

M u s k e g o n C o u n t y

Board of Commissioners

*Paul T. Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle
Louis A. McMurray*

*Bill Gill, Vice-Chairman
Robert Scolnik
I. John Snider
Nancy A. Waters
Stephen Wisniewski*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**March 23, 2004
3:30 P.M.**

Chairman Paul Baade, Presiding

The Regular Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Snider.

Roll Call

Present: Baade, Bennett, Buzzell, Engle, Scolnik, Snider, Waters, Wisniewski

Excused: Derezinski, Gill, McMurray,

Absent: None

2004-114 **APPROVAL OF MINUTES OF MARCH 9, 2004**

Moved by Engle, supported by Scolnik, to approve the minutes of the Regular Meeting of March 9, 2004.

Roll Call

Ayes: Bennett, Buzzell, Engle, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

Presentation resolution to Ravenna Bulldogs and head coach, Dusty Fairfield, deferred to future meeting.

2004-115 **COMMUNICATIONS**

Moved by Wisniewski, supported by Engle, to receive and place on file the following Communications:

- A. Newaygo County Resolutions
 - 1. Review of Court Funding Process
 - 2. Opposing Collection of State Minimum Fees
 - 3. Opposition to Senate Bill 217
- B. Industrial Facilities Exemption Certificate Revocation - Hardwoods, Inc.

Motion Carried

2004-116 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF FEBRUARY 25, 2004 THROUGH MARCH 9, 2004**

WM04/3-19

The Ways and Means Committee recommends, moved by Waters, supported by Wisniewski, to approve payment of the accounts payable of \$4,673,157.89 covering the period of February 25, 2004 through March 9, 2004, as presented by the County Clerk.

Roll Call

Ayes: Buzzell, Bennett, Engle, Scolnik, Waters, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2004-117 **APPROVE ACCEPTANCE OF THE JAIBG GRANT**

WM04/3-20

The Ways and Means Committee recommends, moved by Waters, supported by Wisniewski, that the Board of Commissioners approve acceptance of the JAIBG Grant, #04-61001, effective April 1, 2004 through March 31, 2005, by affixing the signature of the Chairman of the Board to two copies of the contract.

Roll Call

Ayes: Buzzell, Bennett, Engle, Scolnik, Waters, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2004-118 **APPROVE PURCHASE OF ONE COMPLETE COMPUTER WORK STATION FOR CIRCUIT COURT RECORDS**

WM04/3-21

The Ways and Means Committee recommends, moved by Waters, supported by Wisniewski, to approve purchase of one complete computer work station including CPU, Flat Panel Monitor and Warranty, for Circuit Court Records, using revolving funds not to exceed \$1,000 per year at a total cost of \$1,694.00.

(continued)

2004-118 **APPROVE PURCHASE OF ONE COMPLETE COMPUTER WORK**

STATION FOR CIRCUIT COURT RECORDS

Roll Call

Ayes: Buzzell, Bennett, Engle, Scolnik, Waters, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2004-119 **APPROVE THE AUTHORIZATION FOR THE MUSKEGON COUNTY EMERGENCY SERVICES/MUSKEGON COUNTY SHERIFF'S DEPARTMENT TO SEEK BIDS**

WM04/3-22

The Ways and Means Committee recommends, moved by Waters, supported by Wisniewski, to approve the authorization for the Muskegon County Emergency Services/Muskegon County Sheriff's Department to seek bids and purchase from the lowest bidder the following items: one Fire-Trax System (Personnel and equipment accountability system), one PEAC Software (Provides database of 11,000 plus chemical entries, chemical synonyms, and physical properties of chemicals), and CoBRA System (Provides for access to data, guidelines, SOP's and checklists to a CBRNE response).

Roll Call

Ayes: Buzzell, Bennett, Engle, Scolnik, Waters, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2004-120 **APPROVE THE RESOLUTION PROCLAIMING APRIL 18-24, 2004 AS NATIONAL COUNTY GOVERNMENT WEEK**

WM04/3-23

The Ways and Means Committee recommends, moved by Waters, supported by Wisniewski, to approve the attached resolution proclaiming April 18-24, 2004 as National County Government Week.

Roll Call

Ayes: Buzzell, Bennett, Engle, Scolnik, Waters, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2004-121 **APPROVE SUBMISSION OF THE 2004-2005 VOCA GRANT APPLICATION**

WM04/3-24

The Ways and Means Committee recommends, moved by Waters, supported by Wisniewski, to approve submission of the 2004-2005 VOCA grant application requesting \$59,202 in Federal funds to cover all expenses associated with the Prosecutor's Office Domestic Violence program.

Roll Call

Ayes: Buzzell, Bennett, Engle, Scolnik, Waters, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2004-122 **AUTHORIZE THE TOURISM DEVELOPMENT DIRECTOR TO ENTER INTO THE JOINT MARKETING AGREEMENT WITH TRAVEL MICHIGAN**

WM04/3-25

The Ways and Means Committee recommends, moved by Waters, supported by Wisniewski, to authorize the Tourism Development Director to enter into the Joint Marketing Agreement with Travel Michigan for the Warm Weather 2004 promotional campaign at a cost not to exceed \$75,000.

