

Muskegon County

Board of Commissioners

Kenneth J. Hulka, Chairman

*Paul Baade
Douglas Bennett
Nancy Frye
James J. Kobza*

*Bill Gill,
Vice-Chairman
Louis A. McMurray
Tony Moulatsiotis
Clarence Start*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**February 26, 2002
3:27 P.M.**

Honorable Chairman Kenneth J. Hulka, Presiding

The Regular Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Start.

Roll Call

Present: Baade, Hulka, Kobza, McMurray, Start

Excused: Bennett, Frye, Gill, Moulatsiotis

2002-71 **APPROVAL OF PREVIOUS MINUTES**

Moved by Start, supported by Baade, to approve the minutes of the Regular Meeting of February 14, 2002, as presented.

Motion Carried

Presentation:

Employee Suggestion Award.

Tony Tague, Muskegon County Prosecutor, addressed the Board and introduced Christine Patterson, from his office, as the recipient of the award for her suggestion regarding the handling of outstanding Misdemeanor warrants/fines collection in District Court.

2002-72 **MUSKEGON COUNTY 9-1-1 SERVICES MILLAGE PROPOSAL**

Muskegon County 9-1-1 Services Millage Proposal. Mr. Dennis Stepke, City Manager of North Muskegon and Chairman of the Central Dispatch Committee, addressed the Board with a presentation regarding placing a millage of up to one Mill on the August primary ballot. The board was also addressed by Dawn Adams, Director of Central Dispatch and Jack Niemic from Finance.

Discussion by the Commissioners followed.

2002-72 **MUSKEGON COUNTY 9-1-1 SERVICES MILLAGE PROPOSAL** (continued)

A motion was moved by Baade, supported by Start, to refer to committee for consideration of this milage proposal; request a recommendation reply be submitted by the first Board meeting in April, 2002.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

Motion Carried

2002-73 **COMMUNICATIONS**

Moved by Kobza supported by Start, to receive and place on file the following communications:

- A. City of Muskegon Industrial Facilities Exemption Certificate-DSC Products
- B. City of Holland Single Audit Report (available on Commission desk)
- C. BDO Seidman, LLP, Audit of General-Purpose Financial Statements
- D. Family Independence Agency-Child Support Incentive Reinvestment Requirements
- E. City of Norton Shores Continuum of Care Network

Motion Carried

2002-74 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE**

The Ways and Means Committee recommends, moved by Kobza, supported by Start, to approve payment of the accounts payable of \$7,140,121.63 covering the period of January 26, 2002 through February 12, 2002, as presented by the County Clerk.

Roll Call

Ayes: Baade Kobza, McMurray, Start, Hulka

Nays: None

Motion Carried

2002-75 **ADOPT THE RESOLUTION AUTHORIZING THE COUNTY OF MUSKEGON TO BORROW AGAINST ANTICIPATED DELINQUENT 2001 TAXES.**

The Ways and Means Committee recommends, moved by Kobza, supported by Start, to adopt the resolution authorizing the County of Muskegon to borrow against anticipated delinquent 2001 taxes.

2002-75 **ADOPT THE RESOLUTION AUTHORIZING THE COUNTY OF MUSKEGON TO BORROW AGAINST ANTICIPATED DELINQUENT 2001 TAXES.** (Continued)

Roll Call
Ayes: Baade Kobza, McMurray, Start, Hulka

Nays: None

Motion Carried

2002-76 **THAT SENIOR CITIZENS, PARAPLEGICS, QUADRIPLEGICS, ELIGIBLE SERVICE VETERANS, ELIGIBLE WIDOWS OF SERVICE VETERANS, THE PERMANENTLY DISABLED AND THE BLIND, BE EXEMPT FROM INTEREST AND ADMINISTRATION FEES IN EXCESS OF THE ONE PERCENT CHARGED BY THE LOCAL UNITS THROUGH APRIL 30, 2001 ON THEIR CURRENT PROPERTY TAX BILLS**

The Ways and Means Committee recommends, moved by Kobza, supported by Start, that senior citizens, paraplegics, quadriplegics, eligible service veterans, eligible widows of service veterans, the permanently disabled and the blind, be exempt from interest and administration fees in excess of the one percent charged by the local units through April 30, 2001 on their current property tax bills as permitted by law.

Roll Call
Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

Motion Carried

2002-77 **APPROVE THE PURCHASE OF A COMPAQ COMPUTER FOR THE TREASURER'S OFFICE**

The Ways and Means Committee recommends, moved by Kobza, supported by Start, to approve the purchase of a Compaq computer for the Treasurer's office from the equipment revolving loan fund.

Roll Call
Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

Motion Carried

2002-78 **APPROVE THE PURCHASE OF AN HP PRINTER**

The Ways and Means Committee recommends, moved by Kobza, supported by Start, to approve the purchase of an HP printer to be paid through the equipment revolving loan fund, not to exceed \$2,100.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

Motion Carried

2002-79 **AUTHORIZE EMERGENCY SERVICES TO PURCHASE 900 FEET OF CONTAINMENT (FLOTATION) BOOM**

The Ways and Means Committee recommends, moved by Kobza, supported by Start, to authorize Emergency Services to purchase 900 feet of containment (flotation) boom from Oil Stop, LLC (low bid) for the amount of \$5,140.34.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

Motion Carried

2002-80 **AUTHORIZE CENTRAL SERVICES STAFF TO ISSUE A REQUEST FOR PROPOSALS FOR PHOTOCOPY EQUIPMENT.**

The Ways and Means Committee recommends, moved by Kobza, supported by Start, to authorize Central Services staff to issue a request for proposals for photocopy equipment.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

