

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Paul Baade, Chairman  
Douglas Bennett  
Charles Buzzell  
James Derezinski  
Marvin Engle  
Louis A. McMurray*

*Bill Gill, Vice-Chairman  
Robert Scolnik  
I. John Snider  
Nancy A. Waters  
Stephen Wisniewski*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

### **Regular Meeting**

**April 13, 2004  
3:30 P.M.**

### **Acting Chairman Louis McMurray, Presiding**

The Regular Meeting of the Board of Commissioners was called to order by Acting Chairman McMurray. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

### **Roll Call**

Present: Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski

Excused: Baade, Gill

Absent: None

Commissioner Snider arrived at 3:33 p.m.

### 2004-133    **APPROVAL OF MINUTES OF MARCH 23, AND THE RECONVENED MEETING OF MARCH 25, 2004**

Moved by Scolnik, supported by Bennett, to approve the minutes of the Regular Meeting of March 23, and the Reconvened meeting of March 25, 2004.

### Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: None

### **Motion Carried**

### 2004-134    **PRESENTATION - RETIREMENT CLOCK TO JOANNE HATCH**

Administrator, Jim Borushko, presented Joanne Hatch with the County retirement clock with gratitude for her years of dedicated service to Muskegon County.

2004-135 **COMMUNICATIONS A - F**

Moved by Engle, supported by Waters, to receive and place on file the following Communications:

- A. Industrial Facilities Exemption Certificate - United Sign Company
- B. Industrial Facilities Exemption Certificate - Total Quality Machining, Inc.
- C. Ingham County Resolution re: Opposition to Senate Bill 217
- D. Hillsdale County Resolution re: Opposition to Senate Bill 217
- E. Berrien County Resolution re: Opposition to Senate Bill 217
- F. St. Joseph County Resolution re: Opposition to Senate Bill 217

**Motion Carried**

2004-136 **COMMUNICATIONS G - K**

Moved by Engle, supported by Waters, to receive and place on file the following Communications:

- G. Washtenaw County Resolution re: Opposition to Senate Bill 217
- H. Midland County Resolution re: Opposition to Senate Bill 217
- I. Oceana County Resolution re: Opposition to Senate Bill 217
- J. Newaygo County Resolution re: PILT Money
- K. Antrim County Resolution re: Opposition to House Bill 4234

**Motion Carried**

2004-137 **AUTHORIZE THE USE OF TWIN LAKE PARK ON JUNE 18 AND 19, 2004, FOR THE TWIN LAKE COMMUNITY FESTIVAL**

CD/SP04/3-1

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Wisniewski, that the Board of Commissioners authorize the use of Twin Lake Park on June 18 and 19, 2004, for the Twin Lake Community Festival contingent on receiving proper insurance coverage as required.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: None

**Motion Carried**

2004-138 **AUTHORIZE THE MUSKEGON COUNTY CONVENTION AND VISITORS BUREAU TO EXPEND AN AMOUNT NOT TO EXCEED \$20,000 FOR OUR INTERNAL INFORMATION SYSTEMS DEPARTMENT TO ACT AS OUR AGENT IN THE DEVELOPMENT OF A CUSTOM VACATION PACKAGING PROGRAM**

CD/SP04/3-2

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Wisniewski, to authorize the Muskegon County Convention and Visitors Bureau to expend an amount not to exceed \$20,000 for our internal Information Systems Department to act as our agent in the development of a custom vacation packaging program for citizens of Muskegon and the traveling general public.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: None

**Motion Carried**

2004-139 **ESTABLISH A PERSONNEL HEARING BOARD**

CD/SP04/3-3

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Wisniewski, to establish a Personnel Hearing Board as requested by Laura Achenbach.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: None

**Motion Carried**

2004-140 **AUTHORIZE THE BOARD CHAIR TO EXECUTE PURCHASE AGREEMENT AND WARRANTY DEED FOR LOT 12, AIRPORT BUSINESS PARK**

CD/SP04/3-4

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Wisniewski, to authorize the Board Chair to execute purchase agreement and warranty deed for Lot 12, Airport Business Park in the amount of \$48,450.00 with Samco Properties, LLC. I further move to authorize the Community Development Director to execute any and all other documents needed to close this transaction.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: None

**Motion Carried**

2004-141 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF MARCH 10, 2004 THROUGH MARCH 23, 2004**

WM04/4-25

The Ways and Means Committee recommends, moved by Derezsinski, supported by Engle, to approve payment of the accounts payable of \$3,811,680.08 covering the period of March 10, 2004 through March 23, 2004, as presented by the County Clerk.

