

# *M u s k e g o n    C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman  
Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill, Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**May 14, 2002  
3:35 P.M.**

**Honorable Chairman Kenneth J. Hulka, Presiding**

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

### **Roll Call**

Present: Baade, Bennett, Frye, Gill, Hulka, McMurray, Start

Excused: Kobza, Moulatsiotis

Absent: None

### 2002-209    **APPROVAL OF MINUTES**

Moved by Frye, supported by Bennett, to approve the minutes of the Regular Meeting of April 23, 2002, as presented.

**Motion Carried**

### 2002-210    **PRESENTATIONS**

Chairman Hulka presented a resolution for Betty Shelby, MSU Cooperative Extension.

Dave Eling, Veteran's Center presented Muskegon County with a POW MIA Flag for the County Building and a United States Flag for Heritage Landing to be flown honoring all veterans, POW, MIA and active duty military personnel.

2002-211     **COMMUNICATIONS**

Moved by Bennett, supported by Frye, to receive and place on file the following communications:

- A.     Senior Resources Request for 2003 Matching Dollars
- B.     Antrim County Resolution re: Diversion of Transportation Revenues
- C.     Washtenaw County Resolution re: Head Start programs
- D.     Gratiot County Resolution re: Yucca Mountain
- E.     MAC Resolution re: Senate Bill 1101-Local Public Health Funding

**Motion Carried**

2002-212     **APPROVE THE INCREASE IN THE CONTRACT WITH BUSINESS VIDEO EXCELLENCE TO PRODUCE A PROMOTIONAL VIDEO**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Frye, to approve the increase in the contract with Business Video Excellence to produce a promotional video from \$10,000 to \$13,000 with funding to come from the CDBG economic Development Revolving Loan Fund.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-213     **CONTRIBUTE \$3,000 FOR PROMOTIONAL EFFORTS TO THE MISS MICHIGAN SCHOLARSHIP PAGEANT AND TO HOST A LUNCHEON FOR THE MISS MICHIGAN PAGEANT**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Frye, to contribute \$3,000 for promotional efforts to the Miss Michigan Scholarship Pageant and to host a luncheon for the Miss Michigan Pageant from the Accommodations Tax Fund.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-214     **SPONSOR THE MUSKEGON HEIGHTS FESTIVAL IN THE PARK**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Frye, to sponsor the Muskegon Heights Festival in the Park and to provide them with \$3,000 financial support for the marketing effort from the Accommodations Tax Fund.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-215     **AUTHORIZE THE APPOINTMENT OF A CONVENTION CENTER  
FEASIBILITY COMMITTEE**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Frye, to authorize the appointment of a Convention Center Feasibility Committee including a volunteer commissioner.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-216     **AUTHORIZE \$300 FOR AN AD IN URBAN LEAGUE'S BLACK & WHITE  
GALA SOUVENIR BOOKLET**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize \$300 for an ad in Urban League's Black & White Gala Souvenir booklet and to charge the Board of Commissioners budget.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-217     **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE  
PERIOD OF APRIL 12, 2002 THROUGH APRIL 26, 2002**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to approve payment of the accounts payable of \$5,798,091.56 covering the period of April 12, 2002 through April 26, 2002 as presented by the County Clerk.



2002-217     **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF APRIL 12, 2002 THROUGH APRIL 26, 2002 (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-217     **ACCEPT THE PROPOSAL FROM IKON OFFICE SOLUTIONS IN THE COMBINED AMOUNT OF \$8,241.00 PER MONTH FOR FORTY-ONE COPY MACHINES**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to accept the proposal from Ikon Office Solutions in the combined amount of \$8,241.00 per month for forty-one copy machines and authorized staff to replace the existing copy machines as the lease/rental agreements.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-218     **AUTHORIZE CENTRAL SERVICES TO ACCEPT THE PROPOSAL FROM TRIVALENT FOR COMMUNICATION EQUIPMENT**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to authorize Central Services to accept the proposal from Trivalent for communication equipment in the amount of \$38,394.96 to upgrade the Frame Relay line at an additional monthly cost of \$125.00; and to purchase enterprise backup hardware and software from CDW-G at a cost of \$14,795.31.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-219     **ACCEPT AND PLACE ON FILE THE SINGLE AUDIT REPORT**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to accept and place on file the Single Audit Report for the fiscal year ended September 30, 2001.



