

M u s k e g o n C o u n t y

Board of Commissioners

*Kenneth J. Hulka, Chairman
Paul Baade
Douglas Bennett
Nancy Frye
James J. Kobza*

*Bill Gill, Vice-Chairman
Louis A. McMurray
Tony Moulatsiotis
Clarence Start*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting ~~_____~~ **January 23, 2001**

3:30 P.M.

Honorable Chairman Kenneth J. Hulka, Presiding

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

Roll Call

Present: Baade, Bennett, Frye, Gill, Hulka, McMurray, Moulatsiotis, Start

Excused: Kobza

Absent: None

2001-11 **APPROVAL OF MINUTES**

Moved by Frye, supported by Start, to approve the minutes of the Regular Meeting of January 9, 2001 as presented.

Motion Carried

2001-12 **COMMUNICATION**

Moved by Frye, supported by Baade, to receive and place on file the following Communications:

- A. Bay County re: MAC At-Large Vacancy
- B. Central Operations for Police Services Financial Statements and Independent Auditor's Report & Internal Control & Management Advisory Comments (available on Commission desk)

Motion Carried

2001-13 **INTRODUCTION OF DAWN ADAMS**

Jack Niemiec introduced Dawn Adams, new Central Dispatch Director, to the County Board of Commissioners.

2001-14 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO NEGOTIATE A FISCAL YEAR 2000/2001 CONTRACT WITH CLIPPER DEVELOPMENT LLC**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the COMMUNITY MENTAL HEALTH Director to negotiate a Fiscal Year 2000/2001 contract with Clipper Development LLC for the provision of 4630: Specialized Residential Services at \$60.00 per diem; and 4655: Enhanced Staffing at \$9.50 per hour at the Clipper Home North AFC, not to exceed annual maximum of \$120,000.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-15 **APPROVE THE FY00/01 MUSKEGON HOMELESS PROGRAM (PATH) CONTRACT AMENDMENT**

The Human Resources Committee recommends, moved by Frye, supported by Start, approve the FY00/01 Muskegon Homeless Program (PATH) contract amendment with the Department of Community Health.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-16 **AMEND THE MENTAL HEALTH FY00/01 BUDGET, AND APPROVE A NEW BUDGET POSITION OF RESIDENT CARE SUPERVISOR FTE AND APPROVE COMMUNITY MENTAL HEALTH PERSONNEL POSITION CHANGES LISTED ON THE ENCLOSED COMMUNITY MENTAL HEALTH BUDGET AMENDMENT**

The Human Resources Committee recommends, moved by Frye, supported by Start, amend the Mental Health FY00/01 budget authorized by the County of Muskegon from \$33,992,099 up to \$37,099,851 for revenues, and from \$33,897,699 up to \$36,992,451 for expenditures, and approve a new budget position of Resident Care Supervisor FTE and approve COMMUNITY MENTAL HEALTH personnel position changes listed on the enclosed COMMUNITY MENTAL HEALTH Budget amendment attachment.

Roll Call

Ayes: Baade, Bennett, Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

Motion Carried

2001-17 **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO AWARD BID TO ELEVATOR SERVICES, INC.**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize Brookhaven Medical Care Facility to award bid to Elevator Services, Inc. in the amount of \$18,240.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-18 **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO REQUEST PROPOSALS FOR LABORATORY SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize Brookhaven Medical Care Facility to request proposals for laboratory services for the residents of Brookhaven Medical Care Facility.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-19 **AUTHORIZE THE LIBRARY TO ACCEPT THE BID FROM TONY BETTEN & SONS FORD**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the Library to accept the bid from Tony Betten & Sons Ford for a Ford F450 XLT cab and chassis truck for \$31,441 to be purchased through the Revolving/Rent and charged to the Library Administration budget.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-20 **AUTHORIZE THE HEALTH DEPARTMENT TO ADJUST FOOD SERVICE LICENSE FEES**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the Health Department to adjust Food Service license fees effective immediately.

2001-20 **AUTHORIZE THE HEALTH DEPARTMENT TO ADJUST FOOD SERVICE LICENSE FEES (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-21 **REAPPOINT JOYCE DEJONG, DO TO THE CHIEF MEDICAL EXAMINER POST**

The Human Resources Committee recommends, moved by Frye, supported by Start, reappoint Joyce deJong, DO to the Chief Medical Examiner post for Muskegon County from January 1, 2001 through December 31, 2004, sign the contract and approve the additional declined case fee.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-22 **AUTHORIZE A FULL-TIME STAFF DEVELOPMENT COORDINATOR POSITION FOR BROOKHAVEN MEDICAL CARE FACILITY**

The Human Resources Committee presented, without recommendation, moved by Frye, supported by Start, to authorize a full-time Staff Development Coordinator position for Brookhaven Medical Care Facility at a pay range of NO295, \$16.958 to \$21.473/hour.

