 percent per annum for a term not to exceed 10 years.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-567 **APPROVAL OF SETTLEMENT WITH NORTON TOOL & ENGINEERING**

The Administrator/Controller recommends, moved by Start, supported by Moulatsiotis, to approve the settlement of the Norton Tool and Engineering loan from the Waters Broadcasting Corporation in the amount of \$155,498.70.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

Old Business

None.

New Business

Commissioner McMurray introduced the new CEO of the Urban League, Rodney Brown. Commissioner McMurray welcomed Mayor Rillastine Wilkins. Commissioner Gill inquired of Mayor Wilkins regarding her trip to Japan. Mayor Wilkins noted she will have more information from her trip with the Sister Cities Program at a future date.

Audience Participation

Bea West congratulated and thanked the Commissioners and the Muskegon County Visitor Bureau, with special thanks to Mr. Vern Nash and Mrs. Joanne Hatch, on behalf of her sorority and the warm welcome they received. Ms. West noted her guests enjoyed their visit to the Muskegon area.

Derek Knox, Owner/President of Gold Shield Shuttle Service, LLC, thanked Commissioners for their support.

Students were in attendance from Orchard View , Muskegon, Oak Ridge and Mona Shores High Schools.

Meeting adjourned at 4:00p.m.

Patrick Jordan, Deputy Clerk Supervisor

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