

M u s k e g o n C o u n t y

Board of Commissioners

James Derezinski, Chairman

Don Aley

Charles Buzzell

Marvin Engle

Bill Gill

Louis A. McMurray

I. John Snider, Vice-Chairman

Robert Scolnik

Roger C. Wade

Nancy A. Waters

Stephen Wisniewski

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

March 14, 2006

3:32 p.m.

Chairman Derezinski, Presiding

The Regular Meeting of the Board of Commissioners was called to order by Chairman Derezinski. The pledge of Allegiance was recited followed by the invocation given by Commissioner Aley

Roll Call

Present: Aley, Buzzell, Derezinski, Gill, McMurray, Scolnik, Snider, Wade, Waters

Excused: Engle, Wisniewski

Absent: None

2006-104 **APPROVE AGENDA**

Moved by Snider, seconded by Waters, to approve the Agenda, adding an item "C." to the Administrator's report for an update on the Landbank.

Motion Carried

2006-105 **APPROVAL OF MINUTES OF FEBRUARY 28, 2006**

Moved by Snider, seconded by Buzzell, to approve the minutes of the regular meeting of February 28, 2006.

Motion Carried

2006-106 **PRESENTATION**

Richard Bromfield, of Tower Pinkster Titus, presented on credentials and proposal for Master Plan for County of Muskegon Facilities.

2006-107 **SUSPEND RULES FOR PUBLIC COMMENT**

Moved by McMurray, seconded by Waters, to suspend the rules and allow public comment on the presentation by Tower Pinkster Titus.

Motion Carried

Circuit Court Chief Judge Ruck, District Court Chief Judge Wierengo, Sheriff Jurkas, Circuit Court Administrator Patricia Steele all spoke in support of Tower Pinkster Titus preparing a Master Plan for County of Muskegon Facilities. District Court Chief Judge Wierengo further noted that District Court funds have been deferred to hire a reputable firm for just this type of plan and that he would authorize release of those funds for the specific purpose of hiring this firm. Patricia Steele also noted, in visiting facilities designed by Tower Pinkster Titus, besides being beautiful, was the function, stating, “. . . facilities that worked like well-oiled machines. And they worked like well-oiled machines because they’ve been designed by people who understood Courts, who understood Corrections and who understood how to make it all work together for the benefit of everyone involved from the users of the building to the funding units who had to finance those buildings.”

2006-108 **CONTRACT WITH TOWER PINKSTER TITUS TO DEVELOP A FACILITIES MASTER PLAN**

Moved by Snider, seconded by Buzzell, authorization to engage the architectural and engineering firm of Tower Pinkster Titus Associates to develop a Master Plan for County operating facilities, to include, but not limited to, the 4th floor Hall of Justice Circuit Courtroom renovations, County Jail review, Juvenile Detention Center review, District Court renovation, CMH facility replacements, MSU Extension office relocation and to authorize an initial expenditure not to exceed \$100,000 to be paid from the Public Improvement Fund.

Roll Call

Ayes: Buzzell, Aley, Scolnik, Snider, Waters, Wade, McMurray, Gill, Derezhinski

Nays: None

Motion Carried

2006-109 **COMMUNICATION**

Moved by Snider, seconded by Aley, to receive and place on file the following Communications:

- City of Muskegon Notice of Hearing on Special Assessments
- 425 Western Avenue
- 471 Western Avenue
- 586 Western Avenue
- 1051 7th Street

Motion Carried

2006-110 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE**

PERIOD OF FEBRUARY 15 - 24, 2006

WM06/3-18

The Ways and Means Committee recommends, moved by Waters, seconded by Snider, to approve payment of the accounts payable of \$3,762,769.59 covering the period of February 15, 2006, through February 24, 2006, as presented by the County Clerk.