Roll Call

Ayes: Buzzell, Bennett, Engle, Derezsinski, Scolnik, McMurray, Snider, Waters, Wisniewski

Nays: None

**Motion Carried**

2004-142 **AUTHORIZ DRAIN COMMISSION TO REAPPOINT JOHN HELMS TO THE BUDGETED POSITION OF DRAIN INSPECTOR**

WM04/4-26

The Ways and Means Committee recommends, moved by Derezsinski, supported by Engle, that the Drain Commission be authorized to reappoint John Helms to the budgeted position of Drain Inspector for a six month period beginning May 3, 2004.

Roll Call

Ayes: Buzzell, Bennett, Engle, Derezsinski, Scolnik, McMurray, Snider, Waters, Wisniewski

Nays: None

**Motion Carried**

2004-143 **ISSUE A REQUEST FOR BIDS FOR A FOUR YEAR AUDIT CONTRACT FOR THE COUNTY OF MUSKEGON'S ANNUAL FINANCIAL AND SINGLE AUDIT REPORT**

WM04/4-27

The Ways and Means Committee recommends, moved by Derezsinski, supported by Engle, to issue a request for bids for a four year audit contract for the County of Muskegon's annual financial and single audit report.

Roll Call

Ayes: Buzzell, Bennett, Engle, Derezsinski, Scolnik, McMurray, Snider, Waters, Wisniewski

Nays: None

**Motion Carried**

2004-144     **ACCEPT AND PLACE ON FILE THE SINGLE AUDIT REPORT FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2003**

WM04/4-28

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to accept and place on file the Single Audit report for the fiscal year ended September 30, 2003.

Roll Call

Ayes: Buzzell, Bennett, Engle, Derezinski, Scolnik, McMurray, Snider, Waters, Wisniewski

Nays: None

**Motion Carried**

2004-145     **ACCEPT AND EXECUTE THE GRANT AGREEMENT REGARDING THE GYPSY MOTH SUPPRESSION PROGRAM**

WM04/4-29

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to accept and execute the Grant Agreement Regarding the Gypsy Moth Suppression Program between Muskegon County and the Michigan Department of Agriculture.

Roll Call

Ayes: Buzzell, Bennett, Engle, Derezinski, Scolnik, McMurray, Snider, Waters, Wisniewski

Nays: None

**Motion Carried**

2004-146     **ACCEPT THE PROPOSAL SUBMITTED BY BOSMA ARCHITECTS FOR ENGINEERING A POWER STANDBY SYSTEM FOR PIONEER PARK**

WM04/4-30

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to accept the proposal submitted by Bosma Architects for engineering a power standby system for Pioneer Park in the amount of \$1,900.00.

Roll Call

Ayes: Buzzell, Bennett, Engle, Derezinski, Scolnik, McMurray, Snider, Waters, Wisniewski

Nays: None

**Motion Carried**

2004-147     **APPROVE THE ATTACHED RESOLUTION AUTHORIZING THE BOARD  
OF COUNTY ROAD COMMISSIONERS TO ISSUE NOTES**

WM04/4-31

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to approve the attached resolution authorizing the Board of County Road Commissioners to issue notes in an amount not to exceed \$2,000,000.

Roll Call

Ayes: Buzzell, Bennett, Engle, Derezinski, Scolnik, McMurray, Snider, Waters, Wisniewski

Nays: None

**Motion Carried**

2004-148     **DRAW A REPLACEMENT NAME FOR COMMISSIONER BILL GILL FOR  
THE LAURA ACHENBACH PERSONNEL HEARING BOARD**

WM04/4-32

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to draw a replacement name for Commissioner Bill Gill for the Laura Achenbach Personnel Hearing Board.

Roll Call

Ayes: Buzzell, Bennett, Engle, Derezinski, Scolnik, McMurray, Snider, Waters, Wisniewski

Nays: None

**Motion Carried**

2004-149     **AUTHORIZE THE PROPOSED 2-SIDED, FULL COLOR FLY TAB FOR  
MUSKEGON GOVERNMENT WEEK TO BE PUBLISHED APRIL 18, 2004,  
IN THE MUSKEGON CHRONICLE**

WM04/4-33

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to authorize the proposed 2-sided, full color fly tab for Muskegon Government Week to be published April 18, 2004, in the Muskegon Chronicle at a cost not to exceed \$3,120, to be paid from the Board's advertising budget.

