# *M u s k e g o n  C o u n t y*

# *Board of Commissioners*

***Kenneth J. Hulka, Chairman***
***Paul Baade***
***Douglas Bennett***
***Nancy Frye***
***James J. Kobza***
***Bill Gill, Vice-Chairman***
***Louis A. McMurray***
***Tony Moulatsiotis***
***Clarence Start***

***Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk***

**Regular Meeting** **May 8, 2001**
**3:45 P.M.**

**Honorable Chairman Kenneth J. Hulka, Presiding**

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

**Roll Call**

Present: Baade, Bennett, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Excused: Frye

Absent: None

2001-213 **APPROVAL OF MINUTES**

Moved by Start, supported by Moulatsiotis, to approve the minutes of the Regular Meeting of April 24, 2001 as presented.

**Motion Carried**

2001-214 **EMPLOYEE SUGGESTIONS AWARDS**

Commissioner Kobza presented Max Peterson with an Employee Suggestion Award. Commissioner Start presented William Bourdo with an Employee Suggestion Award.

2001-215 **COMMUNICATIONS**

Moved by Kobza, supported by Start, to receive and place on file to following communications:

A. City of Norton Shores Special Use Permit
B. Rogers Printing, Inc. Industrial Facilities Exemption Certificate

**Motion Carried**

2001-217 **SPONSOR THE MUSKEGON HEIGHTS FESTIVAL IN THE PARK**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Start, sponsor the Muskegon Heights Festival in the Park and to provide them with $3,000 financial support for the marketing effort from the Accommodations Tax Fund.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-218 **CONTRIBUTE $3,000 FOR PROMOTIONAL EFFORTS TO THE MISS MICHIGAN SCHOLARSHIP PAGEANT**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Start, contribute $3,000 for promotional efforts to the Miss Michigan Scholarship Pageant and to host a luncheon for the Miss Michigan Pageant from the Accommodations Tax Fund.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-219 **AWARD THE BID FOR THE HERITAGE LANDING IMPROVEMENTS PROJECT TO ALSTROM CONSTRUCTION COMPANY**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Start, award the bid, including the three alternates, for the Heritage Landing improvements project to Alstrom Construction Company at a cost of $1,410,391.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-220 **APPROVE THE SPECIAL MARKETING AND INCENTIVE PROGRAM FOR MUSKEGON COUNTY AIRPORT**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Start, approve the special marketing and incentive program for Muskegon County Airport as outlined.

2001-220 **APPROVE THE SPECIAL MARKETING AND INCENTIVE PROGRAM FOR MUSKEGON COUNTY AIRPORT (continued)**

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-221 **RECEIVE AND PLACE ON FILE THE STRATEGIC PLAN UPDATES MEMO**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Start, receive and place on file the strategic plan updates memo of March 16, 2001.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-222 **RECEIVE AND PLACE ON FILE THE MARKET ANALYSIS OF A POTENTIAL MUSKEGON COUNTY CONVENTION CENTER EXECUTIVE SUMMARY**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Start, receive and place on file the Market Analysis of a Potential Muskegon County Convention Center Executive Summary.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-223 **RECEIVE AND PLACE ON FILE THE AIRPORT BUSINESS PARK MEMO OF APRIL 16, 2001**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Start, receive and place on file the Airport Business Park memo of April 16, 2001.

2001-223 **RECEIVE AND PLACE ON FILE THE AIRPORT BUSINESS PARK MEMO OF APRIL 16, 2001 (continued)**

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-224 **AUTHORIZE CSL, INC. TO PROCEED WITH PHASE II OF THE EXHIBITION CENTER FEASIBILITY STUDY**

The Community Development/Strategic Planning Committee presented without recommendation, moved by Bennett, supported by Start, authorize CSL, Inc. to proceed with phase II of the Exhibition Center feasibility study to be paid from EDC revolving loan funds.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start