Roll Call

Ayes: McMurray, Scolnik, Snider, Wade, Aley, Buzzell, Dereziński, Waters

Nays: Gill

Motion Carried

2006-111 **APPROVE THE LEASE AGREEMENT WITH CHILD AND FAMILY SERVICES FOR RENTAL OF SPACE FOR THE CHILD HAVEN OPERATION**

WM06/3-19

The Ways and Means Committee recommends, moved by Waters, seconded by Snider, to approve the Lease Agreement with Child and Family Services for rental of space for the Child Haven operation in the amount of \$52,185 effective January 1, 2006.

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Wade, Aley, Buzzell, Dereziński, Waters

Nays: None

Motion Carried

2006-112 **AUTHORIZE FINANCE AND MANAGEMENT SERVICES/PURCHASING OFFICE TO ISSUE A REQUEST FOR PROPOSALS FOR LEASING PHOTOCOPY EQUIPMENT**

WM06/3-20

The Ways and Means Committee recommends, moved by Waters, seconded by Snider, to authorize Finance and Management Services/Purchasing Office to issue a request for proposals for leasing photocopy equipment.

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Wade, Aley, Buzzell, Dereziński, Waters

Nays: None

Motion Carried

2006-113 **REQUEST HEALTH DEPARTMENT/VECTOR CONTROL STAFF TO
REVIEW THE ISSUE OF EXTENDING THE TERMS FOR DOG LICENSE
BEYOND ANNUALLY**

WM06/3-21

The Ways and Means Committee recommends, moved by Waters, seconded by Snider, to request Health Department/Vector Control staff to review the issue of extending the terms for dog license beyond annually.

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Wade, Aley, Buzzell, Derezinski, Waters

Nays: None

Motion Carried

2006-114 **REQUEST STAFF TO REVIEW THE CURRENT FEES BEING USED BY
THE DRAIN COMMISSION OFFICE**

WM06/3-22

The Ways and Means Committee recommends, moved by Waters, seconded by Snider, to request staff to review the current fees being used by the Drain Commission office.

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Wade, Aley, Buzzell, Derezinski, Waters

Nays: None

Motion Carried

2006-115 **ACCEPT AND PLACE ON FILE THE EQUAL OPPORTUNITY
STATISTICAL REPORT**

WM06/3-23

The Ways and Means Committee recommends, moved by Waters, seconded by Snider, to accept and place on file the Equal Opportunity Statistical Report dated September 30, 2005.

Roll Call

Ayes: McMurray, Scolnik, Snider, Wade, Aley, Buzzell, Derezinski, Waters

Nays: Gill

Motion Carried

2006-116 **AUTHORIZE THE COMMUNITY MENTAL DIRECTOR TO SIGN THE
MEMORANDUM OF UNDERSTANDING WITH WEST MICHIGAN
THERAPY**

HR06/03-19

The Human Resources Committee recommends, moved by Buzzell, seconded by Aley, to authorize the Community Mental Director to sign the Memorandum of Understanding with West Michigan Therapy to be included in the MSDHA Chronic Homeless Initiative application.

Roll Call

Ayes: Waters, Wade, Snider, Scolnik, McMurray, Buzzell, Derezinski, Gill, Aley

Nays: None

Motion Carried

2006-117 **APPROVE TRANSFERRING, FROM WITHIN THE MENTAL HEALTH
FUND, \$10,596.35 INTO THE CLIENT FUND ACCOUNTS**

HR06/03-20

The Human Resources Committee recommends, moved by Buzzell, seconded by Aley, to approve transferring, from within the Mental Health Fund, \$10,596.35 into the client fund accounts at Community Mental Health to eliminate negative balances in these accounts.

Roll Call

Ayes: Waters, Wade, Snider, Scolnik, McMurray, Buzzell, Derezinski, Gill, Aley

Nays: None

Motion Carried

2006-118 **AUTHORIZE COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON
COUNTY STAFF APPLY FOR FUNDING FROM THE LAKESHORE
COORDINATING COUNCIL**

HR06/03-21

The Human Resources Committee recommends, moved by Buzzell, seconded by Aley, to authorize Community Mental Health Services of Muskegon County staff apply for funding from the Lakeshore Coordinating Council under the Special Project Request for Proposals for services to individuals with co-occurring disorders in Ottawa and Muskegon County's jails.

