

M u s k e g o n C o u n t y

Board of Commissioners

Kenneth J. Hulka, Chairman

*Paul Baade
Douglas Bennett
Nancy Frye
James J. Kobza*

*Bill Gill,
Vice-Chairman
Louis A. McMurray
Tony Moulatsiotis
Clarence Start*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**February 14, 2002
3:27 P.M.**

Honorable Chairman Kenneth J. Hulka, Presiding

The Regular Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Start.

Roll Call

Present: Baade, Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Nays: None

2002-42 **APPROVAL OF PREVIOUS MINUTES**

Moved by Frye, supported by Start, to approve the minutes of the Regular Meeting of January 22, 2002, as presented.

Motion Carried

2002-43 **COMMUNICATIONS**

Moved by Kobza, supported by Start, to receive and place on file the following communications:

- A. City of Muskegon Public Hearing re: Rezoning of Block 317
- B. Crawford County Resolution re: Cooperative Management Initiative Program
- C. Ottawa County Resolution re: Funding of Substance Abuse Services
- D. WMSRDC Financial Statements & Independent Auditor's Report (available on Commission desk)

Motion Carried

2002-44 **APPROVE THE CROSS-LAKE FERRY CONFIDENTIALITY AGREEMENT**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Start, to approve the Cross-Lake Ferry Confidentiality Agreement for a period of six months from February 14, 2002 through August 14, 2002, with clarifying language that the Agreement does not limit ability to continue discussions with potentially competing ferry services, such as Ludington.

Roll

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-45 **APPROVE THE SALE OF LOTS #14 AND #15 IN THE MUSKEGON COUNTY AIRPORT BUSINESS PARK**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Start, to approve the sale of lots #14 and #15 in the Muskegon County Airport Business Park to Bottling Group, LLC for the amount of \$228,000.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-46 **APPROVE A LEASE AGREEMENT WITH THE U.S. COAST GUARD**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Start, to approve a lease agreement with the U.S. Coast Guard as outlined for the hangar facility located at 685 Airport Road and further authorize a Chairman to execute the agreement once prepared. The lease would be effective January 24, 2002 through September 30, 2003 at \$1500 per month.

2002-46 **APPROVE A LEASE AGREEMENT WITH THE U.S. COAST GUARD**
(Continued)

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-47 **APPROVE THE SHERIFF'S DEPARTMENT REQUEST TO PURCHASE**
THE ORV

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Bennett, to approve the Sheriff's Department request to purchase the ORV from Jerry Grow's Honda for \$4,687.00.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-48 **AUTHORIZE THE HUMAN RESOURCES DEPARTMENT TO LAY OFF**
THE FOLLOWING POSITIONS AND ADJUST THE HEALTH
DEPARTMENT'S FY2002 BUDGET

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Human Resources Department to lay off the following positions effective March 1, 2002: N57007 Public Health Educator and G23002 Community Health Representative and adjust the Health Department's FY2002 budget for revenues and expenditures in the current budget revisions process with no increase in general fund.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

Motion Carried

2002-49 **AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF**
COMMISSIONERS TO SIGN THE AGREEMENT WITH THE CITY OF
MUSKEGON

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Chairman of the Muskegon County Board of Commissioners to

2002-49 **AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE AGREEMENT WITH THE CITY OF MUSKEGON** (Continued)

sign the agreement with the City of Muskegon to provide no less than 20 hours per week of an Animal Control Officer to enforce the city's animal control ordinances and other state and county laws/ordinances.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-50 **AUTHORIZE THE DIRECTOR OF HEALTH AND COMMUNITY RESOURCES TO SIGN AN AGREEMENT WITH THE DOMESTIC VIOLENCE COMMITTEE OF THE VIOLENCE COLLABORATIVE IN CONJUNCTION WITH WESTERN MICHIGAN LEGAL SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Director of Health and Community Resources to sign an agreement with the Domestic Violence Committee of the Violence Collaborative in conjunction with Western Michigan Legal Services to provide the Botvin Life Skills program to Muskegon County Public Middle School classes.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-51 **AUTHORIZE THE DIRECTOR OF HEALTH AND COMMUNITY RESOURCES TO SIGN A LETTER OF AGREEMENT WITH CHILD & FAMILY SERVICES OF MUSKEGON**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Director of Health and Community Resources to sign a letter of agreement with Child & Family Services of Muskegon to provide smoking cessation classes to the Muskegon area youth at a rate of \$50 per class up to \$3,200.