Nays: Hulka

**Motion Carried**

2001-225 **APPROVE A SUPPLEMENTAL APPROPRIATION TO FIA**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, approve a supplemental appropriation to FIA as follows:

| | FROM | TO |
|---|---|---|
| 843000 - Expenditures non-reimbursable | $ 19,000 | $ 1,000 |
| 843010 - Independent Living | 13,500 | 6,822 |
| 844021 - Institutional Board/Care | 85,000 | 118,908 |
| 845017 - Family Foster Care-FIA Supervised | 140,000 | 188,451 |
| 845018 - Family Foster Care-Purchased | 200,000 | 428,056 |
| Total | $ 457,500 | $ 743,237 |

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-226 **AUTHORIZE THE MENTAL HEALTH DIRECTOR TO SUBMIT A PROPOSAL AND ENTER INTO AN AGREEMENT WITH THE DEPARTMENT OF COMMUNITY HEALTH**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, authorize the Mental Health Director to submit a proposal and enter into an agreement with the Department of Community Health to provide technical assistance to other Community Mental Health Boards regarding Path (Projects to Assist in the Transition from Homelessness) services.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-227 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO INITIATE A REQUEST FOR PROPOSAL PROCESS WITH COUNTY PURCHASING**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, authorize the Community Mental Health Director to initiate a Request for Proposal process with County Purchasing to secure the services of a communications specialist to prepare public awareness and educational information on the agency's mission in the community, persons eligible for services and the services Community Mental Health provides.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-228 **AUTHORIZE PURCHASE OF WIRELESS AND FIBER CONNECTIONS BETWEEN COMMUNITY MENTAL HEALTH FACILITIES AT 125 E. SOUTHERN, 376 APPLE AVE., 1470 PECK STREET AND THE COUNTY BUILDING**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, authorize purchase of wireless and fiber connections between Community Mental Health facilities at 125 E. Southern, 376 Apple Ave., 1470 Peck Street and the County Building from the county preferred vendor, Churchill Communications, in an amount up to $36,960 and authorize the Community Mental Health Director to initiate an agreement with Hackley Hospital for use of roof space for installation of radio devices for wireless computer connections in return for relinquishing future rights to remove fiber cabling to be installed on the Hackley roof.

2001-228 **AUTHORIZE PURCHASE OF WIRELESS AND FIBER CONNECTIONS BETWEEN COMMUNITY MENTAL HEALTH FACILITIES AT 125 E. SOUTHERN, 376 APPLE AVE., 1470 PECK STREET AND THE COUNTY BUILDING (continued)**

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-229 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO APPROVE THE CONTRACT OF ZIA A. KHAN, M.D. AS MEDICAL DIRECTOR FOR CMHSMC**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, authorize the Community Mental Health Director to approve the contract of Zia A. Khan, M.D. as Medical Director for CMHSMC from April 1, 2001 through September 30, 2001 for an average of eight (8) hours per week at the rate of $114.30 per hour.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-230 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO SIGN AN AMENDMENT TO THE CURRENT CONTRACT WITH ERWIN GRASMAN, M.D.**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, authorize the Community Mental Health Director to sign an amendment to the current contract with Erwin Grasman, M.D., to add the provision of physical examinations at Brinks Hall, at a rate of $50.00 per physical examination, for the period extending from March 28, 2001 through September 30, 2001.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-231 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO CONTRACT WITH WHITE AND WHITE HEALTH CARE RESOURCES FOR THE PROVISION OF ADAPTIVE EQUIPMENT/SERVICES**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, authorize the Community Mental Health Director to contract with White and White Health Care Resources effective October 1, 2000 through September 30, 2001 for the provision of adaptive equipment/services at their usual and customary Medicaid rates, including discounts and an annual maximum of $2,500.00; and authorize Community Mental Health Director to contract with AIRWAY Oxygen, Inc., effective October 21, 2000 through September 30, 2001 for the provision of adaptive equipment/services at their usual and customary Medicaid rates, including discounts and an annual maximum of $7,600.00.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-232 **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO ENTER INTO A TWO (2) YEAR CONTRACT WITH MERCY HOSPITAL PARTNERS FOR PROVISION OF LAB SERVICES**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, authorize Brookhaven Medical Care Facility to enter into a two (2) year contract with Mercy Hospital Partners for provision of lab services as outlined in the RFP specifications. Contract subject to legal review by Corporate Counsel.