Motion Carried

2002-81 **PURCHASE TWO DOCKS AND TWO BOARDING RAMPS FROM GREAT LAKES MARINE**

The Ways and Means Committee recommends, moved by Kobza, supported by Start, to purchase two docks and two boarding ramps from Great Lakes Marine for \$13,680 to be paid out of the Revolving Equipment fund which will be repaid over a five-year period from the equipment pool and charged to Heritage Landing.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

Motion Carried

2002-82 **DIRECT ADMINISTRATION TO OBTAIN QUOTES FOR A PROFESSIONAL FIRM TO CONDUCT A SALARY/BENEFIT STUDY FOR DEPARTMENT HEADS, DEPUTIES AND NON-BARGAINING PERSONNEL**

The Ways and Means Committee recommends, moved by Kobza, supported by Start, to direct Administration to obtain quotes for a professional firm to conduct a salary/benefit study for department heads, deputies and non-bargaining personnel.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

Motion Carried

2002-83 **\$2,500 BE TRANSFERRED FROM THE ADMINISTRATION BUDGET TO THE HEALTH APPROPRIATION TO FUND THE LIGHTEN UP MUSKEGON PROMOTION**

The Ways and Means Committee recommends, moved by Kobza, supported by Start, that \$2,500 be transferred from the Administration budget to the Health appropriation to fund the Lighten Up Muskegon promotion provided that the hospitals and Community Foundation match with \$7,500.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

Motion Carried

2002-84 **AUTHORIZE STAFF TO SEEK DESIGN BUILD PROPOSALS TO
PREPARE A PROPOSAL FOR CONSTRUCTION OF AN AIR FACILITY ON
THE WEST APRON AT MUSKEGON COUNTY AIRPORT**

The Transportation Committee recommends, moved by McMurray, supported by Start, to authorize staff to seek design build proposals to prepare a proposal for construction of an air facility on the west apron at Muskegon County Airport to be leased to the U.S. Coast Guard for a period of 20 years.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

Motion Carried

2002-85 **APPROVE THE RUNWAY 1432 SAFETY AREA STUDY**

The Transportation Committee recommends, moved by McMurray, supported by Start, to approve the Runway 1432 Safety Area Study as presented and further authorize its submission to the Federal Aviation Administration for funding consideration and approval.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

Motion Carried

2002-86 **APPROVE AMENDMENT NO. 3 TO THE COMMONWEALTH
ASSOCIATES AGREEMENT**

The Transportation Committee recommends, moved by McMurray, supported by Start, to approve Amendment No. 3 to the Commonwealth Associates agreement in the amount of \$161,180 for acquisition services for the Runway 32 Extension project and further authorize the Chairman to execute the amendment as prepared.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

Motion Carried

2002-87 **APPROVE THE FY2003 STATE APPLICATION FOR TRANSIT OPERATING AND CAPITAL ASSISTANCE; AUTHORIZE THE RESOLUTION OF INTENT TO APPLY FOR FINANCIAL ASSISTANCE; NAME THE TRANSPORTATION DIRECTOR AS THE TRANSPORTATION COORDINATOR, AND TO PUBLISH THE PUBLIC NOTICE.**

The Transportation Committee recommends, moved by McMurray, supported by Start, to approve the FY2003 state application for transit operating and capital assistance, to authorize the Resolution of Intent to apply for financial assistance, to name the Transportation Director as the Transportation Coordinator, and to publish the public notice.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

Motion Carried

2002-88 **APPROVE MDOT PROJECT AUTHORIZATION 2002-0072/Z3 AND TO AUTHORIZE THE CHAIRPERSON TO EXECUTE THE CONTRACT.**

The Transportation Committee recommends, moved by McMurray, supported by Start, to approve MDOT Project Authorization 2002-0072/Z3 and to authorize the Chairperson to execute the contract.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

Motion Carried

2002-89 **APPROVE INCREASING THE TRANSIT PETTY CASH FUND**

The Transportation Committee recommends, moved by McMurray, supported by Start, to approve increasing the Transit petty cash fund from \$150 to \$250.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

Motion Carried

2002-90 **APPROVE THE 2002 TROLLEY PROGRAM.**

The Transportation Committee recommends, moved by McMurray, supported by Start, to approve the 2002 Trolley Program.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

Motion Carried

2002-91 **APPROVE THE 2002/2003 CHARTER SERVICE PROPOSAL AND TO PUBLISH THE PUBLIC NOTICE**

The Transportation Committee recommends, moved by McMurray, supported by Start, to approve the 2002/2003 Charter Service Proposal and to publish the public notice.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

Motion Carried

2002-92 **RECEIVE AND FILE THE TICKET LIFT SURVEY, THE OPERATIONS REPORT AND THE DIRECTOR'S REPORT.**

The Transportation Committee recommends, moved by McMurray, supported by Start, to receive and file the Ticket Lift Survey dated January 2002, the Operations Report and the Director's Report.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

Motion Carried

CHAIRMAN'S REPORT

None

ADMINISTRATOR'S REPORT

2002-93 **TENTATIVE AGREEMENT BETWEEN THE COUNTY OF MUSKEGON
AND PROFESSIONAL COMMAND ASSOCIATION**

The Administrator/Controller recommends, moved by Kobza, supported by Start, to approve the contract settlement with the Professional Command Association representing the Sheriff Department Captains and authorize the County Board Chairman and County Clerk to sign the agreement subsequent to signatures being obtained from union representatives. The Board was addressed by Jim Delaney.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

Motion Carried .

OLD BUSINESS

None

NEW BUSINESS

None

Audience Participation: Students from Mona Shores High School were present.

Adjourned at 4:15 p.m.

Marianne Hathaway, Deputy County Clerk

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