2002-51 **AUTHORIZE THE DIRECTOR OF HEALTH AND COMMUNITY
RESOURCES TO SIGN A LETTER OF AGREEMENT WITH CHILD &
FAMILY SERVICES OF MUSKEGON** (CONTINUED)

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-52 **AUTHORIZE THE CMH DIRECTOR TO SOLICIT AND CONTRACT WITH
ANY WILLING AND QUALIFIED PROVIDER OF MEDICAL COMMUNITY
LIVING AND SUPPORT SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the CMH Director to solicit and contract with any willing and qualified provider of medical community living and support services for the period extending through 9/30/02.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-53 **AUTHORIZE THE CMH DIRECTOR TO CONTRACT WITH CYRACOM
INTERNATIONAL FOR THE DELIVERY OF TRANSLATION AND
INTERPRETATION SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the CMH Director to contract with CyraCom International for the delivery of translation and interpretation services for the period extending through 9/30/03 and authorize expenditure for fiscal year 2001/2002 not to exceed \$500.00.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-54 **APPROVE SENDING OUT A REQUEST FOR PROPOSAL FOR
COLLECTION AGENCY SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Start, to approve sending out a Request for Proposal for collection agency services for the period of April 15, 2002 through September 30, 2003.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-55 **AUTHORIZE THE CMH DIRECTOR TO COMPLETE CONTRACTS WITH
VENDORS/PROVIDERS**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the CMH Director to complete contracts for 01/02/02 through 09/30/02 with vendors/providers for authorized services and rates as listed on the attached.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-56 **AMEND THE MENTAL HEALTH FY01/02 BUDGET AUTHORIZED BY THE
COUNTY OF MUSKEGON AND APPROVE CMH PERSONNEL
CHANGES**

The Human Resources Committee recommends, moved by Frye, supported by Start, to amend the Mental Health FY01/02 budget authorized by the county of Muskegon from \$37,631,663 up to \$38,196,015 for revenues, and from \$37,511,163 up to \$38,095,515 for expenditures, and approve CMH personnel changes listed on the enclosed CMH Budget Amendment attachment.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-57 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE**

