

M u s k e g o n C o u n t y

Board of Commissioners

*Kenneth J. Hulka, Chairman
Paul Baade
Douglas Bennett
Nancy Frye
James J. Kobza*

*Bill Gill, Vice-Chairman
Louis A. McMurray
Tony Moulatsiotis
Clarence Start*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**July 9, 2002
3:30 P.M.**

Honorable Chairman Kenneth Hulka, Presiding

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

Roll Call

Present: Baade, Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Absent: None

2002-312 **APPROVAL OF MINUTES**

Moved by Frye, supported by Start, to approve the minutes of the Regular Meeting of June 25, 2002, as presented.

Motion Carried

2002-313 **AUTHORIZE THE CMH DIRECTOR TO CONTRACT FOR FISCAL INTERMEDIARY SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize the CMH Director to contract for fiscal intermediary services for self-determination consumer with Gusco Money management, P.O. Box 130354, Ann Arbor, Michigan 48113-0354 at \$150 per month for Fiscal Intermediary Plan, \$200 per month for Fiscal Intermediary Plan plus Employer, and \$100 per month for Employer Only Plan for the period extending from July 1, 2002 through September 30, 2003; and with Professional Record Keeping Systems, 561 Kentucky Drive, Rochester Hills, Michigan 48307-3737 at \$200 per month for Fiscal Intermediary Plan Only; \$325 per month for Fiscal Intermediary Plan and Employer with five or fewer employees and \$375 per month for Fiscal Intermediary plan and Employer with more than five employees for the period extending from July 1, 2002 through September, 2003.

2002-313 **AUTHORIZE THE CMH DIRECTOR TO CONTRACT FOR FISCAL INTERMEDIARY SERVICES (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-314 **AUTHORIZE THE CMH DIRECTOR TO INCREASE THE CURRENT GRANT AWARDS**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize the CMH Director to increase the current grant awards for the period through September 30, 2002, to Disability Awareness Council for Independent Living by \$4,500 to employee two part-time Consumer Affairs Liaisons for work in CMH offices, and to offer continuation funding through September 30, 2002, at an amount to be negotiated.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-315 **AUTHORIZE THE CMH DIRECTOR TO CONTRACT WITH SPECIFIC VENDORS AT PRE-DETERMINED RATES**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize the CMH Director to contract with: Mary Stibitz, 1651 Randolph Avenue, Muskegon, MI at a rate of \$55 per hour for massage therapy; Gentiva Health Services, 3110 Glade Street, Muskegon Heights, MI for RN services at a rate of \$31.95 per hour and LPN services at a rate of \$27.16 per hour; Nursing Care Options LLC, 1865 Henry Street Suite 3, Muskegon, MI for RN services at a rate of \$31.95/hour and LPN services at a rate of \$27.16 per hour; Hackley Visiting Nurse Services for RN services at a rate of \$31.95 per hour, LPN services at a rate of \$27.16 per hour and massage therapy at a rate of \$55 per hour through September 30, 2003.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-316 **AUTHORIZE THE HEALTH DEPARTMENT TO AMEND ITS FY2002 BUDGET**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize the Health Department to amend its FY2002 budget (including equipment purchases, line-item adjustments and funding transfers) from \$7,206,923 to \$7,287,472 to create and staff the Emergency Preparedness program and to reinstate Adolescent Health program activities with no increase in general fund.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-317 **APPROVE THE HEALTH DEPARTMENT'S REQUEST TO ESTABLISH A \$15 FEE FOR A FOOD SANITATION WORKSHOP**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to approve the Health Department's request to establish a \$15 fee for a food sanitation workshop.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-318 **AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT THE DISTINCTION OF APPROVED PROGRAM PROVIDER AND TO ESTABLISH FEES FOR THIS ACTIVITY**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize the Health Department to accept the distinction of approved program provider and to establish the following fees for this activity: \$15.00 any program attended where CEU credit hours are not requested; \$55 a four-hour program where participants can earn 4 CEU credit hours; and \$75 a six-hour program where participants can earn six CEU credit hours.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-319 **AUTHORIZE THE HUMAN RESOURCES DEPARTMENT TO
ESTABLISH THE PUBLIC HEALTH EMERGENCY PREPAREDNESS
COORDINATOR POSITION**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize the Human Resources department to establish the Public Health Emergency Preparedness Coordinator position with the table and grade of NX00220 and a salary range of \$36,792.96 to \$46,057.44 with no increase in general fund appropriation.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-320 **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO SOLICIT
BIDS FOR LAUNDRY SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize Brookhaven Medical Care Facility to solicit bids for laundry services.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-321 **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO SOLICIT
REQUESTS FOR PROPOSALS FOR PHARMACY SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize Brookhaven Medical Care Facility to solicit requests for proposals for pharmacy services.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-322 **AUTHORIZE BROOKHAVEN TO AWARD STAFFING BIDS**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize Brookhaven to award staffing bid to: 1) Progressive Staffing; 2)

Arcadia Health Systems, Inc; and 3) Medical Staffing Network.