Roll Call

Ayes: Buzzell, Bennett, Engle, Scolnik, Waters, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2004-123 **APPROVE THE EXTENSION OF TWO (2) T-HANGAR LEASE AGREEMENTS**

TR04/03-07

The Transportation Committee recommends, moved by Scolnik, supported by Engle, to approve the extension of two (2) T-Hangar Lease agreements that will be expiring in the second quarter of 2004.

Roll Call

Ayes: Engle, Buzzell, Bennett, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2004-124 **AUTHORIZE STAFF TO SOLICIT BIDS FOR THE DESIGN OF A NEW
USCG AIRFAC**

TR04/03-08

The Transportation Committee recommends, moved by Scolnik, supported by Engle, to authorize staff to solicit bids for the design of a new USCG AirFac, based on specifications provided by the United States Coast Guard.

Roll Call

Ayes: Engle, Buzzell, Bennett, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2004-125 **ALLOW FOR FREE AIRPORT PARKING AT THE MUSKEGON COUNTY
AIRPORT**

TR04/03-09

The Transportation Committee recommends, moved by Scolnik, supported by Engle, to allow for free airport parking at the Muskegon County Airport and for free bus rides on the Muskegon Area Transit System on April 20, 2004, in conjunction with the promotion of National County Government Week.

Roll Call

Ayes: Engle, Buzzell, Bennett, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2004-126 **CHANGE THE TITLE OF POSITION NO. N36001, GRAIN CENTER
FOREMAN, TO "GRAIN CENTER OPERATOR"**

The Board of Public Works recommends, moved by Engle, supported by Buzzell, to change the title of Position No. N36001, Grain Center Foreman, to "Grain Center Operator".

Roll Call

Ayes: Waters, Wisniewski, Bennett, Snider, Engle, Buzzell, Scolnik, Baade

Nays: None

Motion Carried

2004-127 **RECOGNIZE HILT'S LANDING AS A PUBLIC ACCESS PRESERVE AND
MAINTAIN A POLICY FOR USE OF HILT'S LANDING**

The Board of Public Works recommends, moved by Engle, supported by Buzzell, that the Muskegon Board of Commissioners recognize Hilt's Landing as a Public Access Preserve and maintain a policy for use of Hilt's Landing in keeping with the goal of providing preservation activities and recreational/improvement activities that promote preservation, resolve not to restrict pedestrian access to water, and stipulate that any forestry proceeds from property shall be reserved and used for survey and capital improvements to Hilt's Landing.

Roll Call

Ayes: Waters, Wisniewski, Bennett, Snider, Engle, Buzzell, Scolnik, Baade

Nays: None

Motion Carried

CHAIR'S REPORT

Chairman Baade noted the Mac Legislative Update for March 9, 2004, is included in the agenda packet.

ADMINISTRATOR'S REPORT

2004-128 **AUTHORIZE THE CREATION OF A TEMPORARY RECORDER/BAILIFF
POSITION**

The Administrator recommends, moved by Scolnik, supported by Wisniewski, that the Board authorize the creation of a temporary Recorder/Bailiff position, to be filled for a period not to exceed 60 days , at an NO 190 salary range of \$13.567 to \$16.913 per hour.

Roll Call

Ayes: Wisniewski, Bennett, Buzzell, Engle, Scolnik, Snider, Waters, Baade

Nays: None

Motion Carried

Old Business

Commissioner Waters requested follow-up information: 1. To see if Directors have been making an effort to hire or re-hire laid-off employees and 2. To see how the Transportation Department is doing with Bus Driver courtesy.

2004-129 **ACCEPT COMMISSIONER WATER'S WITHDRAWAL FROM AND
APPOINT KATHY HERMAN TO THE SENIOR SERVICES BOARD**

Moved by Snider, supported by Engle, to accept Commissioner Water's withdrawal from the Senior Services Board appointment, owing to scheduling conflicts, and appoint Kathy Herman of Public Health to represent and report back to the full Board of Commissioners.

Roll Call

Ayes: Bennett, Buzzell, Engle, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2004-130 **SUPPORT FRIDAY, MARCH 26, 2004, AS NATIONAL WALK TO WORK
DAY**

Moved by Waters, supported by Engle, to support Friday, March 26, 2004, as National Walk to Work Day.

Motion Carried

New Business

None.

Audience Participation

Vonda Woodberry of the Muskegon Community Health Project, and 92nd District Representative Julie Dennis addressed the Board regarding an opportunity for Muskegon County to initiate Medicaid Administrative Claiming.

2004-131 **ESTABLISH A WORKING SUBCOMMITTEE TO DEVELOP A PLAN/PILOT PROGRAM FOR MAXIMIZING MEDICAID REIMBURSEMENTS**

Moved by Buzzell, supported by Engle, to establish a working subcommittee, under direction of County Finance and Management Services Director or designee, to include one representative each from CMH, Family Court, Public Health, Brookhaven and the Muskegon Community Health Project, to develop a plan/pilot program and appropriate time study for maximizing Medicaid reimbursements with the objective of enhancing funding available to the above-referenced community-based agencies.

Roll Call

Ayes: Buzzell, Bennett, Engle, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

Student Chad Amidon was in attendance from Mona Shores High School.

Recessed at 4:29 p.m. until March 25, 2004 at 3:30 p.m.

Karen D. Buie, County Clerk

KDB/jmp