The Ways and Means Committee recommends, moved by Baade , supported by Start , to approve payment of the accounts payable of \$7,787,731.04 covering the period of January 12, 2002 through January 25, 2002, as presented by the County Clerk.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-58 **APPROVE INCREASE IN PETTY CASH**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to approve increase in petty cash from \$100 to \$400 for the Drain Commission.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-59 **AUTHORIZE THE REGISTER OF DEEDS TO ACCEPT THE PROPOSAL FROM EAGLE COMPUTER SYSTEMS AND TO PURCHASE SUPPORTIVE HARDWARE AND PERIPHERALS FOR A RECORDS INDEXING AND IMAGING SYSTEM**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize the Register of Deeds to accept the proposal from Eagle computer systems and to purchase supportive hardware and peripherals for a Records Indexing and Imaging System in an amount not to exceed \$320,000.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-60 **AUTHORIZE THE COUNTY CLERK TO ACCEPT THE PROPOSAL FROM
EAGLE COMPUTER SYSTEMS AND TO PURCHASE SUPPORTIVE
HARDWARE AND PERIPHERALS**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize the County Clerk to accept the proposal from Eagle Computer Systems and to purchase supportive hardware and peripherals for a Records Indexing and Imaging System in an amount not to exceed \$177,000.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-61 **ACCEPT THE BID FOR TWO NEW VEHICLES**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to accept the bid for two new vehicles from Don Rypma at a cost not to exceed \$30,000 for the Equalization department.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-62 **AUTHORIZE CENTRAL SERVICES TO ACCEPT THE PROPOSAL FROM
XEROX CORPORATION**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize Central Services to accept the proposal from Xerox Corporation to lease/purchase a high speed digital printer/duplicator for a five-year lease agreement at \$3,557.70 per month.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-63 **AUTHORIZE CENTRAL SERVICES TO ACCEPT THE PROPOSAL FROM XEROX CORPORATION**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize Central Services to accept the proposal from Xerox Corporation to lease a color copier for a three-year lease agreement at \$692.15 per month.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-64 **APPROVE THE MASTER PLAN FOR THE MEINERT/PINES AREA**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to approve the Master Plan for the Meinert/Pines area.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-65 **ACCEPT THE GRANT FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to accept the grant from the Michigan Department of Natural Resources through the Michigan Natural Resources Trust Fund for renovations at Blue Lake County Park for \$115,200 with local cost-share of \$64,800 from budgeted Park funds, for a total project cost of \$180,000.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-66 **ACCEPT THE PROPOSAL FROM CORNELISSE DESIGN ASSOCIATES, INC**

The Ways and Means Committee recommends, moved by Baade , supported by Start, to accept the proposal from Cornelisse Design Associates, Inc. for design and engineering services for the Blue Lake County Park renovation project with a not-to-exceed cost of \$21,000.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-67 **AUTHORIZE THE PAYMENT FOR REPAIRS TO THE 21-FOOT HAZMAT TRAILER**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize the payment of \$2,882 for repairs to the 21-foot Hazmat trailer to Monroe Custom Campers from the Hazmat general equipment fund.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-68 **GRANT A CONSERVATION EASEMENT FOR COUNTY-OWNED LAND ALONG RYERSON CREEK NORTH OF THE BROOKHAVEN MEDICAL CARE FACILITY**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to grant a conservation easement for county-owned land along Ryerson Creek north of the Brookhaven Medical Care Facility for approximately 3.1 acres to the Muskegon Conservation District.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2002-69 **WRITE LETTERS OF SUPPORT FOR THE ZEMKE HOUSE RENOVATION PROJECT**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to write letters of support for the Zemke House Renovation project as proposed by the Muskegon County Museum.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

CHAIRMAN'S REPORT

None.

ADMINISTRATOR'S REPORT

2002-70 **AUTHORIZE THE CHAIRMAN TO EXECUTE AMENDMENT NUMBER ONE TO INTERGOVERNMENTAL AGREEMENT**

The Administrator/Controller recommends, moved by Frye, supported by Start, to authorize the Chairman to execute Amendment Number One to Intergovernmental Agreement Providing for the Establishment of a Prepaid Health Plan for Funding Community Mental Health System Known as the "Lakeshore Behavioral Health Alliance".

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

Motion Carried

OLD BUSINESS

None

NEW BUSINESS

None

Audience Participation:

Mark Fairchild, Register of Deeds Office, thanked the Board for their final approval of the Records Indexing Program. It will dramatically increase the technical level of capabilities of Muskegon County. Mr. Fairchild will keep the Board informed of progress, anticipating a five to six month implementation schedule.

Commissioner Baade asked if the work on Heritage Landing was "On track". Mr Bednarek responded that everything was on schedule and could be finished by the time of Summer Celebration.

Commissioner Kobza addressed the Board regarding publishing advancements/Website information and Trail Guides, to be referred to the Muskegon County Visitor's Bureau.

Closed Session

- Property Acquisition

Mr. Corwin requested the Closed Session be postponed until the Transportation Committee has an opportunity to review the subject property acquisition.

Adjourned at 3:42 p.m.

Marianne Hathaway, Deputy County Clerk

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