

M u s k e g o n C o u n t y

Board of Commissioners

*Paul Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle
Louis A. McMurray*

*Bill Gill, Vice-Chairman
Robert Scolnik
I. John Snider
Nancy A. Waters
Stephen Wisniewski*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**June 10, 2003
3:32 P.M.**

Honorable Chairman Paul Baade, Presiding

The Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Snider.

Roll Call

Present:: Baade, Buzzell, Derezinski, Engle, Gill, Scolnik, Snider, Waters, Wisniewski

Excused: Bennett, McMurray

Absent: None

2003-221 **APPROVAL OF MINUTES**

Moved by Engle, supported by Waters, to approve the minutes of the Regular Meeting of May 27, 2003.

Roll Call

Ayes: Derezinski, Engle, Gill, Scolnik, Snider, Waters, Wisniewski, Buzzell, Baade

Nays: None

Motion Carried

Commissioner Gill excused at 3:35.

2003-222 **COMMUNICATIONS**

Moved by Snider, supported by Engle, to receive and place on file the following communications:

- A. Kalamazoo County Resolution re: Change in Composition of Road Commissioners
- B. Montcalm County Resolution re: Health Care System
- C. City of Norton Shores re: Great Lakes Toll

Motion Carried

2003-223 **AUTHORIZE THE PURCHASING DEPARTMENT TO SOLICIT BIDS FOR VETERINARY SERVICES**

HR03/6-29

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, authorize the Purchasing Department to solicit bids for veterinary services to include lethal injection as a form of euthanasia in addition to the current services being rendered.

Roll Call

Ayes: Engle, Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-224 **AUTHORIZE THE CMH DIRECTOR TO CONTRACT WITH AMERICAN AFC INC., LIGHTFOOT HOUSE AFC**

HR03/6-30

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, authorize the CMH director to contract with American AFC Inc., Lightfoot House AFC, 381 Houston, Muskegon, MI 49441, for the provision of authorized Specialized Residential Services at a rate of \$48.00 per diem and Enhanced Staffing at a rate of \$11.00 per hour, at the Lightfoot House AFC from April 1, 2003 through September 30, 2003.

Roll Call

Ayes: Engle, Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-225 **APPROVE THE ATTACHED FEE RATES FOR SERVICES PROVIDED BY
COMMUNITY MENTAL HEALTH**

HR03/6-31

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, approve the attached fee rates for services provided by Community Mental Health effective April 1, 2003.

Roll Call

Ayes: Engle, Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-226 **APPROVE THE SOLICITATION OF BIDS FOR A REPLACEMENT
VEHICLE FOR CMH**

HR03/6-32

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, approve the solicitation of bids for a replacement vehicle for CMH to be paid for from county insurance funds authorized for this purpose.

Roll Call

Ayes: Engle, Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-227 **AUTHORIZE THE MENTAL HEALTH DIRECTOR TO SUBMIT
PROPOSALS FOR MENTAL HEALTH BLOCK GRANT FUNDS**

HR03/6-33

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, authorize the Mental Health Director to submit proposals for Mental Health Block Grant funds in an amount up to \$189,322.

Roll Call

Ayes: Engle, Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-228 **AWARD A CONTRACT TO LOW BIDDER VANDERVEN CONSTRUCTION**

HR03/6-34

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, award a contract to low bidder VanderVen Construction, 1154 Scenic Drive, Muskegon, MI, for RFB 03-1291 Bathroom Remodel at CMH's West Fruitport Group Home in the amount of \$8,830.

2003-228 **AWARD A CONTRACT TO LOW BIDDER VANDERVEN CONSTRUCTION
(continued)**

Roll Call

Ayes: Engle, Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-229 **AUTHORIZE THE CMH DIRECTOR TO CONTRACT WITH VOICES FOR
HEALTH, INC.**

HR03/6-35

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, authorize the CMH Director to contract with Voices for Health, Inc., 894 Fuller NE, Suite 2, Grand Rapids, MI 49503, for the delivery of interpretation services and educational presentations or training regarding effective communication with consumers of diverse cultures, effective for the period of July 1, 2003 through September 30, 2004 at the rates listed on the attached, with each service not to exceed \$2,500 for the term of the contract for a total not to exceed \$5,000.

