

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman*  
*Paul Baade*  
*Douglas Bennett*  
*Nancy Frye*  
*James J. Kobza*

*Bill Gill, Vice-Chairman*  
*Louis A. McMurray*  
*Tony Moulatsiotis*  
*Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting** ~~\_\_\_\_\_~~ **June 26, 2001**

**3:45 P.M.**

**Honorable Chairman Kenneth J. Hulka, Presiding**

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray

### **Roll Call**

Present: Baade, Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Absent: None

### 2001-314 **APPROVAL OF MINUTES**

Moved by Frye, supported by Moulatsiotis, to approve the minutes of the Regular Meeting of June 12, 2001 as presented.

**Motion Carried**

### 2001-315 **COMMUNICATIONS**

Moved by Gill, supported by McMurray, to receive and place on file to following communications and prepare a letter of support for the Great Lakes Naval Memorial & Museum:

- A. Department of Treasury - Filing of Equalization Survey
- B. Industrial Facilities Exemption Certificate - Multi-Tech Industrial, Inc.
- C. Great Lakes Naval Memorial & Museum - Move to Downtown Area
- D. MEDC - Closure of Dana Corporation Infrastructure Project

**Motion Carried**

2001-316 **ESTABLISH A SPECIAL ROUTE AND AUTHORIZE THE USE OF MATS BUSES FOR THE MUSKEGON AIR FAIR SHUTTLE PROGRAM**

The Transportation Committee recommends, moved by Moulatsiotis, supported by Start, to establish a special route and authorize the use of MATS buses for the Muskegon Air Fair Shuttle program as outlined.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-317 **AUTHORIZE THE PURCHASING DEPARTMENT TO ISSUE A PURCHASE ORDER TO AVAIL TECHNOLOGIES INC.**

The Transportation Committee recommends, moved by Moulatsiotis, supported by Start, to authorize the Purchasing Department to issue a purchase order to Avail Technologies Inc. in the amount of \$179,700 for a computer-aided dispatching system for MATS to be funded by available state and federal grants.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2001-318 **APPROVE MUSKEGON QUALITY BUILDERS CHANGE ORDER NO. 2**

The Transportation Committee recommends, moved by Moulatsiotis, supported by Start, to approve Muskegon Quality Builders Change Order No. 2 in the amount of \$10,714, and further authorize the Chairman to execute the Change Order as prepared.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-319 **AUTHORIZE THE PURCHASING DEPARTMENT TO SOLICIT BIDS FOR AN AUDIO-VISUAL SYSTEM**

The Transportation Committee recommends, moved by Moulatsiotis, supported by Start, to authorize the Purchasing Department to solicit bids for an audio-visual system for the new MATS Operation and Maintenance facility.

2001-319 **AUTHORIZE THE PURCHASING DEPARTMENT TO SOLICIT BIDS FOR AN AUDIO-VISUAL SYSTEM (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-320 **RECEIVE AND PLACE ON FILE THE OPERATIONS AND DIRECTORS REPORTS**

The Transportation Committee recommends, moved by Moulatsiotis, supported by Start, to receive and place on file the Operations and Directors Reports for the month of May, 2001.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2001-321 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF JUNE 2, 2001 THROUGH JUNE 19, 2001**

The Ways and Means Committee recommends, moved by Baade, supported by Moulatsiotis, to approve payment of the accounts payable of \$13,447,970.60 covering the period of June 2, 2001 through June 19, 2001, as presented by the County Clerk.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-322 **AUTHORIZE STAFF TO SOLICIT PROPOSALS FOR A RECORDS INDEXING SYSTEM**

The Ways and Means Committee recommends, moved by Baade, supported by Moulatsiotis, to authorize staff to solicit proposals for a Records Indexing System to replace the current software now in operation.

2001-322 **AUTHORIZE STAFF TO SOLICIT PROPOSALS FOR A RECORDS INDEXING SYSTEM (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-323 **ESTABLISH AN HOURLY APPRAISAL TECHNICIAN POSITION, RECLASSIFY APPRAISAL TECHNICIAN POSITION #G08002 TO APPRAISER, RECLASSIFY SENIOR APPRAISER POSITION #G09004 TO ASSESSMENT ADMINISTRATION SUPERVISOR**

The Ways and Means Committee recommends, moved by Baade, supported by Moulatsiotis, to establish an hourly appraisal technician position, reclassify appraisal technician position #G08002 to appraiser, reclassify senior appraiser position #G09004 to assessment administration supervisor, and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide assessment administration services for Holton Township and increase the proposed 2000/01 revenues by \$4,000 and increase expenditures by \$4,000.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-324 **AMEND THE CONTRACT WITH EAST MUSKEGON ROOFING AND SHEET METAL CO.**

The Ways and Means Committee recommends, moved by Baade, supported by Moulatsiotis, to amend the contract with East Muskegon Roofing and Sheet Metal Co., 1665 Holton Road, Muskegon, MI 49445-1498, approved by the Board on April 3, 2001, to approve Change Order #31 for the John Halmond Center HVAC renovation project at a cost of \$7,183 to include larger cooling units, electrical components and labor to accommodate cooling of a new John Halmond Center computer room.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-325 **APPROVE THE RESOLUTION AND INCLUSION OF THE COUNTY'S ECONOMIC DEVELOPMENT PROJECTS IN THE 2001 COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY ANNUAL REPORT OF THE WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION**

The Ways and Means Committee recommends, moved by Baade, supported by Moulatsiotis, to approve the resolution and inclusion of the County's economic development projects in the 2001 Comprehensive Economic Development Strategy Annual Report of the West Michigan Shoreline Regional Development Commission.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-326 **APPROVE AWARDING THE BID TO BVX-BUSINESS VIDEO EXCELLENCE TO PRODUCE THE ECONOMIC DEVELOPMENT VIDEO**

The Ways and Means Committee recommends, moved by Baade, supported by Moulatsiotis, to approve awarding the bid to BVX-Business Video Excellence to produce the economic development video in an amount not to exceed \$10,000.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-327 **REVIEW RETIREMENT BENEFITS**

The Ways and Means Committee recommends, moved by Baade, Moulatsiotis, to request Administration to review with MERS the costs associated with increasing the retirees pension benefits to include cost-of-living to be brought back to the Board at the August 28, 2001, Ways & Means meeting.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-328 **REVIEW BENEFIT PRESCRIPTION PROGRAM**

The Ways and Means Committee recommends, moved by Baade, supported by Moulatsiotis, to request Administration to review the Discount Prescription Program presented by Benefit Control Methods and prepare a report for the Ways & Means Committee with a suggested recommendation. supported by Moulatsiotis, to review retirement benefits. to review benefit prescription program.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

**CHAIR'S REPORT**

None.

**ADMINISTRATOR'S REPORT**

None.

**Old Business**

2001-329 **SCHEDULE THE DEDICATION CEREMONY FOR THE JOHN A. SCOTT BUILDING**

Moved by Gill, supported by Start, to schedule the dedication ceremony for the John A. Scott building for September 11, 2001, at 5:00 p.m.

**Motion Carried**

**New Business**

Moved by Frye, supported by Start, to prepare a resolution for Stacey Essebaggers, Whitehall resident who is now Miss Michigan.

**Motion Carried**

Moved by Frye, supported by Start, to prepare a resolution for Whitehall resident, Lynn Hahn, Racquet Ball Hall of Fame.

**Motion Carried**

**Audience Participation**

None.

Meeting adjourned at 4:55 p.m.

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Patrick S. Jordan, Deputy Clerk Supervisor

/jmp