2002-219 **ACCEPT AND PLACE ON FILE THE SINGLE AUDIT REPORT  
(continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-220 **CONTINUE THE ANNUAL GRANT AGREEMENT FOR FY2002 AND  
FY2003 WITH THE AMATEUR RADIO PUBLIC SERVICE CORPS**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to continue the annual grant agreement in the amount of \$6,900 each year for FY2002 and FY2003 with the Amateur Radio Public Service Corps for Muskegon County for the operational costs of the enhanced NOAA Weather Radio Warning System, and direct the Board Chair and appropriate staff to sign.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-221 **AUTHORIZE MUSKEGON COUNTY EMERGENCY SERVICES TO  
ACCEPT THE STATE DOMESTIC PREPAREDNESS EQUIPMENT  
GRANT (SDPEG)**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to authorize Muskegon County Emergency Services to accept the State Domestic Preparedness Equipment Grant (SDPEG) in the amount of \$15,000 on behalf of the Muskegon County Hazmat Team, and direct the Board chair and appropriate staff to sign as such and establish a budget for this amount.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-222 **PREPARE A RESOLUTION RECOGNIZING "CHEMICAL AWARENESS  
WEEK"**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to prepare a resolution recognizing "Chemical Awareness Week" May 5, 2002 through May 11, 2002.



2002-222 **PREPARE A RESOLUTION RECOGNIZING "CHEMICAL AWARENESS WEEK" (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-223 **FORMALLY RATIFY THE JUDICIAL APPOINTMENTS OF MICHAEL J. VANEPPS AND JOHN M. WIEWIORA AS MAGISTRATES OF THE 60<sup>TH</sup> DISTRICT COURT**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to formally ratify the judicial appointments of Michael J. VanEpps and John M. Wiewiora as Magistrates of the 60<sup>th</sup> District Court.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-224 **PREPARE A RESOLUTION FOR THE LADIES AID SOCIETY OF HOLTON**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to prepare a resolution for the Ladies Aid Society of Holton.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-225 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO IMPLEMENT A THREE PERCENT (3%) RATE INCREASE FOR FY2001/2002 PROVIDERS AND SERVICES IDENTIFIED IN TABLE A: PROVIDER RATES EFFECTIVE APRIL 1, 2002**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Community Mental Health Director to implement a three percent (3%) rate increase effective April 1, 2002, through September 30, 2002 for FY2001/2002 providers and services identified in Table A: Provider Rates Effective April 1, 2002.



2002-225 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO IMPLEMENT A THREE PERCENT (3%) RATE INCREASE FOR FY2001/2002 PROVIDERS AND SERVICES IDENTIFIED IN TABLE A: PROVIDER RATES EFFECTIVE APRIL 1, 2002 (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-226 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO AMEND THE CONTRACT WITH PIONEER RESOURCES FOR THE PROVISION OF COMMUNITY LIVING SUPPORT SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Community Mental Health Director to amend the contract with Pioneer Resources for the provision of Community Living Support Services to a rate of \$17.50 per hour for the provision of Community Living Supports Training and Community Living Supports Maintenance for the period extending from March 1, 2002 through September 30, 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-227 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO CONTRACT WITH ARC/MUSKEGON FOR PROVISION OF RECRUITMENT TRAINING**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Community Mental Health Director to contract with ARC/Muskegon, 1145 East Wesley, Muskegon, MI 49442 for provision of recruitment training and ongoing support for consumers with developmental disabilities and/or family members to participate in Community Mental Health planning activities for the period extending from June 1, 2002 through September 30, 2003 at a total sixteen (16) month cost not to exceed \$21,280.00.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-228     **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO  
CONTRACT WITH GOODWILL INDUSTRIES OF WEST MICHIGAN TO  
PROVIDE COMPUTER SKILL BUILDING TRAINING**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Community Mental Health Director to contract with Goodwill Industries of West Michigan to provide Computer Skill Building Training for consumers enrolled in the Clubhouse at a cost of \$10.00 per client per hour, not to exceed \$10,000.00 from May 1, 2002 through September 30, 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-229

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Community Mental Health Director to:

1. Authorize the Community Mental Health Director to contract with DEAF, etc., 3600 Camelot Drive SE, Grand Rapids, MI 49546, for QA III certified interpretation services for authorized Community Mental Health clients with hearing impairments, effective May 1, 2002 through September 30, 2003, at the following rate schedule:
  - a. For services provided 8 a.m. to 5 p.m., Monday through Friday: A rate of \$90.00 for up to 2 hours plus mileage at current government rate of 36.5 cents per mile, and the fee after 2 hours is \$45.00 per hour.
  - b. For scheduled services provided during the evenings or weekends: A rate of \$110.00 for up to 2 hours plus mileage at current government rate of 36.5 cents per mile, and the fee after 2 hours is \$55.00 per hour of service.
  - c. For services provided with less than 24 hours notice: A rate of \$120.00 plus mileage at current government rate of 36.5 cents per mile) and the fee after 2 hours is \$45.00 per hour.
  - d. Assignments over 50 miles distance one way will be charged an extra 30 cents per mile for the total distance, per interpreter.
2. Authorize the Community Mental Health Director to solicit provider information on all willing and qualified QA III Interpreters for interpretation services for Community Mental Health clients with hearing impairments.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-230     **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO CONTRACT WITH BEACON SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Community Mental Health Director to contract with Beacon Services of Lawrence, Michigan for the provision of Specialized Residential Services at Cottage II, located at 56832-48th Street, Lawrence, Michigan 49064 at a level of care rate of \$170.00 per diem or \$195.00 per diem for Specialized Residential Services and a rate of \$9.50 per hour for Enhanced Staffing as authorized from February 1, 2002, through September 30, 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-231     **AUTHORIZE THE DIRECTOR OF HEALTH AND COMMUNITY RESOURCES TO SIGN A LETTER OF AGREEMENT WITH CHILD & FAMILY SERVICES OF MUSKEGON TO EVALUATE THE MUSKEGON CHILD & FAMILY SERVICES CRISES AND VIOLENCE INTERVENTION PROJECTS**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Director of Health and Community Resources to sign a letter of agreement with Child & Family Services of Muskegon to evaluate the Muskegon Child & Family Services Crises and Violence Intervention Projects for total reimbursement of \$5,000.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-232     **APPOINT BRIAN HUNTER, M.D. AND MARCUS NASHESKY AS DEPUTY MEDICAL EXAMINERS FOR MUSKEGON COUNTY**

The Human Resources Committee recommends, moved by Frye, supported by Start, to appoint Brian Hunter, M.D. and Marcus Nashelsky as Deputy Medical Examiners for Muskegon County and remove retired physician Waldemar Palutke, M.D. as Deputy Medical Examiner. There is no change in general fund.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-233 **AUTHORIZE MS. CLYDA LARSON TO BE COMPENSATED FOR REGULAR AND OVERTIME HOURS WORKED THE PAY PERIOD OF FEBRUARY 5 THROUGH MARCH 11, 2002**

The Human Resources Committee recommends, moved by Frye, supported by Start, to, in accordance with the Union Contract, authorize Ms. Clyda Larson to be compensated at the difference of \$.841 per hour for regular hours worked and \$1.262 for overtime hours worked the pay period of February 5 through March 11, 2002 for a total of \$173.669 (to be verified by payroll).

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-234 **TO ACCEPT THE MARINE SAFETY OPERATION GRANT**

The Courts and Public Safety Committee recommends, moved by Gill, supported by Start, to accept the Marine Safety Operation Grant of \$94,083 for calendar year 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-235 **BOARD WAIVE THE HIRING FREEZE WITH RESPECT TO THE CIRCUIT COURT LAW CLERK**

The Courts and Public Safety Committee recommends, moved by Gill, supported by Start, that the Board waive the hiring freeze with respect to the Circuit Court Law clerk.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-236 **WAIVE PERSONNEL RULES SO AS TO ALLOW MUSKEGON COUNTY SHERIFF TO PROMOTE KAY CHAPPEL TO CORRECTIONS OFFICER**

The Courts and Public Safety Committee recommends, moved by Gill, supported by Start, to waive personnel rules so as to allow Muskegon County Sheriff to promote Kay Chappel to Corrections Officer.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-237 **MUSKEGON COUNTY SHERIFF BE ALLOWED TO REFILL THE VACANT POSITION LEFT BY THE PROMOTION OF KAY CHAPPEL**

The Courts and Public Safety Committee recommends, moved by Gill, supported by Start, that Muskegon County Sheriff be allowed to refill the vacant position left by the promotion of Kay Chappel.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

**CHAIR'S REPORT**

2002-238 **APPROVE COMMITTEE APPOINTMENTS**

The Chairman recommends, moved by Gill, supported by Start, to approve the following Committee Appointments:

1. WEMET Board
  - A. Administrator/Controller
  - B. Kenneth Hulka
  - C. James Kobza
  - D. Bryon Mazade
2. Muskegon Area First Board
  - A. Kenneth Hulka
3. Building Authority
  - A. Administrator/Controller
4. Community Mental Health
  - A. William Darcy



**Motion Carried**

**ADMINISTRATOR'S REPORT**

2002-239 **SCHEDULE PUBLIC HEARING FOR CDBG APPLICATION FOR LINKMICHIGAN**

The Administrator/Controller recommends, moved by Frye, supported by Gill, to Schedule Public Hearing for CDBG Application for LinkMichigan.

**Motion Carried**

**Old Business**

None.

**New Business**

None.

**Audience Participation**

Students were in attendance from Muskegon High School.

Meeting adjourned to Heritage Landing at 3:55 p.m.

---

Marianne L. Hathaway, Deputy County Clerk

/jmp