Roll Call
Ayes: Baade, Bennett, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2001-233 **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO PROCEED WITH THE BID PROCESS TO REPLACE THE SECONDARY EMERGENCY POWER SYSTEM GENERATOR**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, authorize Brookhaven Medical Care Facility to proceed with the bid process to replace the secondary emergency power system generator.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-234 **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO PROCEED WITH THE BID PROCESS TO REPLACE THE EMERGENCY POWER TRANSFER SWITCH**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, authorize Brookhaven Medical Care Facility to proceed with the bid process to replace the emergency power transfer switch.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-235 **AUTHORIZE THE HEALTH DEPARTMENT TO RE-ESTABLISH AND MAINTAIN A CASH FUND FOR THE 2001 FARMERS' MARKET NUTRITION PROGRAM "PROJECT FRESH 2001"**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, authorize the Health Department to re-establish and maintain a cash fund with an initial and maintenance level of $2,000 not to exceed $16,000 for the 2001 Farmers' Market Nutrition Program "Project Fresh 2001", to reimburse local contracted farmers for fresh fruits and vegetables sold to eligible WIC program clients.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-236 **RECEIVE AND PLACE ON FILE THE COMMUNICATION FROM THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, receive and place on file the communication from the Michigan Department of Community Health awarding the Muskegon County Health Department McClees Clinic Initiative a $1,000 check and a recognition certificate as second runner-up for the 2001 Director's Award.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-237 **AUTHORIZE STAFF AND CORPORATE COUNSEL TO EXPLORE THE POSSIBILITY OF A HEADLEE VIOLATION IN THE SUPPLEMENTAL APPROPRIATION TO FIA**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, authorize staff and Corporate Counsel to explore the possibility of a Headlee violation in the supplemental appropriation to FIA.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-238 **PURCHASE FROM VIDEO-TECH TRONICS A NEW DOOR RELEASE CONTROL PANEL**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, purchase from Video-Tech Tronics a new door release control panel for approximately $976.00.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-239 **AMEND THE 416 ROAD PATROL LINE-ITEM BUDGET WITH THE STATE OFFICE OF HIGHWAY SAFETY PLANNING**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, amend the 416 Road Patrol line-item budget with the State Office of Highway Safety Planning.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-240 **AUTHORIZE THE ISSUANCE OF AN RFP FOR AN OPTICAL DISK STORAGE SYSTEM TO INCLUDE FAMILY COURT SERVICES AND THE CIRCUIT COURT RECORDS OFFICE OF THE COUNTY CLERK**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, authorize the issuance of an RFP for an Optical Disk Storage system to include Family Court Services and the Circuit Court Records office of the County Clerk.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-241 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF APRIL 13TH, 2001 THROUGH APRIL27TH, 2001**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve payment of the accounts payable of $4,061,092.04 covering the period of April 13th, 2001 through April27th, 2001 as presented by the County Clerk.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-242 **AUTHORIZE STAFF TO SOLICIT BIDS FOR THE SALE OF TWENTY-EIGHT (28) COUNTY SURPLUS VEHICLES FROM VARIOUS DEPARTMENTS**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize staff to solicit bids for the sale of twenty-eight (28) County surplus vehicles from various departments. Bids to be released on May 9th, due back on May 30th with bid opening scheduled for May 30th at 3:00 PM.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-243 **APPROVE THE AUTHORIZATION FOR THE EMERGENCY SERVICES DEPARTMENT TO ACCEPT THE SDPEG GRANT**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve the authorization for the emergency Services Department to accept the SDPEG grant in the amount of $98,033 for the Regional Response Team Network on behalf of the Muskegon County Hazmat Team per request and direct the Board Chair and appropriate staff to sign as such.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-244 **AUTHORIZE SET AMOUNTS OF REHABILITATION FUNDS PER APPLICATION FROM THE COMMUNITY DEVELOPMENT BLOCK GRANT HOME REPAIR PROGRAM**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize $25,000 of Rehabilitation funds per Application to MR-256, MR-303, MR-307, MR-330, MR-361 & MR-368; authorize $20,000 of Rehabilitation funds to MR-315L & MR-346; and authorize $15,000 of Rehabilitation funds to MR-313L from the Community Development Block Grant home repair program.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-245 **AUTHORIZATION BE GRANTED TO ACCEPT LOW BID FROM PRESS'S LLC**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorization be granted to accept low bid from Press's LLC for $8,710 for demolition and removal fire barn/maintenance building at Twin Lake County Park.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-246 **AUTHORIZE THE EQUALIZATION DEPARTMENT TO PURCHASE TWO STACKING FLAT-FILE STORAGE CABINETS**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize the Equalization Department to purchase two stacking flat-file storage cabinets at a cost not to exceed $5,300 to be charged to the equipment pool.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-247 **AUTHORIZE THE CMH DIRECTOR TO IMPLEMENT THE PHYSICIAN'S ASSISTANT HOURLY CONTRACT RATE RANGE**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize the CMH Director to implement the Physician's Assistant hourly contract rate range of $50.00 to $68.00 per hour with individual provider rate contingent upon substantiated education and competency; and authorize the CMH Director to amend the existing FY 2000/2001 Physician Assistant's contracts for Jule Ann McLaughlin, PA and Eugene M. Biegelman, PA to a rate of $68.00 per hour effective May 1, 2000.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-248 **AUTHORIZATION TO AMEND THE JUVENILE ACCOUNTABILITY INCENTIVE BLOCK GRANT (JAIBG)**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorization to amend the Juvenile Accountability Incentive Block Grant (JAIBG), JAIBG-00-61001, from $75,128 to $112,77 and to extend the end date from May 31, 2001 to August 31, 2002 and affix the County Board Chairman, Kenneth Hulka's signature. The travel line item shall be increased by $1,032 from $0 and Equipment shall be increased by $36,558 from $0.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-249 **AUTHORIZE A PROPOSAL BE SOLICITED FROM PREIN & NEWHOFF**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize a proposal be solicited from Prein & Newhoff to evaluate the appropriateness and cost of the County participating in a project to enlarge the size of the Muskegon Township water distribution system to serve the eastern portion of Egelston Township and the large site industrial park.

