

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman  
Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill, Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**June 11, 2002  
3:30 P.M.**

**Honorable Vice-Chairman Bill Gill, Presiding**

The Meeting of the Board of Commissioners was called to order by Vice-Chairman Gill. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

### **Roll Call**

Present: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Excused: Bennett, Hulka

Absent: None

### 2002-271    **APPROVAL OF MINUTES**

Moved by Start, supported by Moulatsiotis, to approve the minutes of the Regular Meeting of May 28, and Special Meetings of May 30 & June 4, 2002, as presented.

**Motion Carried**

### 2002-272    **COMMUNICATIONS**

Moved by Kobza, supported by Start, to receive and place on file the following communications:

- A. City of Muskegon re: Planning Commission Request to Vacate Part of Public Street
- B. City of Norton Shores notice re: Special Use Permit
- C. City of Muskegon re: Application for Obsolete Property Exemption Certificate
- D. City of Norton Shores Runway 32 Resolution
- E. Oceana County Resolution re: Register of Deeds Computerized Data Information

**Motion Carried**

2002-273 **AUTHORIZE MUSKEGON COUNTY FAMILY COURT SERVICES TO  
SUBMIT A GRANT APPLICATION FOR THE FIRST YEAR  
COMPREHENSIVE STRATEGY IMPLEMENTATION GRANT**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to authorize Muskegon County Family Court Services to submit a grant application for the first year Comprehensive Strategy Implementation grant in the amount of \$125,000 with the local match of \$25,000 being met by existing in-kind services.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-274 **WAIVE THE HIRING FREEZE FOR POSITION #G72024 WHICH IS THE  
SECRETARIAL POSITION CURRENTLY HELD BY LINDA CRAKER WHO  
WILL BE RETIRING**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, waive the hiring freeze for Position #G72024 which is the secretarial position currently held by Linda Craker who will be retiring effective June 28, 2002, and for the continuation of the sharing that position (50/50) with Emergency Services.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-275 **ACCEPT THE FY2001 LOCAL LAW ENFORCEMENT BLOCK GRANT -  
LLEBG PROGRAM AWARD**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, accept the FY2001 Local Law Enforcement Block Grant - LLEBG program award for \$66,697 with a local match of \$7,411; and to approve the scheduling of a Public Hearing on July 9, 2002, which is a special condition for accepting the award.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-276 **WAIVE THE HIRING FREEZE TO PERMIT THE REPLACEMENT HIRING OF A DEPUTY PROBATE COURT REGISTER**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, waive the hiring freeze to permit the replacement hiring of a Deputy Probate Court Register upon the retirement of the current Deputy Probate Court Register in June, 2002.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-277 **WAIVE THE HIRING FREEZE FOR AN APPELLATE ATTORNEY**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, waive the hiring freeze for an Appellate Attorney (Senior Assistant Prosecuting Attorney Position #75003).

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-278 **AUTHORIZE THE HEALTH DEPARTMENT TO RE-ESTABLISH AND MAINTAIN A CASH FUND FOR THE 2002 FARMERS' MARKET NUTRITION PROGRAM "PROJECT FRESH 2002"**

The Human Resources Committee recommends, moved by Frye, supported by Baade, authorize the Health Department to re-establish and maintain a cash fund with an initial and maintenance level of \$2,000 not to exceed \$16,000 for the 2002 Farmers' Market Nutrition program "Project Fresh 2002," to reimburse local contracted farmers for fresh fruits and vegetables sold to eligible WIC program clients.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-279 **AUTHORIZE THE BOARD CHAIR TO EXECUTE THE AMENDED  
MUSKEGON COUNTY LIBRARY INTERGOVERNMENTAL AGREEMENT**

The Human Resources Committee recommends, moved by Frye, supported by Baade, authorize the Board Chair to execute the amended Muskegon County Library Intergovernmental Agreement with local communities that support branch libraries.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-280 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE  
PERIOD OF MAY 15, 2002 THROUGH MAY 31, 2002**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve payment of the accounts payable of \$3,629,031.85 covering the period of May 15, 2002, through May 31, 2002, as presented by the County Clerk.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-281 **ACCEPT THE 2002-2003 RENEWAL RATES FROM DELTA DENTAL  
PLAN OF MICHIGAN**