2002-322 **AUTHORIZE BROOKHAVEN TO AWARD STAFFING BIDS (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

Motion Carried

2002- 323 **TRANSFER ONE DEPARTMENTAL CLERK POSITION FROM THE FAMILY COURT AND CONCURRENTLY TRANSFER THE FUNDS TO THE PROSECUTOR'S BUDGET**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to transfer one Departmental clerk Position No. G34001 from the Family Court and concurrently transfer the funds allocated to that position to the Prosecutor's budget, effective on or before August 12, 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-324 **AUTHORIZE THE SHERIFF'S DEPARTMENT TO APPLY FOR A SNOWMOBILE ENFORCEMENT GRANT**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to authorize the Sheriff's Department to apply for a snowmobile enforcement grant through the DNR for \$20,725.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-325 **AUTHORIZE THE SHERIFF'S DEPARTMENT TO APPLY FOR AN ORV ENFORCEMENT GRANT**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to authorize the Sheriff's Department to apply for an ORV enforcement grant through the DNR for \$12,248.

2002-325 **AUTHORIZE THE SHERIFF'S DEPARTMENT TO APPLY FOR AN ORV ENFORCEMENT GRANT (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-326 **AUTHORIZE THE SHERIFF'S DEPARTMENT TO SEEK BIDS FOR AN AIR CONDITIONER FOR THE SHERIFF'S COMPUTER OFFICE**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to authorize the Sheriff's Department to seek bids for an air conditioner for the Sheriff's computer office.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-327 **APPROVE MUSKEGON FAMILY CARE AS MEDICAL SERVICES PROVIDER FOR THE JUVENILE DETENTION CENTER**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to approve Muskegon Family Care as medical services provider for the Juvenile Detention Center at a cost not to exceed \$22,000 per year.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-328 **APPROVE A RESOLUTION SUPPORTING THE 911 SERVICE FEE**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to approve a resolution supporting the 911 service fee.

2002-328 **APPROVE A RESOLUTION SUPPORTING THE 911 SERVICE FEE
(continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

Motion Carried

2002-329 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE
PERIOD OF JUNE 19, 2002 THROUGH JUNE 25, 2002**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to approve payment of the accounts payable of \$1,591,732.97 covering the period of June 19, 2002 through June 25, 2002, as presented by the County Clerk.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-330 **AUTHORIZE STAFF TO HOLD A COUNTY AND SHERIFF AUCTION
ON SEPTEMBER 21, 2002**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize Staff to hold a County and Sheriff auction on September 21, 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-331 **WAIVE THE HIRING FREEZE FOR AN ACCOUNT CLERK II IN THE
TREASURERS OFFICE**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to waive the Hiring Freeze for an Account Clerk II in the Treasurers office.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-332 **ADOPT THE FY2003 BUDGET HEARING SCHEDULE AS PRESENTED**

The Ways and Means Committee recommends, moved by Baade, supported by Moulatsiotis, to adopt the FY2003 Budget Hearing Schedule as presented.

Motion Carried

CHAIR'S REPORT

None.

ADMINISTRATOR'S REPORT

2002-333 **APPROVE THE CONTRACT SETTLEMENT WITH TEAMSTERS LOCAL 214 REPRESENTING THE SHERIFF COMMAND UNIT**

The Administrator/Controller recommends, moved by Bennett, supported by Start, to approve the contract settlement with Teamsters Local 214 representing the Sheriff Command Unit and authorize the County Board Chairman and County Clerk to sign the agreement subsequent to signatures being obtained from union representatives.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-334 **ESTABLISH A PERSONNEL HEARING BOARD**

The Administrator/Controller recommends, moved by Moulatsiotis, supported by Frye, to establish a Personnel Hearing Board as requested by Robert W. Jackson. Names drawn as follows: Chairman - Moulatsiotis, Vice Chair - Frye, Member - Baade.

Motion Carried

2002-335 **SUBMIT THE ATTACHED PROPOSAL TO THE CITY OF MUSKEGON FOR THE DESIGNATION OF A RENAISSANCE ZONE AT THE CORDOVA PROPERTY**

The Administrator/Controller recommends, moved by Kobza, supported by Baade, to submit the attached proposal to the City of Muskegon for the designation of a

Renaissance Zone at the Cordova property in Dalton Township.

Motion Carried

2002-336 **AUTHORIZE STAFF TO PROCEED WITH THE MAC CONFERENCE
BID**

The Administrator/Controller recommends, moved by Moulatsiotis, supported by Start, to authorize staff to proceed with the MAC Conference bid.

Motion Carried

Mary Anne Gorman addressed the Board regarding the transition and development of residential Hospice Services in Muskegon County.

Old Business

None.

New Business

None.

Audience Participation

Delores Cole, Chairperson of Muskegon Community Solidarity, addressed the Board regarding disparity of signs for individuals that buildings have been named after. Muskegon Community Solidarity urges correcting this situation.

2002-337 **REFER TO ADMINISTRATION FOR UNIFORMITY OF SIGNS FOR
COUNTY BUILDINGS**

Moved by Kobza, supported by Start, to refer to Administration for uniformity of signs for County Buildings.

Motion Carried

Meeting adjourned at 4:05 p.m.

Meeting reconvened 4:10 p.m.

Roll Call

Present: Baade, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Excused: Bennett

Absent: None

2002-338 **OPEN PUBLIC HEARING, RE: LOCAL LAW ENFORCEMENT BLOCK GRANT FY2001**

The Administrator/Controller recommends, moved by Kobza, supported by Start, to open the Public Hearing regarding Local Law Enforcement Block Grant FY2001 .

Motion Carried

2002-339 **CLOSE THE PUBLIC HEARING, RE: LOCAL LAW ENFORCEMENT BLOCK GRANT FY2001**

It was noted that neither the Clerk's office nor Administration received any written or verbal communication regarding this issue. Moved by Kobza, supported by Start, to close the Public Hearing.

Motion Carried

Meeting adjourned at 4:013 p.m.

Susan R. Doriot, County Clerk

/jmp