Roll Call
Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2001-250 **AUTHORIZE PREPARATION OF SPECIFICATIONS FOR THE HALL OF JUSTICE RENOVATION OF FLOORS ONE, THREE, FOUR, FIVE AND SIX AS PRESENTED**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize preparation of specifications for the Hall of Justice renovation of floors one, three, four, five and six as presented with an estimated budget for this phase of $3.6 million.

Moved by Kobza, supported for discussion by Moulatsiotis, to amend the motion to delete the sixth floor remodeling which would result in the Sheriff being placed in the suggested space on this fourth floor.

Roll Call on Amendment
Ayes: Kobza, Moulatsiotis

Nays: Baade, Bennett, Gill, McMurray, Start, Hulka

**Motion Failed**

**Roll Call on Motion as presented**
Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

**CHAIR'S REPORT**

None.

**ADMINISTRATOR'S REPORT**

2001-251 **CHEMICAL AWARENESS WEEK RESOLUTION**

The Administrator/Controller recommends, moved by Gill, supported by McMurray, to approve a resolution declaring May 6 - 12, 2001 as Chemical Awareness Week in Muskegon County.

**Motion Carried**

**Old Business**

None.

**New Business**

2001-252

Moved by Kobza, supported by Bennett, to approve a resolution to urge the Reapportionment Committee to retain nine commission Districts.

Roll Call
Ayes: Baade, Bennett, Kobza, McMurray, Moulatsiotis, Start, Hulka

Excused: Gill

Nays: None

**Motion Carried**

**Audience Participation**

Students were in attendance from Muskegon High School

Meeting adjourned at 4:30 p.m.

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Susan R. Doriot, County Clerk

/jmp