The Ways and Means Committee recommends, moved by Baade, supported by Start, accept the 2002-2003 renewal rates from Delta Dental Plan of Michigan, which are \$41.20 for group 2993-0001 and \$38.36 for group 2993-0003.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-282 **APPOINT JAMES DELANEY AS EMPLOYER DELEGATE AND  
DEBORAH GROENEVELD AS ALTERNATE TO THE 2002 MUNICIPAL  
EMPLOYEES RETIREMENT SYSTEM (MERS) ANNUAL MEETING**

The Ways and Means Committee recommends, moved by Baade, supported by Start, appoint James Delaney as employer delegate and Deborah Groeneveld as alternate to the 2002 Municipal Employees Retirement System (MERS) annual meeting and the cost of attending for the employer and employee delegates and alternates be paid from the Risk Management fund.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-283 **ESTABLISH A PERSONNEL HEARING BOARD AS REQUESTED BY  
LARRY MILLARD**

The Ways and Means Committee recommends, moved by Baade, supported by Start, establish a Personnel Hearing Board as requested by Larry Millard and that the hearing board be composed of Bill Gill, Kenneth Hulka and James Kobza.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-284 **PARTICIPATE IN THE PREPARATION OF HAZARD MITIGATION PLANS  
FOR MUSKEGON COUNTY**

The Ways and Means Committee recommends, moved by Baade, supported by Start, participate in the preparation of hazard mitigation plans for Muskegon County and designates the West Michigan Shoreline Regional Development Commission as the planning agency responsible for the preparation of the plans with the oversight provided by the Michigan Department of State Police/Emergency Management Division, and authorize appropriate staff to prepare resolution and the Chair to sign such.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**



2002-285 **APPROVE CONTRACT CHANGE ORDER #3 FOR THE WICKHAM/ESTES PROJECT**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve Contract Change Order #3 with total adjustment of \$62,681.97 for the Wickham/Estes project for a total construction contract cost of \$533,474.38 and increasing the allotted construction time by 217 calendar days, with any costs which are not grant eligible or in excess of the grant amount, being reimbursed by the City of Norton Shores.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

**CHAIR'S REPORT**

None.

**ADMINISTRATOR'S REPORT**

2002-286 **APPOINT JAMES ELWELL, COUNTY INFORMATION SYSTEMS/CENTRAL SERVICES DIRECTOR, TO FUNCTION IN THE CAPACITY OF INTERIM COMMUNITY MENTAL HEALTH DIRECTOR**

The Administrator/Controller recommends, moved by Kobza, supported by Moulatsiotis, to appoint James Elwell, County Information Systems/Central Services Director, to function in the capacity of Interim Community Mental Health Director. At an annual salary compensation rate of \$86,465.80, prorated for time served in said capacity, with salary to be paid 50% from CMH funds and 50% from County General Fund, it being understood that Mr. Elwell will continue to function in the capacity of Information Systems/Central Services Director.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-287 **HOLD THE MUSKEGON COUNTY EMPLOYEE PICNIC IN  
CONJUNCTION WITH THE MUSKEGON AIR FAIR**

The Administrator/Controller recommends, moved by Frye, supported by Start, to hold the Muskegon County Employee Picnic in conjunction with the Muskegon Air Fair.

**Motion Carried**

**Old Business**

None.

**New Business**

2002-288 **PREPARE A RESOLUTION FOR GLEN LIPKA**

Moved by Frye, supported by Start, to prepare a resolution for Glen Lipka upon his retirement.

**Motion Carried**

**Audience Participation**

Duane Buckner, Sportsmen for Youth, presented information for Commissioner's to review for the Sportsmen for Youth program for this year, noting that they will be sponsoring an educational event the first weekend in September at Hoffmaster Park.

Meeting adjourned at 4:00 p.m.

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Marianne L. Hathaway, Deputy County Clerk

/jmp