Roll Call

Ayes: Buzzell, Bennett, Engle, Derezinski, Scolnik, McMurray, Snider, Waters, Wisniewski

Nays: None

**Motion Carried**

2004-150     **PREPARE A RESOLUTION HONORING THE MUSKEGON HEIGHTS  
TIGERS BASKETBALL TEAM**

WM04/4-34

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to prepare a resolution honoring the Muskegon Heights Tigers basketball team.

Roll Call

Ayes: Buzzell, Bennett, Engle, Derezinski, Scolnik, McMurray, Snider, Waters, Wisniewski

Nays: None

**Motion Carried**

2004-151     **PREPARE A RESOLUTION OF SUPPORT FOR MONA SHORES HIGH  
SCHOOL HOCKEY PLAYER, JUSTIN ABDELKADER**

WM04/4-35

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to prepare a resolution of support for Mona Shores High School hockey player, Justin Abdelkader.

Roll Call

Ayes: Buzzell, Bennett, Engle, Derezinski, Scolnik, McMurray, Snider, Waters, Wisniewski

Nays: None

**Motion Carried**

2004-152     **AUTHORIZE ADMINISTRATIVE STAFF TO WORK WITH THE FIA BOARD  
AND DAVE ELING TO BRING BACK A PLAN AS TO THE FEASIBILITY  
OF USING A PORTION OF BROOKHAVEN AS A VETERANS HOME**

WM04/4-36

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to authorize administrative staff to work with the FIA Board and Dave Eling to bring back a plan as to the feasibility of using a portion of Brookhaven as a veterans home.

Roll Call

Ayes: Buzzell, Bennett, Engle, Derezinski, Scolnik, McMurray, Snider, Waters, Wisniewski

Nays: None

**Motion Carried**

- 2004-153     **AUTHORIZE ADMINISTRATIVE STAFF TO WORK WITH DAVE ELING, SUMMER CELEBRATION AND THE AIRFAIR BOARD TO EXPLORE THE POSSIBILITY OF ACCOMMODATING VETERANS, WHO HAVE A PEDDLER'S LICENSE, BY GIVING THEM ACCESS TO THOSE VENUES TO SELL THEIR WARES**

WM04/4-37

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to authorize administrative staff to work with Dave Eling, Summer Celebration and the Airfair Board to explore the possibility of accommodating veterans, who have a peddler's license, by giving them access to those venues to sell their wares and report back by the second full board meeting in April.

Roll Call

Ayes: Buzzell, Bennett, Engle, Derezinski, Scolnik, McMurray, Snider, Waters, Wisniewski

Nays: None

**Motion Carried**

- 2004-154     **AUTHORIZE THE JURY COMMISSION TO PURCHASE THE NEOPOST MODEL 5001 LETTER OPENER**

CPS04/4-16

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, to authorize the Jury Commission to purchase the Neopost Model 5001 letter opener from D & D Business Machines, Inc. in an amount not to exceed \$1,400.

Roll Call

Ayes: Derezinski, Buzzell, Engle, McMurray, Bennett, Waters, Scolnik, Wisniewski, Snider

Nays: None

**Motion Carried**

- 2004-155     **AUTHORIZE DISTRICT COURT TO ENTER INTO A CONTRACT WITH WESTSHORE DISPUTE RESOLUTION CENTER TO PROVIDE MEDIATION SERVICES**

CPS04/4-17

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, to authorize District Court to enter into a contract with Westshore Dispute Resolution Center to provide mediation services on District Court victim restitution cases not to exceed \$10,000 as currently budgeted.

Roll Call

Ayes: Derezinski, Buzzell, Engle, McMurray, Bennett, Waters, Scolnik, Wisniewski, Snider

Nays: None

**Motion Carried**

- 2004-156     **AUTHORIZE THE SHERIFF'S DEPARTMENT TO FILL SIX SEASON**



**MARINE OFFICER POSITIONS**

CPS04/4-18

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, to authorize the Sheriff's Department to fill six season marine officer positions by rehiring: Tiffany Peterson-Step 2; Ray Lundeen-Step 3; David Vanderlaan-Step 2, and recruit for the remaining positions.

