Muskegon County

Board of Commissioners

Kenneth J. Hulka, Chairman
Paul Baade
Douglas Bennett
Nancy Frye
James J. Kobza
Bill Gill, Vice-Chairman
Louis A. McMurray
Tony Moulatsiotis
Clarence Start

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting **August 27, 2002**
3:50 P.M.

Honorable Chairman Ken Hulka, Presiding

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Frye.

Roll Call

Present: Baade, Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Absent: None

2002-384 **APPROVAL OF MINUTES**

Moved by Start, supported by McMurray, to approve the minutes of the Regular Meeting of August 13, 2002, as presented.

Motion Carried

2002-385 **COMMUNICATIONS**

Moved by Kobza, supported by Frye, to receive and place on file the following communications items:

A. Clare County Resolution re: Supporting the Pledge of Allegiance
B. Executive Declaration - October 2002 as Family History Month
C. Antrim County Resolution re: Supporting the Pledge of Allegiance
D. Deerfield Farmers' Telephone Company Application to MI Public Service Commission

Motion Carried

2002-386 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF JULY 31, 2002 THROUGH AUGUST 20, 2002**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to approve payment of the accounts payable of $5,553,710.13 covering the period of July 31, 2002 through August 20, 2002, as presented by the County Clerk.

Roll Call
Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-387 **AMEND THE 416 ROAD PATROL LINE-ITEM BUDGET**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to amend the 416 Road Patrol line-item budget with the State Office of Highway Safety Planning for FY2001/2002.

Roll Call
Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-388 **AUTHORIZE THE SHERIFF'S OFFICE TO A SEAT BELT CONVINCER AND ROLLOVER SIMILAR**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to authorize the Sheriff's Office to purchase from Lakewood Manufacturing Co., upon approval from the state, a seat belt convincer and rollover similar for estimated costs of $20,077.50 and $16,470.50 respectively.

Roll Call
Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-389 **AUTHORIZE THE TREASURER TO PURCHASE A NEW CURRENCY COUNTER**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to authorize the Treasurer to purchase a new currency counter from automated business equipment, not to exceed $3,895.

2002-389 **AUTHORIZE THE TREASURER TO PURCHASE A NEW CURRENCY COUNTER (continued)**

Roll Call
Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-390 **AUTHORIZE THE CMH INTERIM DIRECTOR TO SIGN THE DEPARTMENT OF COMMUNITY HEALTH MANAGED SPECIALTY SUPPORTS AND SERVICES AGREEMENT AMENDMENT #9**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to authorize the CMH Interim Director to sign the Department of Community Health Managed Specialty Supports and Services Agreement Amendment #9.

Roll Call
Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-391 **ESTABLISH A PERSONNEL HEARING BOARD**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to establish a Personnel Hearing Board as requested by Kenneth Primmer, Sr., consisting of Commissioners McMurray - Chair, Moulatsiotis - Vice-Chair, and Gill.

Roll Call
Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-392 **AWARD THE BID FOR PARKS/DPW/HHW 4WD TRUCK TO GREAT LAKES FORD**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to award the bid for Parks/DPW/HHW 4WD truck to Great Lakes Ford in the amount of the lowest bid meeting minimum specifications in the amount of $25,390.10.

2002-392 **AWARD THE BID FOR PARKS/DPW/HHW 4WD TRUCK TO GREAT LAKES FORD (continue)**

Roll Call
Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-393 **APPROVE THE REQUEST AND INVOICE FOR SPONSORSHIP OF THE FY2002/2003 SUPPLIER DIVERSITY CONFERENCE**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to approve the request and invoice for sponsorship of the FY2002/2003 Supplier Diversity Conference at the platinum level in the amount of $2,500 and encourage staff attendance.

Roll Call
Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-394 **CHANGE THE SALARY RANGE OF THE EMERGENCY SERVICES DIRECTOR**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to change the salary range of the Emergency Services Director (position #Y17501) from $41,245.36 to a range of $41,337.92 to $52,757.12 and to set the salary of $41,337.92 as the current rate of pay for the incumbent currently in the position.

