

M u s k e g o n C o u n t y

Board of Commissioners

*Kenneth J. Hulka, Chairman
Paul Baade
Douglas Bennett
Nancy Frye
James J. Kobza*

*Bill Gill, Vice-Chairman
Louis A. McMurray
Tony Moulatsiotis
Clarence Start*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**June 25, 2002
3:55 P.M.**

Honorable Chairman Kenneth Hulka, Presiding

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Start.

Roll Call

Present: Baade, Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Absent: None

2002-289 **APPROVAL OF MINUTES**

Moved by Kobza, supported by Frye, to approve the minutes of the Regular Meeting of June 11, 2002, as presented.

Motion Carried

2002-290 **APPROVE THE AIRPORT RESCUE AND FIRE FIGHTING SERVICES AGREEMENT WITH THE CITY OF NORTON SHORES**

The Transportation Committee recommends, moved by Gill, supported by Start, approve the Airport Rescue and Fire Fighting Services Agreement with the City of Norton Shores as presented and further authorize the Chairman and Clerk to execute the agreement.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

Motion Carried

2002-291 **APPROVE THE EASEMENT WITH THE PEPSI BOTTLING GROUP**

The Transportation Committee recommends, moved by Gill, supported by Start, approve the easement with the Pepsi Bottling Group as presented and further authorize the Chairman and Clerk to execute the easement document as prepared and approved by Corporate Counsel.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

Motion Carried

2002-292 **APPROVE THE PURCHASING DEPARTMENT SOLICITING BIDS FOR FAA CERTIFICATION AND SECURITY IMPROVEMENTS**

The Transportation Committee recommends, moved by Gill, supported by Start, approve the Purchasing Department soliciting bids for FAA Certification and Security improvements.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

Motion Carried

2002-293 **APPROVE ENTERING INTO AN AGREEMENT WITH NELSON/NYGAARD CONSULTING ASSOCIATES FOR COMPLETION OF A COMPREHENSIVE SERVICE ANALYSIS**

The Transportation Committee recommends, moved by Gill, supported by Start, approve entering into an agreement with Nelson/Nygaard Consulting Associates for completion of a Comprehensive Service Analysis as outlined in the proposal dated April 2002, for a total cost of \$118,819.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-294 **RECEIVE AND PLACE ON FILE THE MAY 2002 OPERATIONS REPORT**

The Transportation Committee recommends, moved by Gill, supported by Start, receive and place on file the May 2002 Operations Report.

2002-294 **RECEIVE AND PLACE ON FILE THE MAY 2002 OPERATIONS REPORT
(continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

Motion Carried

2002-295 **SOLID WASTE SEASONAL LABORER POSITION BE CHANGED TO
HOURLY**

The Board of Public Works recommends, moved by McMurray, supported by Start, that the solid waste seasonal laborer position be changed to hourly and that temporary employees through established procedures through the Human Resources Department be authorized upon need when work release cannot provide the required cleanup; and recommend same to the Board for approval in the revised 2002 budget and 2003 budget all within current budget allocations.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-296 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE
PERIOD OF JUNE 1, 2002 THROUGH JUNE 18, 2002**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve payment of the accounts payable of \$13,723,568.65 covering the period of June 1, 2002 through June 18, 2002 as presented by the County Clerk.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-297 **APPROVE INCREASED PAY FOR CLERK II POSITION #G20030 FOR
TEMPORARILY PERFORMING A HIGHER CLASSIFICATION OF WORK**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve increased pay for Clerk II position #G20030 for temporarily performing a higher classification of work until the departmental clerk position is filled.

2002-297 **APPROVE INCREASED PAY FOR CLERK II POSITION #G20030 FOR TEMPORARILY PERFORMING A HIGHER CLASSIFICATION OF WORK (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-298 **APPROVE THE MICHAEL E. KOBZA HALL OF JUSTICE PARKING LOT PLAN**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve the Michael E. Kobza Hall of Justice parking lot plan as submitted, and authorize the release of bids for sealing and striping.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-299 **APPROVE A ONE-YEAR CONTRACT EXTENSION WITH VERIZON FOR CENTRANET SERVICES**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve a one-year contract extension with Verizon for Centranet Services at a cost of \$131,297.40.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-300 **APPROVE CHANGE ORDER #1 TO THE VETERAN'S CENTER OUTPATIENT PROJECT FOR A NEW CONTRACT**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve Change Order #1 to the Veteran's Center outpatient project for a new contract total not to exceed \$62,466.19.

