

M u s k e g o n C o u n t y

Board of Commissioners

*Paul T. Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle
Louis A. McMurray*

*Bill Gill, Vice-Chairman
Robert Scolnik
I. John Snider
Nancy A. Waters
Stephen Wisniewski*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**February 12, 2004
5:03 P.M.**

Chairman Paul Baade, Presiding

The Regular Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Scolnik.

Roll Call

Present: Baade, Bennett, Buzzell, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski

Excused: Derezinski

Arrived at 5:12: Gill

Absent: None

2004-46 **APPROVAL OF MINUTES OF JANUARY 27, 2004**

Moved by Engle, supported by Buzzell, to approve the minutes of the Regular Meeting of January 27, 2004.

Roll Call

Ayes: Bennett, Buzzell, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Absent for vote: Gill

Nays: None

Motion Carried

2004-47 **PRESENTATION - ERIC RIDOUT - CANINE UNIT, SHERIFF DEPARTMENT**

Eric Ridout of the Muskegon County Sheriff Department, introduced his dog, Cain, and gave an update since their certification on October 10, 2003.

2004-48 **PRESENTATION - GORDON ZION, OWASIPPE RESERVATION**

Gordon Zion presented an update on the Owasippe Reservation, requesting a resolution of support. It was noted by Administrator Borushko that the budget for 2004 has already been set and the 2005 budget is already tight.

2004-49 **PRESENTATION - DONNA POWELL, COMMUNITY CORRECTIONS STATUS REPORT**

Donna Powell of Muskegon Community Corrections gave an update regarding the invitation to Muskegon County to participate in a satellite program with the National Institute of Corrections on February 25th as well as a meeting in Lansing on February 18 regarding 6 months of funding and progress on the Drunk Driver Grant request.

2004-50 **COMMUNICATIONS**

Moved by Snider, supported by Buzzell, to receive and place on file the following Communications:

- A. City of Muskegon Industrial Development District-Streamline Tooling
- B. City of Norton Shores Special Use Permit-Ellis Road
- C. American Red Cross-Thank you for Blood Drive
- D. Lake County Resolutions
 - 1. Opposing Collection of State Minimum Fees
 - 2. State Legislative Review of Court Funding Process
 - 3. Support of Landfill Surcharge

Motion Carried

Excused at 5:55 p.m.: Engle

2004-51 **AUTHORIZE THE CMH DIRECTOR TO SIGN A CONTRACT WITH DISABILITY AWARENESS CENTER FOR INDEPENDENT LIVING**

HR04/2-9

The Human Resources Committee recommends, moved by Buzzell, supported by Snider, to authorize the CMH Director to sign a contract with Disability Awareness Center for Independent Living for recruitment and employment of six (6) consumers of mental health services for up to 20 hours per week of work in CMH services. The total contract cost not to exceed \$66,474 through September 30, 2004.

(continued)

2004-51 **AUTHORIZE THE CMH DIRECTOR TO SIGN A CONTRACT WITH**

DISABILITY AWARENESS CENTER FOR INDEPENDENT LIVING

Roll Call

Ayes: Buzzell, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2004-52 **AUTHORIZE THE CMH DIRECTOR TO COMPLETE A CONTRACT WITH
KANDU INDUSTRIES**

HR04/2-10

The Human Resources Committee recommends, moved by Buzzell, supported by Snider, to authorize the CMH Director to complete a contract with Kandu Industries, for purchase of MI and DD vocational and pre-vocational skill building for the period extending from January 1, 2004 through September 30, 2004.

Roll Call

Ayes: Buzzell, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2004-53 **AUTHORIZE THE CMH DIRECTOR TO SIGN A CONTRACT WITH
DISABILITY AWARENESS CENTER FOR INDEPENDENT LIVING (DAIL)**

HR04/2-11

The Human Resources Committee recommends, moved by Buzzell, supported by Snider, to authorize the CMH Director to sign a contract with Disability Awareness Center for Independent Living (DAIL), for provision of support and training services for consumer employees and consumer CMH planning participants for the period extending from October 1, 2003 through September 30, 2004, at a cost not to exceed \$36,368.