Roll Call

Ayes: Derezinski, Buzzell, Engle, McMurray, Bennett, Waters, Scolnik, Wisniewski, Snider

Nays: None

**Motion Carried**

2004-157     **SHERIFF DEPARTMENT/EMERGENCY SERVICES TO ACCEPT THE LOWEST BID ON THE STATE OF MICHIGAN 2003 STATE HOMELAND SECURITY GRANT PROGRAM PART II SOLUTION AREA PLANNER (SAP) GRANT AGREEMENT**

CPS04/4-19

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, to authorize the Sheriff Department/Emergency Services to accept the lowest bid from Fleis & Vandenbrink (\$39,500) on the State of Michigan 2003 State Homeland Security Grant Program Part II Solution Area Planner (SAP) Grant Agreement.

Roll Call

Ayes: Derezinski, Buzzell, Engle, McMurray, Bennett, Waters, Scolnik, Wisniewski, Snider

Nays: None

**Motion Carried**

2004-158     **APPROVE SUBMISSION OF THE 2005 CRIME VICTIMS RIGHTS GRANT APPLICATION**

CPS04/4-20

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, to approve submission of the 2005 Crime Victims Rights grant application requesting \$114,000 from the Crime Victim Services Commission.

Roll Call

Ayes: Derezinski, Buzzell, Engle, McMurray, Bennett, Waters, Scolnik, Wisniewski, Snider

Nays: None

**Motion Carried**

2004-159     **AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT \$5,280 FROM  
MONA SHORES PUBLIC SCHOOLS FOR DELIVERY OF THE FIFTH  
GRADE BOTVIN LIFESKILLS PROGRAM**

HR04/4-24

The Human Resources Committee recommends, moved by Buzzell, supported by Bennett, to authorize the Health Department to accept \$5,280 from Mona Shores Public Schools for delivery of the fifth grade Botvin Lifeskills Program with no change to the FY04 General Fund Appropriation, and further, authorize the Director of Health & Community Resources to sign the associated agreement.

Roll Call

Ayes: McMurray, Scolnik, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Snider

Nays: None

**Motion Carried**

2004-160     **AUTHORIZE THE HEALTH DEPARTMENT TO ESTABLISH A FEE OF \$8  
FOR A HEMOGLOBIN TEST AND \$18 FOR A  
GLUCOSE/CHOLESTEROL/BLOOD PRESSURE TEST**

HR04/4-25

The Human Resources Committee recommends, moved by Buzzell, supported by Bennett, to authorize the Health Department to establish a fee of \$8 for a hemoglobin test and \$18 for a glucose/cholesterol/blood pressure test.

Roll Call

Ayes: McMurray, Scolnik, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Snider

Nays: None

**Motion Carried**

2004-161     **APPROVE AMENDMENT NO. 2 TO THE CPBC AGREEMENT**

HR04/4-26

The Human Resources Committee recommends, moved by Buzzell, supported by Bennett, to approve Amendment No. 2 to the CPBC Agreement from the Michigan Department of Community Health with no change to total state funding and no change to the General Fund Allocation, and further, authorize the Director of Health & Community Resources to sign the Amendment.

Roll Call

Ayes: McMurray, Scolnik, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Snider

Nays: None

**Motion Carried**

2004-162     **RECEIVE AND PLACE ON FILE THE FY2003 MUSKEGON COUNTY**

**LIBRARY ANNUAL REPORT**

HR04/4-27

The Human Resources Committee recommends, moved by Buzzell, supported by Bennett, to receive and place on file the FY2003 Muskegon County Library Annual Report.

Roll Call

Ayes: McMurray, Scolnik, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Snider

Nays: None

**Motion Carried**

2004-163 **AUTHORIZE THE LIBRARY TO SUBMIT GRANT APPLICATIONS TO THE REED ACT-GATES FOUNDATION BROADBAND PROGRAM**

HR04/2-28

The Human Resources Committee recommends, moved by Buzzell, supported by Bennett, to authorize the Library to submit grant applications to the Reed Act-Gates Foundation Broadband program for each of nine branch libraries.