Roll Call

Ayes: Waters, Wade, Snider, Scolnik, McMurray, Buzzell, Derezinski, Gill, Aley

Nays: None

Motion Carried

2006-119 **AUTHORIZE PARTICIPATION IN THE STANDARDS GROUP**

HR06/03-22

The Human Resources Committee recommends, moved by Buzzell, seconded by Aley, to authorize participation in The Standards Group as developed by the Michigan Association of Community Mental Health Boards, and authorize contribution of \$30,000 to this group for Fiscal Year 05/06.

Roll Call

Ayes: Waters, Wade, Snider, Scolnik, McMurray, Buzzell, Derezinski, Gill, Aley

Nays: None

Motion Carried

2006-120 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO INCREASE FISCAL YEAR 05/06 CONTRACT RATES BY 2.25%**

HR06/03-23

The Human Resources Committee recommends, moved by Buzzell, seconded by Aley, to authorize the Community Mental Health Director to increase Fiscal Year 05/06 contract rates by 2.25% effective April 1, 2006 for the providers identified in Network Providers 2.25% Rate Increase Effective April 1, 2006.

Roll Call

Ayes: Waters, Wade, Snider, Scolnik, McMurray, Buzzell, Derezinski, Gill, Aley

Nays: None

Motion Carried

2006-121 **AMEND THE COMMUNITY MENTAL HEALTH (CMH) FISCAL YEAR 05/06 BUDGET**

HR06/03-24

The Human Resources Committee recommends, moved by Buzzell, seconded by Aley, to amend the Community Mental Health (CMH) Fiscal Year 05/06 Budget proposed to the County of Muskegon from \$63,636,240 up to \$69,598,274 for revenues and from \$63,595,040 up to \$69,528,274 for expenditures, and approve CMH personnel position changes listed in the CMH Budget Amendment.

Roll Call

Ayes: Waters, Wade, Snider, Scolnik, McMurray, Buzzell, Derezinski, Gill, Aley

Nays: None

Motion Carried

2006-122 **AUTHORIZE COMMUNITY MENTAL HEALTH TO CONTRACT WITH CATHOLIC SOCIAL SERVICES TO RECRUIT, TRAIN AND MAINTAIN THE AVAILABILITY OF A NETWORK OF PROVIDERS OF STAFF ASSISTANCE**

HR06/03-25

The Human Resources Committee recommends, moved by Buzzell, seconded by Aley, to authorize Community Mental Health to contract with Catholic Social Services to recruit, train and maintain the availability of a network of providers of staff assistance for families of adults/children with mental illness or developmental disabilities effective March 1, 2006 through September 30, 2006 at the rate of \$4,300 per month not to exceed \$30,100.

Roll Call

Ayes: Waters, Wade, Snider, Scolnik, McMurray, Buzzell, Dereziński, Gill, Aley

Nays: None

Motion Carried

2006-123 **AUTHORIZE THE PROSECUTOR TO APPLY FOR THE 2006-2007 VOCA (VICTIMS OF CRIME ACT) GRANT FROM THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH**

CPS06/03-13

The Courts and Public Safety Committee recommends, moved by Waters, seconded by Snider, to authorize the Prosecutor to apply for the 2006-2007 VOCA (Victims of Crime Act) grant from the Michigan Department of Community Health, for the purpose of continuing funding for the Domestic Violence Specialist, in the amount of \$65,759 with a local match obligation of volunteer hours only resulting in no impact on the General Fund and for the Chairman of the Board to affix his signature to the certifications page.