Roll Call
Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-395 **AMEND THE FY2002 GENERAL FUND REVENUE BUDGET**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to amend the FY2002 general fund revenue budget from $37,256,681 to $36,176,350 and the general fund expenditure budget from $37,455,424 to $36,274,273, the all funds revenue budget from $181,407,188 to $226,177,179 and the all funds expense budget from $185,275,106 to $214,736,142 and to approve the position funding transfers as identified in the motion detail.

2002-395 **AMEND THE FY2002 GENERAL FUND REVENUE BUDGET (continued)**

Roll Call
Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-396 **AUTHORIZE STAFF TO ACCEPT THE HIGH BID FOR EACH OF THE TWENTY-SEVEN (27) SURPLUS VEHICLES**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to authorize staff to accept the high bid for each of the twenty-seven (27) surplus vehicles and distribute the proceeds to the appropriate funds.

Roll Call
Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

CHAIR'S REPORT

None.

ADMINISTRATOR'S REPORT

2002-397 **AUTHORIZE EXECUTION OF AGREEMENT WITH BI INCORPORATED**

The Administrator/Controller recommends, moved by Kobza, supported by Frye, to authorize execution of Agreement with BI Incorporated for providing products and services relating to monitoring of the Community Corrections Program at the rate set forth in attached Exhibits to Contract.

Roll Call
Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-398 **CLARIFY CENTRAL POLICE DISPATCH BALLOT LANGUAGE AND DIRECT COUNTY CLERK TO SUBMIT TO BALLOT FOR NOVEMBER 2002 GENERAL ELECTION**

The Administrator/Controller recommends, moved by Start, supported by Moulatsiotis, to clarify Central Police Dispatch ballot language and direct County Clerk to submit to ballot for November 2002 general election.

Roll Call
Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-399 **APPROVE MDOT GRANT AGREEMENT NO. 2002-0072**

The Administrator/Controller recommends, moved by Kobza, supported by Start, to approve MDOT Grant Agreement No. 2002-0072 and further authorize the chairman to execute the contract as prepared.

Roll Call
Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

Motion Carried

2002-400 **APPROVE THE ATTACHED RESOLUTION AUTHORIZING EXECUTION OF A MICHIGAN AIR SERVICE GRANT PROGRAM CONTRACT**

The Administrator/Controller recommends, moved by Start, supported by Frye, to approve the attached resolution authorizing execution of a Michigan Air Service Grant Program Contract.

Roll Call
Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

Motion Carried

2002-401 **APPROVE THE RESOLUTION REQUESTING THAT OUR ECONOMIC DEVELOPMENT PROJECTS BE INCLUDED IN THE 2002 COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS) ANNUAL REPORT OF THE WMSRDC**

The Administrator/Controller recommends, moved by Start, supported by Moulatsiotis, to approve the resolution as follows:

WHEREAS, Muskegon County currently and actively supports and participates in the economic development district activities of the West Michigan Shoreline Regional Development Commission (WMSRDC), and

WHEREAS, Muskegon County has identified a number of economic development projects (as attached) that will improve our community;

NOW, THEREFORE, BE IT RESOLVED that Muskegon County requests that our economic development projects be included in the 2002 Comprehensive Economic Development Strategy (CEDS) Annual Report of the WMSRDC and that it is our intention to utilize the CEDS to fulfill the planning requirements of the U.S. Department of Commerce Economic Development Administration.

2002-402 **TO AMEND MOTION 2002-401 TO INCLUDE THE WORDING: TO EXPLORE DEVELOPING A NATURE PARK ON HILTS LANDING**

Moved by Kobza, supported by Frye, to amend motion 2002-401 to include the wording: to explore developing a nature park on Hilts Landing.