Roll Call

Ayes: Engle, Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-230 **APPROVE THE FY2004 BUDGET HEARING SCHEDULE**

WMB03/05-1

The Ways and Means Budget Committee recommends, moved by Derezinski, supported by Engle, to approve the FY2004 Budget Hearing Schedule.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-231 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE
PERIOD OF MAY 14, 2003 THROUGH MAY 30, 2003**

WM03/6-53

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to approve payment of the accounts payable of \$2,787,539.46 covering the period of May 14, 2003 through May 30, 2003, as presented by the County Clerk.

2003-231 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF MAY 14, 2003 THROUGH MAY 30, 2003 (continued)**

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Buzzell, Dereziński, Engle, Baade

Nays: None

Motion Carried

2003-232 **ACCEPT THE 2002-2003 RENEWAL RATES FOR DELTA DENTAL PLAN OF MICHIGAN**

WM03/6-54

The Ways and Means Committee recommends, moved by Dereziński, supported by Engle, to accept the 2002-2003 renewal rates for Delta Dental Plan of Michigan, which are \$46.31 for group 2993-0001 and \$41.72 for group 2993-0003.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Buzzell, Dereziński, Engle, Baade

Nays: None

Motion Carried

2003-233 **APPOINT JAMES DELANEY AS EMPLOYER DELEGATE AND DEBORAH GROENEVELD AS ALTERNATE TO THE 2003 MUNICIPAL EMPLOYEES RETIREMENT SYSTEM (MERS) ANNUAL MEETING**

WM03/6-55

The Ways and Means Committee recommends, moved by Dereziński, supported by Engle, to appoint James Delaney as employer delegate and Deborah Groeneveld as alternate to the 2003 Municipal Employees Retirement System (MERS) annual meeting and the cost of attending for the employer and employee delegates and alternates be paid from the Risk Management Fund.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Buzzell, Dereziński, Engle, Baade

Nays: None

Motion Carried

2003-234 **AUTHORIZE THE MUSKEGON COUNTY SHERIFF DEPARTMENT TO
SUBMIT A GRANT APPLICATION TO THE U.S. DEPARTMENT OF
JUSTICE – UNIVERSAL HIRING PROGRAM**

WM03/6-56

The Ways and Means Committee recommends, moved by Dereziński, supported by Engle, to authorize the Muskegon County Sheriff Department to submit a grant application to the U.S. Department of Justice – Universal Hiring Program in the amount of \$75,000 over a three year period to help cover the cost of one new officer to meet the demands at the Wastewater Management System and surrounding area. Wastewater Management has agreed to provide matching funds and to continue funding position beyond the grant period as required.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Buzzell, Dereziński, Engle, Baade

Nays: None

Motion Carried

2003-235 **AUTHORIZE THE MUSKEGON COUNTY EMERGENCY SERVICES TO
ACCEPT THE FY2003 STATE HOMELAND SECURITY GRANT**

WM03/6-57

The Ways and Means Committee recommends, moved by Dereziński, supported by Engle, to authorize the Muskegon County Emergency Services to accept the FY2003 State Homeland Security Grant in the amount of \$99,967 on behalf of the Muskegon County Emergency Services and direct the Board Chair and appropriate staff to sign such, and waive the Muskegon County purchasing requirements for purchasing equipment on behalf of this grant if the state goes with one vendor.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Buzzell, Dereziński, Engle, Baade

Nays: None

Motion Carried

2003-236 **AUTHORIZE MUSKEGON COUNTY EMERGENCY SERVICES TO
ACCEPT THE FY2003 STATE HOMELAND SECURITY GRANT**

WM03/6-58

The Ways and Means Committee recommends, moved by Dereziński, supported by Engle, to authorize Muskegon County Emergency Services to accept the FY2003 State Homeland Security Grant in the amount of \$50,000 on behalf of the Muskegon County Hazmat Team, and direct the Board Chair and appropriate staff to sign such, and waive the Muskegon County purchasing requirements for purchasing equipment on behalf of this grant if the state goes with one vendor.