Roll Call

Ayes: McMurray, Scolnik, Snider, Waters, Wade, Gill, Dereziński, Buzzell, Aley

Nays: None

Motion Carried

2006-124 **AUTHORIZE AN ADDITIONAL CIRCUIT COURT LEGAL AND SCHEDULING SECRETARY HOURLY POSITION**

CPS06/03-14

The Courts and Public Safety Committee recommends, moved by Waters, seconded by Snider, to authorize an additional Circuit Court Legal and Scheduling Secretary hourly position, effective May 1, 2006.

(Continued)

2006-124 AUTHORIZE AN ADDITIONAL CIRCUIT COURT LEGAL AND SCHEDULING SECRETARY HOURLY POSITION

Roll Call

Ayes: McMurray, Scolnik, Snider, Waters, Wade, Gill, Derezinski, Buzzell, Aley

Nays: None

Motion Carried

2006-125 AUTHORIZE THE ADDITION OF NEW CARPET TO ITS PREVIOUS AUTHORIZATION TO REMODEL JUDGE RUCK'S OFFICES

CPS06/03-15

The Courts and Public Safety Committee recommends, moved by Waters, seconded by Snider, to authorize the addition of new carpet to its previous authorization to remodel Judge Ruck's offices.

Roll Call

Ayes: McMurray, Scolnik, Snider, Waters, Wade, Gill, Derezinski, Buzzell, Aley

Nays: None

Motion Carried

2006-126 AUTHORIZE THE CIRCUIT COURT-FAMILY DIVISION TO PURCHASE ONE 2006 CHEVY IMPALA

CPS06/03-16

The Courts and Public Safety Committee recommends, moved by Waters, seconded by Snider, to authorize the Circuit Court-Family Division to purchase one 2006 Chevy Impala from Don Rypma Chevrolet at the cost of \$15,393.

Roll Call

Ayes: McMurray, Scolnik, Snider, Waters, Wade, Gill, Derezinski, Buzzell, Aley

Nays: None

Motion Carried

2006-127 AUTHORIZE THE BOARD CHAIR TO SIGN AND EXECUTE THE AGREEMENT BETWEEN THE COUNTY OF MUSKEGON AND HUMAN SERVICES RESEARCH, INC.

CPS06/03-17

The Courts and Public Safety Committee recommends, moved by Waters, seconded by Snider, to authorize the Board Chair to sign and execute the agreement between the County of Muskegon and Human Services Research, Inc., to complete the Serious and Violent Offender Re-entry Initiative (SVORI) program evaluation. The contract amount is not to exceed \$10,000.

(Continued)

2006-127 **AUTHORIZE THE BOARD CHAIR TO SIGN AND EXECUTE THE AGREEMENT BETWEEN THE COUNTY OF MUSKEGON AND HUMAN SERVICES RESEARCH, INC.**

Roll Call

Ayes: McMurray, Scolnik, Snider, Waters, Wade, Derezinski, Buzzell, Aley

Nays: Gill

Motion Carried

2006-128 **AUTHORIZE AND APPROVE THE 14TH CIRCUIT COURT - FAMILY DIVISION TO ACCEPT THE ACCESS AND VISITATION GRANT**

CPS06/03-18

The Courts and Public Safety Committee recommends, moved by Waters, seconded by Snider, to authorize and approve the 14th Circuit Court - Family Division to accept the Access and Visitation Grant effective October 1, 2005 to September 30, 2006 in the amount of \$6,875 and adjust the FY 2006 budget accordingly and to authorize the Board Chair to sign the Access and Visitation Contract.