Roll Call on amendment
Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start

Nays: Bennett, Gill, Hulka

Motion Carried

Roll Call on amended motion 2002-401
Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-403 **RETAIN SERVICES OF MR. DAVID H. PEDEN FOR ON-CALL SERVICES AT THE CORDOVA SITE**

The Administrator/Controller recommends, moved by Kobza, supported by Start, to retain services of Mr. David H. Peden for on-call services at the Cordova site in the amount of $65.00 per hour, not to exceed $15,000 in a twelve-month period.

2002-403 **RETAIN SERVICES OF MR. DAVID H. PEDEN FOR ON-CALL SERVICES AT THE CORDOVA SITE (continued)**

Roll Call
Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-404 **APPROVE MDOT PROJECTION AUTHORIZATION 2002-0072/Z5**

The Administrator/Controller recommends, moved by Moulatsiotis, supported by Start, to approve MDOT Project Authorization 2002-0072/Z5 and further authorize the chairman to execute the contract as prepared.

Roll Call
Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-405 **AUTHORIZE EXECUTION OF 60-DAY LEASE WITH SARA LEE**

The Administrator/Controller recommends, moved by Kobza, supported by Start, to authorize execution of 60-day lease with Sara Lee at the rate of $1,000 per month, subject to approval of lease arrangement by Corporation Aviation and surrender of possession by Corporate Aviation prior to September 1, 2002.

Roll Call
Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-406 **AUTHORIZE PURCHASE OF TWO FILE SERVERS**

The Administrator/Controller recommends, moved by Frye, supported by Moulatsiotis, to authorize Central Services staff to purchase two file servers to replace the servers damaged while in transit at a cost not to exceed $25,000 and direct staff to pursue the insurance claim to recover this money from the trucking company.

Roll Call
Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-407 **AUTHORIZE ESTABLISHMENT OF PROBATION OFFICER II POSITION IN FAMILY COURT**

The Administrator/Controller recommends, moved by Kobza, supported by Frye, that the Board authorize the immediate establishment of a Probation Officer II position, continuation subject to the award and acceptance of the Serious and Violent Offender Re-entry Initiative grant by the Board next fiscal year.

Roll Call
Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-408 **ADOPT RESOLUTION SETTING SEPTEMBER 17, 2002 AS THE PROPOSED FY2003 GENERAL OPERATING BUDGET PUBLIC HEARING**

The Administrator/Controller recommends, moved by Frye, supported by Bennett, to adopt the attached resolution setting September 17, 2002, as the date for the Proposed FY2003 General Operating Budget public hearing and proposing at tentative levy of 5.6984 mills for county general operating in 2002, a tentative levy of 0.3221 mills for Museum operating, a tentative levy of 0.0752 mills for veterans affairs operating and a quality of life bond repayment levy of 0.40 mills in 2002.

Motion Carried

Mr. Borushko, Administrator/Controller, reported communication with Hackley Hospital in response to changes with Blue Cross/Blue Shield.

Mr. Elwell, Central Services Director/Community Mental Health Interim Director, reported on his trip to Lansing to meet with legislators. Muskegon will be recommended for funding thanks to outstanding staff preparation, consumer representation by Duane Gaultney and direction from Corporate Counsel Steve Corwin.

Old Business

Commissioner Frye reminded Commissioners that the next Human Resources and Courts and Public Safety meeting will be held at Montague City Hall, Commissioners planning to attend should RSVP.

New Business

Commissioner Kobza noted a petition will soon be presented to this Board regarding maintenance of Duck Lake dam. This will be filed with Circuit Court. It was noted that maintenance will be the responsibility of the Road Commission.

2002-409 **PROCLAIM CONSTITUTION WEEK SEPTEMBER 17 - 23, 2002**

Moved by Moulatsiotis, supported by Start, National Society of Daughters of the American Revolution to proclaim Muskegon County Constitution week September 17 - 23, 2002.

Motion Carried

Audience Participation

Howard Potter addressed the Board and thanked members for their time and attention to information which he presented at a prior meeting of concern in his neighborhood.

Meeting adjourned at 4:41 p.m.

Marianne L. Hathaway, Deputy County Clerk

/jmp