Roll Call

Ayes: Buzzell, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2004-54 **AUTHORIZE THE HEALTH DEPARTMENT TO ENTER INTO AN AGREEMENT FOR ADOPTION SERVICES AT VECTOR CONTROL**

HR04/2-12

The Human Resources Committee recommends, moved by Buzzell, supported by Snider, to authorize the Health Department to enter into an agreement for adoption services at Vector Control for FY2004 no effect on the FY2004 General Fund Allocation, and further, authorize the Board Chair to sign the agreement.

Roll Call

Ayes: Buzzell, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2004-55 **AUTHORIZE THE HEALTH DEPARTMENT TO PURCHASE VEHICLES**

HR04/2-13

The Human Resources Committee recommends, moved by Buzzell, supported by Snider, to authorize the Health Department to purchase, through the equipment revolving fund, two sedans for \$25,062 from Signature Ford a truck for \$12,827 from Signature Ford and a minivan for \$16,776 from Don Rypma with no increase in general fund appropriations for FY2004.

Roll Call

Ayes: Buzzell, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2004-56 **AUTHORIZE THE BOARD CHAIR TO SIGN THE FAMILY COURT 2004 ACCESS AND VISITATION GRANT CONTRACT**

CPS04/2-4

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to authorize the Board Chair to sign the Family Court 2004 Access and Visitation Grant contract.

Roll Call

Ayes: Gill, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Baade

Absent for vote: McMurray

Nays: None

Motion Carried

2004-57 **AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO SIGN THE LETTER OF COMMITMENT FOR THE SHOCAP PROGRAM**

CPS04/2-5

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to authorize the Circuit Court Administrator to sign the Letter of Commitment for the SHOCAP program.

Roll Call

Ayes: Gill, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Baade

Absent for vote: McMurray

Nays: None

Motion Carried

2004-58 **AUTHORIZE FAMILY COURT TO ISSUE A REQUEST FOR PROPOSALS
FOR JUVENILE DAY TREATMENT CENTER**

CPS04/2-6

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to authorize Family Court to issue a request for Proposals for Juvenile Day Treatment Center.

Roll Call

Ayes: Gill, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Baade

Absent for vote: McMurray

Nays: None

Motion Carried

2004-59 **ACCEPT THE CONTRACT BETWEEN THE MUSKEGON COUNTY
PROSECUTOR AND THE STATE OF MICHIGAN FAMILY
INDEPENDENCE AGENCY**

CPS04/2-7

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to accept the contract between the Muskegon County Prosecutor and the State of Michigan Family Independence Agency, effective January 1, 2004 through December 31, 2004, which provides for legal representation for Muskegon County neglect and abuse cases at a rate of \$73.28 per hour, not to exceed \$49,543 annually.

(continued)

2004-59 **ACCEPT THE CONTRACT BETWEEN THE MUSKEGON COUNTY PROSECUTOR AND THE STATE OF MICHIGAN FAMILY INDEPENDENCE AGENCY**

Roll Call

Ayes: Gill, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Baade

Absent for vote: McMurray

Nays: None

Motion Carried

2004-60 **ACCEPT THE FY2003 STATE OF MICHIGAN HOMELAND SECURITY GRANT PROGRAM PART II TRAINING GRANT AGREEMENT**

CPS04/2-8

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to accept the FY2003 State of Michigan Homeland Security Grant Program Part II Training Grant Agreement in the amount of \$124,253.41 on behalf of the Muskegon County Sheriff Department/Emergency Services, and direct the Board Chair and appropriate staff to sign the agreement and create a budget for the grant.