Roll Call

Ayes: McMurray, Scolnik, Snider, Waters, Wade, Gill, Derezinski, Buzzell, Aley

Nays: None

Motion Carried

2006-129 **AUTHORIZE THE SHERIFF TO CHANGE THE FUNDING ON THE LISTED POSITIONS WITHIN THE SHERIFF'S OFFICE**

CPS06/03-19

The Courts and Public Safety Committee recommends, moved by Waters, seconded by Snider, to authorize the Sheriff to change the funding on the following positions within the Sheriff's Office. G/F Road/Operations 1010-0301, Court Security 1010-0355 and PINS 1240-0303:

	From			To	
	S05035	1010-0355	100%	1240-0303	100%
	S05017	1240-0303	100%	1010-0301	100%
	S05020	1010-0301	100%	1010-0355	100%

Roll Call

Ayes: McMurray, Scolnik, Snider, Waters, Wade, Gill, Derezinski, Buzzell, Aley

Nays: None

Motion Carried

2006-130 **AUTHORIZE MUSKEGON COUNTY SHERIFF/EMERGENCY SERVICES
STAFF TO TRANSFER THE OWNERSHIP OF THE MASS CASUALTY
TRAILER**

CPS06/03-20

The Courts and Public Safety Committee recommends, moved by Waters, seconded by Snider, to authorize Muskegon County Sheriff/Emergency Services staff to transfer the ownership of the mass casualty trailer (VIN 5NHUHA6266W043642) from County of Muskegon to the Muskegon-Oceana American Red Cross.

Roll Call

Ayes: McMurray, Scolnik, Snider, Waters, Wade, Derezinski, Buzzell, Aley

Nays: Gill

Motion Carried

2006-131 **AUTHORIZE MUSKEGON COUNTY SHERIFF/EMERGENCY SERVICES
STAFF TO TRANSFER THE OWNERSHIP OF THE MASS CASUALTY
TRAINER**

CPS06/03-21

The Courts and Public Safety Committee recommends, moved by Waters, seconded by Snider, to authorize Muskegon County Sheriff/Emergency Services staff to transfer the ownership of the mass casualty trainer (VIN 5NHUHA4206W043350) from County of Muskegon to the White Lake Ambulance.

Roll Call

Ayes: McMurray, Scolnik, Snider, Waters, Wade, Gill, Derezinski, Buzzell, Aley

Nays: None

Motion Carried

2006-132 **AUTHORIZE THE ADOPTION OF THE RESOLUTION, ENTITLED
MUSKEGON COUNTY HAZARD MITIGATION PLAN**

CPS06/03-22

The Courts and Public Safety Committee recommends, moved by Waters, seconded by Snider, to authorize the adoption of the Resolution, entitled Muskegon County Hazard Mitigation Plan, for the purpose of making the Plan the Hazard Mitigation Plan for the County of Muskegon.

Roll Call

Ayes: McMurray, Scolnik, Snider, Waters, Wade, Gill, Derezinski, Buzzell, Aley

Nays: None

Motion Carried

2006-133 **AMEND THE CONTRACT WITH AMATEUR RADIO PUBLIC SERVICE**

CORPS OF MUSKEGON COUNTY

CPS06/03-23

The Courts and Public Safety Committee recommends, moved by Waters, seconded by Snider, to amend the contract with Amateur Radio Public Service Corps of Muskegon County for an increase to the amount up to \$8,400 per year if needed, October 1, 2005 to September 30, 2007, subject to final review and approval by Corporate Counsel.

Roll Call

Ayes: McMurray, Scolnik, Snider, Waters, Wade, Gill, Derezinski, Buzzell, Aley

Nays: None

Motion Carried

2006-134 **DELETE THE CURRENTLY VACANT WASTEWATER FULL-TIME SAMPLER POSITION AND ADD AN ADDITIONAL WASTEWATER LABORATORY TECHNICIAN POSITION**

The Board of Public Works recommends, moved by McMurray, seconded by Snider, to delete the currently vacant Wastewater Full-Time Sampler position W30001 at WW 00040 and add an additional Wastewater Laboratory Technician position at WW 00095.