2003-236 **AUTHORIZE MUSKEGON COUNTY EMERGENCY SERVICES TO ACCEPT THE FY2003 STATE HOMELAND SECURITY GRANT (continued)**

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-237 **AUTHORIZE THE MUSKEGON COUNTY EMERGENCY SERVICES TO WAIVE THE MUSKEGON COUNTY PURCHASING REQUIREMENTS FOR PURCHASING EQUIPMENT ON BEHALF OF FY2002 STATE DOMESTIC PREPAREDNESS PROGRAM GRANT**

WM03/6-59

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to authorize the Muskegon County Emergency Services to waive the Muskegon County purchasing requirements for purchasing equipment on behalf of FY2002 State Domestic Preparedness Program Grant for \$95,731.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-238 **AUTHORIZE THE APPROPRIATE STAFF TO SEEK BIDS FOR THE THREE DIFFERENT PARTS OF THE FY2002 SUPPLEMENTAL GRANT FOR TERRORISM PREPAREDNESS PLANNING GRANT**

WM03/6-60

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to authorize the appropriate staff to seek bids for the three different parts of the FY2002 Supplemental Grant for Terrorism Preparedness Planning Grant and purchase the computer system and computer projector: #1 hiring of an outside agency to review, develop and update Muskegon County's Emergency Operations Plan. #2 hiring of an agency to train Muskegon County's first responders and Emergency Operations Plan personnel to the new plan. #3 purchase a computer system and computer projector under current Muskegon County computer equipment bid.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-239 **GRANT A PETTY CASH ALLOWANCE TO MUSKEGON COUNTY CONVENTION & VISITORS BUREAU**

WM03/6-61

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, that the Muskegon County Convention & Visitors Bureau be granted a petty cash allowance in the amount of \$200.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

CHAIR'S REPORT

2003-240 **MAC LEGISLATIVE UPDATE - MAY 23 and 30, 2003**

Chairman Baade noted the MAC Legislative update had been distributed to Commissioners.

2003-241 **REAPPOINTMENT OF ADMINISTRATOR TO BUILDING AUTHORITY**

The Chairman recommends, moved by Snider, supported by Engle, to reappoint Administrator to Building Authority.

Roll Call

Ayes: Snider, Waters, Wisniewski, Buzzell, Derezinski, Engle, Scolnik, Baade

Nays: None

Motion Carried

2003-242 **APPOINTMENT OF DUANE BUCKNER TO VETERAN'S ADVISORY COUNCIL**

The Chairman recommends, moved by Derezinski, supported by Waters, to appoint Duane Buckner to the Veteran's Advisory Council.

Roll Call

Ayes: Waters, Wisniewski, Buzzell, Derezinski, Engle, Scolnik, Snider, Baade

Nays: None

Motion Carried

ADMINISTRATOR'S REPORT

None.

Old Business

None.

New Business

None.

Audience Participation

Patricia Steele, Circuit Court Administrator, informed Commissioners that the Friend of the Court conversion June 2, went as expected and that other counties will be converting on June 23, which will cause all counties, including Muskegon, to be down through July 3, 2003. This means there will be no support checks sent out until following the July 4th holiday. The plan for Muskegon County Friend of the Court is to have walk-in service available for four hours every week day.

John Warner provided a written update regarding ground water discharge.

Meeting adjourned at 3:55 p.m.

Deputy County Clerk

/jmp

Marianne L. Hathaway,