Roll Call

Ayes: McMurray, Scolnik, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Snider

Nays: None

**Motion Carried**

2004-164 **AUTHORIZE THE CMH DIRECTOR TO CONTRACT WITH DEAF/HARD OF HEARING CONNECTION, FOR INTERPRETATION SERVICES**

HR04/2-29

The Human Resources Committee recommends, moved by Buzzell, supported by Bennett, to authorize the CMH Director to contract with Deaf/Hard of Hearing Connection, for interpretation services with a minimum of a QA III Certification for authorized CMH clients with hearing impairments, effective April 1, 2004 through September 30, 2005.

Roll Call

Ayes: McMurray, Scolnik, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Snider

Nays: None

**Motion Carried**

2004-165     **AUTHORIZE THE CMH DIRECTOR TO CONTRACT WITH WEST SHORE  
MEDICAL PERSONNEL SERVICES, INC., FOR HEALTH SERVICES,  
MEDICAL RESPITE OR PRIVATE DUTY NURSING**

HR04/-30

The Human Resources Committee recommends, moved by Buzzell, supported by Bennett, to authorize the CMH Director to contract with West Shore Medical Personnel Services, Inc., for Health Services, Medical Respite or Private Duty Nursing provided by an RN at a rate of \$7.99/15 minutes, and provided by an LPN at a rate of \$6.79/15 minutes, effective April 1, 2004 through September 30, 2004.

Roll Call

Ayes: McMurray, Scolnik, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Snider

Nays: None

**Motion Carried**

2004-166     **AUTHORIZE THE CMH DIRECTOR TO CONTRACT WITH CHILD &  
FAMILY SERVICES OF MUSKEGON, HOPE NETWORK BEHAVIORAL  
HEALTH SERVICES AND CATHOLIC SOCIAL SERVICES FOR  
OUTPATIENT MENTAL HEALTH SERVICES**

HR04/4-31

The Human Resources Committee recommends, moved by Buzzell, supported by Bennett, to authorize the CMH Director to contract with Child & Family Services of Muskegon, Hope Network Behavioral Health Services and Catholic Social Services for outpatient mental health services for the period of April 1, 2004 through September 30, 2004.

Roll Call

Ayes: McMurray, Scolnik, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Snider

Nays: None

**Motion Carried**

2004-167     **AUTHORIZE THE TITLE CHANGE OF THE CLERK II, 32-HOUR POSITION  
AT THE CONVENTION & VISITOR'S BUREAU TO TOURISM  
INFORMATION AIDE-32 HOURS**

HR04/4-32

The Human Resources Committee recommends, moved by Buzzell, supported by Bennett, to authorize the title change of the Clerk II, 32-hour position at the Convention & Visitor's Bureau to Tourism Information Aide-32 hours.

Roll Call

Ayes: McMurray, Scolnik, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Snider

Nays: None

**Motion Carried**

2004-168     **DIRECT STAFF TO PREPARE A MEMORANDUM OF UNDERSTANDING**

**BETWEEN THE COUNTY OF MUSKEGON AND THE COMMUNITY  
HEALTH PROJECT**

HR04/4-33

The Human Resources Committee recommends, moved by Buzzell, supported by Bennett, to direct staff to prepare a Memorandum of Understanding between the County of Muskegon and the Community Health Project for the administration of the Medicaid Claiming Project.

Roll Call

Ayes: McMurray, Scolnik, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Snider

Nays: None

**Motion Carried**

**CHAIR'S REPORT**

2004-169 **RECEIVE AND PLACE ON FILE ITEMS A AND B OF THE CHAIRMAN'S  
REPORT**

The Chairman recommends, moved by Snider, supported by Engle, to receive and place on file:

- A. MAC Legislative Updates - March 26, 2004 & April 2, 2004
- B. Certificate of Recognition - National Youth Service Day 2004

**Motion Carried**

**ADMINISTRATOR'S REPORT**

Administrator Borushko noted coming events including:

- 1. New Jet at the Muskegon County Airport
- 2. Sam Wendling to act as Interrim Visitor's Bureau Director
- 3. Cross Lake Ferry costs for the Great Lake Marina and possibility of use of Visitor's Bureau Tax to assist in defraying costs

**Old Business**

None.

**New Business**

None.

**Audience Participation**

George Bailey and John Bultema presented information to the Board regarding the Great

Lake Dock.

Recessed at 4:12 p.m. until 3:30 p.m. Thursday, April 15, 2004.

---

Karen D. Buie, County Clerk

KDB/jmp