Roll Call

Ayes: Aley, Buzzell, Derezinski, Gill, McMurray, Scolnik, Snider, Wade, Waters

Nays: None

Motion Carried

CHAIR'S REPORT/COMMITTEE LIAISON REPORTS

2006-135 **MAC LEGISLATIVE UPDATES**

Moved by Aley, seconded by Wade, to receive and place on file the MAC Legislative Updates for February 24, & March 3, 2006.

Motion Carried

2006-136 **COMMUNITY MENTAL HEALTH BOARD RE-APPOINTMENTS**

Moved by Gill, seconded by Buzzell, to approve the following re-appointments to the Community Mental Health Board:

1. Janet Thomas - 4/1/06 - 3/31/09
2. Glenn Wagner - 4/1/06 - 3/31/09
3. Remington Sprague - 4/1/06 - 3/31/09

Motion Carried

2006-137 **APPOINTMENT OF SCHOOL BOARD MEMBER TO PLANNING COMMISSION**

Moved by Buzzell, seconded by Waters, to appoint Dave Eling for a term beginning

3/14/06, ending 12/31/08, as the School Board Member of the Planning Commission.

Motion Carried

2006-138 **PLANNING COMMISSION APPOINTMENTS/REAPPOINTMENTS**

Moved by Snider, seconded by Wade, to approved the following appointments/reappointments to the Planning Commission:

1. Nancy Waters - 3/14/06 - 12/31/06
2. Duane Buckner - 1/1/06 - 12/31/08 (Reappointment)
3. Carole Carter - 3/14/06 - 12/31/08
5. Kevin Davis - 3/14/06 - 12/31/07

Motion Carried

2006-139 **TIMBERLAND RC&D COUNCIL APPOINTMENT**

Moved by Aley, seconded by Snider, to appoint Cuck Buzzell to the Timberland RC&D Council.

Motion Carried

Mary Robb, MSU Extension Director, briefly addressed the Board regarding Strategic Planning. It was suggested that Mary Villanueva or Lisa Chalko, coordinate with Mary Robb and Commissioners to set a date for an initial Strategic Planning meeting.

Muskegon County Personnel Rules Revision Information was included in agenda packets. Commissioners were advised to forward comments to Commissioners Aley or Waters, for discussion at the next Ways and Means Committee

ADMINISTRATOR'S REPORT

2006-140 **APPROVAL OF COUNTY GOVERNMENT WEEK RESOLUTION**

The Administrator recommends, moved by Snider, seconded by Aley, to approve the attached resolution proclaiming April 23 - 29, 2006 as County Government Week with the theme "Protecting our Communities".

Motion Carried

2006-141 **AUTHORIZE STAFF TO DEVELOP AN INSERT SHEET TO BE
PUBLISHED IN THE MUSKEGON CHRONICLE**

The Administrator recommends, moved by Snider, seconded by Buzzell, to authorize staff to develop an insert sheet to be published in the Muskegon Chronicle on April 16, 2006, advertizing County Government Week at a cost of \$3,304.80 to be paid from the Board's advertising budget.

Roll Call

Ayes: Wade, Snider, Waters, Scolnik, McMurray, Gill, Buzzell

Nays: Derezinski, Aley

Motion Carried

2006-142 **AUTHORIZATION OF THE MUSKEGON COUNTY EMPLOYEE PICNIC**

The Administrator recommends, moved by Snider, seconded by Gill, to authorize the Muskegon County Employee Picnic be held at the Muskegon Air Fair on July 22 and 23, 2006.

Roll Call

Ayes: Aley, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Waters, Snider, Wade

Nays: None

Motion Carried

Administrator Borushko deferred to Corporate Counsel Williams for an update on the Landbank situation. It was noted that a proposal will be coming before the Ways and Means Committee.

Old Business

Commissioner Aley requested an update on the signage issue coming from Solidarity.

New Business

Commissioner Waters acknowledged Commissioner Scolnik being in the Enterprise section.

Public Participation

None.

Adjourn at 5:40 p.m.

Karen D. Buie, County Clerk

KDB/jmp