Roll Call

Ayes: Gill, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Baade

Absent for vote: McMurray

Nays: None

Motion Carried

2004-61 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF JANUARY 14, THROUGH JANUARY 27, 2004**

WM04/2-4

The Ways and Means Committee recommends, moved by Waters, supported by Wisniewski, to approve payment of the accounts payable of \$4,661,408.05 covering the period of January 14, 2004 through January 27, 2004, as presented by the County Clerk.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Gill, McMurray, Baade

Nays: None

Motion Carried

2004-62 **ACCEPT AND PLACE ON FILE THE COMPREHENSIVE ANNUAL
FINANCIAL REPORT**

WM04/2-5

The Ways and Means Committee recommends, moved by Waters, supported by Wisniewski, to accept and place on file the Comprehensive Annual Financial Report for the fiscal year ended September 30, 2003.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Gill, McMurray, Baade

Nays: None

Motion Carried

2004-63 **AUTHORIZE THE PURCHASING STAFF TO SOLICIT PROPOSALS FOR
FOOD MANAGEMENT SERVICES**

WM04/2-6

The Ways and Means Committee recommends, moved by Waters, supported by Wisniewski, to authorize the Purchasing staff to solicit proposals for food management services for the County Jail, Juvenile Detention Center, CMH-Brinks Hall and Child Haven.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Gill, McMurray, Baade

Nays: None

Motion Carried

2004-64 **ACCEPT THE UPDATED MEMORANDUM OF AGREEMENT
MEMORIALIZING ADMINISTRATIVE PROCEDURES**

WM04/2-7

The Ways and Means Committee recommends, moved by Waters, supported by Wisniewski, to accept the updated Memorandum of Agreement with MSU Extension memorializing administrative procedures relative to Fiscal Year 2003-2004 regarding Board of Commission Appropriation and Level of Service and Funding of Specific Positions as attached.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Gill, McMurray, Baade

Nays: None

Motion Carried

CHAIR'S REPORT

Chairman Baade noted the Mac Legislative Updates for January 30, 2004, are included in the agenda packet.

2004-65 APPROVE CITIZEN APPOINTMENTS

The Chairman recommends, moved by Waters, supported by Snider, to approve the following committee appointments:

1. Bill Larson - Metropolitan Planning Commission 1/1/04 - 12/31/06
2. Norman Ullman - Metropolitan Planning Commission 1/1/04 - 12/31/06

Roll Call

Ayes: Snider, Waters, Wisniewski, Bennett, Buzzell, Gill, McMurray, Scolnik, Baade

Nays: None

Motion Carried

ADMINISTRATOR'S REPORT

2004-66 AUTHORIZE WAIVER OF 30-DAY INSURANCE RULE FOR CHRIS STEVENS

The Administrator recommends, moved by Gill, supported by Waters, to waive the 30 day rule for adding dependents on County Insurance for Chris Stevens child Shelby, and provide insurance coverage effective 12/11/03.

Roll Call

Ayes: Waters, Wisniewski, Bennett, Buzzell, Gill, McMurray, Scolnik, Snider, Baade

Nays: None

Motion Carried

2004-67 APPROVE AMENDMENT OF FY2004 CONTRACT RIDER C-COMMUNITY CORRECTIONS

The Administrator recommends, moved by Waters, supported by Scolnik, that the Board approve the amendment of the FY2004 Contract Rider between MDOC/OCC and the County, which adds \$38,082 to the original contract to increase the number of Probation Residential Center beds.

2004-67 (continued)
APPROVE AMENDMENT OF FY2004 CONTRACT RIDER C-COMMUNITY
CORRECTIONS

Roll Call

Ayes: Wisniewski, Bennett, Buzzell, Gill, McMurray, Scolnik, Snider, Waters, Baade

Nays: None

Motion Carried

Old Business

Commissioner Waters noted increased attendance at the Lunch-time Learning and reminded everyone that the last Lunch-time Learning session will be March 11, 2004, Investing 101.

Commissioner McMurray inquired of Sheriff Jurkas regarding the blocking of numbers on handicap stickers by the Secretary of State.

Administrator Borushko noted information obtained at the MAC Conference will need close watching regarding property tax allocation.

New Business

None.

Audience Participation

None.

Adjourned at 6:14 p.m.

Karen D. Buie, County Clerk

/jmp