2002-300 **APPROVE CHANGE ORDER #1 TO THE VETERAN'S CENTER
OUTPATIENT PROJECT FOR A NEW CONTRACT (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-301 **AUTHORIZE THE CONVENTION & VISITORS BUREAU TO NEGOTIATE
WITH THE AMERICAN SAIL TRAINING ASSOCIATION TO PARTICIPATE
AS AN OFFICIAL "CHALLENGE PORT" FOR THE 2003 TALL SHIPS
CHALLENGE**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize the Convention & Visitors Bureau to negotiate with the American Sail Training Association to participate as an official "challenge port" for the 2003 Tall Ships Challenge, to include: 1) CVB staff to provide leadership and personnel for the event; 2) the use of Heritage Landing as a Tall Ship Muskegon Headquarters; 3) site and other assistance from various County departments; and 4) financial commitment for seed money to be repaid by Tall Ships Challenge post event.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-302 **APPROVE A CONTRIBUTION OF \$300.00 TO THE MUSKEGON COUNTY
GOLF LEAGUE**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve a contribution of \$300.00 to the Muskegon County Golf League.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-303 **AUTHORIZE FACILITIES MANAGEMENT TO COMPLETE THE
REQUIRED ELECTRICAL, DATA AND CONSTRUCTION UPGRADES**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize Facilities Management to complete the required Electrical, Data and Construction Upgrades at the quoted total amount not to exceed \$12,000.

2002-303 **AUTHORIZE FACILITIES MANAGEMENT TO COMPLETE THE REQUIRED ELECTRICAL, DATA AND CONSTRUCTION UPGRADES (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-304 **WAIVE THE HIRING FREEZE FOR DEPARTMENTAL CLERK POSITION #G34007, CLERK II POSITION #G20030, DELETE CLERK II POSITION #G20028 AND ESTABLISH A FULL-TIME APPRAISAL TECHNICIAN POSITION**

The Ways and Means Committee recommends, moved by Baade, supported by Start, waive the hiring freeze for departmental clerk position #G34007, waive the hiring freeze for clerk II position #G20030, delete clerk II position #G20028, establish a full-time appraisal technician position and waive the hiring freeze; approve the base annual fee of \$8,900 for Moorland Township and \$9,900 for Montague Township, and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide assessment administration services for the townships of Montague and Moorland.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-305 **APPROVE THE ADDITION OF THREE NEW DEPUTY SHERIFF POSITIONS TO COVER TRANSPORTATION SECURITY ADMINISTRATION LAW ENFORCEMENT REQUIREMENTS AT THE MUSKEGON COUNTY AIRPORT**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve the addition of three new Deputy Sheriff positions to cover Transportation Security Administration law enforcement requirements at the Muskegon County Airport, and further, authorize submission of a standard form contract to the Transportation Security Administration providing reimbursement of costs of the Deputy Sheriff personnel, and authorize the Sheriff to send one Deputy Sheriff to the Aircraft Interdiction Training in Cleveland, Ohio.

2002-305 **APPROVE THE ADDITION OF THREE NEW DEPUTY SHERIFF POSITIONS TO COVER TRANSPORTATION SECURITY ADMINISTRATION LAW ENFORCEMENT REQUIREMENTS AT THE MUSKEGON COUNTY AIRPORT (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-306 **APPROVE CONTRACT SUPPLEMENT NO. 3 TO DEPARTMENT OF TRANSPORTATION, FEDERAL AVIATION ADMINISTRATION, LICENSE NO. DOT-FA75GL-0860**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve Contract Supplement No. 3 to Department of Transportation, Federal Aviation Administration, License No. DOT-FA75GL-0860 and further authorize the Chairman to execute the supplement as prepared.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

CHAIR'S REPORT

2002-307 **REQUEST CORDOVA PROPERTY BE DESIGNATED AS A RENAISSANCE SITE**

The Chairman recommends, moved by Gill, supported by Start, to request Cordova property be designated as a Renaissance site.

Motion Carried

ADMINISTRATOR'S REPORT

2002-308 **FY2002 ANNUAL IMPLEMENTATION PLAN FOR SENIOR RESOURCES**

The Administrator/Controller recommends, moved by Bennett, supported by Start, approve the FY2002 Annual Implementation Plan for Senior Resources.

2002-308 **FY2002 ANNUAL IMPLEMENTATION PLAN FOR SENIOR RESOURCES
(continued)**

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

Motion Carried

2002-309 **SCHEDULE DEDICATION OF HERITAGE LANDING**

The Administrator/Controller recommends, moved by McMurray, supported by Moulatsiotis, to schedule the dedication of Heritage Landing for July 30, 2002 at 5:00 p.m.

Motion Carried

Old Business

None.

New Business

2002-310 **PREPARE A RESOLUTION FOR MUSKEGON COUNTY FOR WINNING
NATIONAL ASSOCIATION OF COUNTIES ACHIEVEMENT AWARD FOR
BABY BOTTLE TOOTH DECAY PUBLIC AWARENESS CAMPAIGN**

Moved by Start, supported by Moulatsiotis, to prepare a resolution for Muskegon County for winning National Association of Counties Achievement Award for Baby Bottle Tooth Decay Public Awareness Campaign.

Motion Carried

2002-311 **PREPARE A RESOLUTION IN RECOGNITION OF THE GIRL SCOUTS
98TH ANNIVERSARY**

Moved by Moulatsiotis, supported by Kobza, to prepare a resolution in recognition of the Girl Scouts 98th Anniversary.

Motion Carried

Audience Participation

None.

Meeting adjourned at 5:11 p.m.

Susan R. Doriot, County Clerk

/jmp