Roll Call

Ayes: Frye

Nays: Baade, Bennett, Gill, McMurray, Moulatsiotis, Start, Hulka

Motion Defeated

2001-23 **AUTHORIZE FAMILY COURT SERVICES/JUVENILE DIVISION TO PURCHASE THE 2001 CHEVY LUMINA FROM DON RYPMA**

The Courts and Public Safety Committee recommends, moved by Gill, supported by Start, authorize Family Court Services/Juvenile Division to purchase the 2001 Chevy Lumina from Don Rypma at the cost of \$15,537.

2001-23 **AUTHORIZE FAMILY COURT SERVICES/JUVENILE DIVISION TO PURCHASE THE 2001 CHEVY LUMINA FROM DON RYPMA (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-24 **PURCHASE FOR THE SHERIFF'S OFFICE - 1 MARINE VEHICLE, 1 CHEVY VAN AND 2 UNMARKED CARS FROM DON RYPMA**

The Courts and Public Safety Committee recommends, moved by Gill, supported by Start, purchase for the Sheriff's Office - 1 Marine vehicle, 1 Chevy Van and 2 unmarked cars from Don Rypma for a total of \$77,759.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-25 **RENEW THE SHERIFF'S CONTRACT WITH THE CHECK ENFORCEMENT UNIT FOR RECOVERY OF DISHONORED CHECKS**

The Courts and Public Safety Committee recommends, moved by Gill, supported by Start, renew the Sheriff's contract with the Check Enforcement Unit for recovery of dishonored checks through December 31, 2003.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-26 **GRANT PERMISSION TO SHERIFF'S OFFICE TO SELL THROUGH CENTRAL SERVICES 10 USED VEHICLES**

The Courts and Public Safety Committee recommends, moved by Gill, supported by Start, grant permission to Sheriff's Office to sell through Central Services 10 used vehicles that are being replaced.

2001-26 **GRANT PERMISSION TO SHERIFF'S OFFICE TO SELL THROUGH
CENTRAL SERVICES 10 USED VEHICLES (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-27 **RENEW THE AGREEMENT WITH DAVID H. DIETRICK, MD FOR
MEDICAL SERVICES AT THE COUNTY JAIL**

The Courts and Public Safety Committee recommends, moved by Gill, supported by Start, renew the agreement with David H. Dietrick, MD for medical services at the county jail at the same rate of \$2,000 per month for January 1, 2001 to December 31, 2001.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-28 **ACCEPT THE FY2000 LOCAL LAW ENFORCEMENT BLOCK GRANT
(LLEBG) PROGRAM AWARD**

The Courts and Public Safety Committee recommends, moved by Gill, supported by Start, accept the FY2000 Local Law Enforcement Block Grant (LLEBG) Program award for \$62,946, with a local match of \$6,994; and to approve scheduling a Public Hearing, which is a condition for accepting the award.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-29 **AUTHORIZE A COLLABORATION BETWEEN HOLTON PUBLIC
SCHOOLS, HOLTON TOWNSHIP AND THE COUNTY OF MUSKEGON
FOR A SCHOOL RESOURCE OFFICER**

The Courts and Public Safety Committee recommends, moved by Gill, supported by Start, authorize a collaboration between Holton Public Schools, Holton Township and the County of Muskegon for a school resource officer for a three year period as outlined:

2001-29 **AUTHORIZE A COLLABORATION BETWEEN HOLTON PUBLIC SCHOOLS, HOLTON TOWNSHIP AND THE COUNTY OF MUSKEGON FOR A SCHOOL RESOURCE OFFICER (continued)**

<u>1st Year</u>	Holton Public Schools - \$41,621 = 62%; Muskegon County - \$16,783 = 25% Township Government - \$8,729 = 13%
<u>2nd Year</u>	Holton Public Schools - \$49,522 = 69% Muskegon County - \$10,765 = 15% Township Government - \$11,483 = 16%
<u>3rd Year</u>	Holton Public Schools - \$53,381 = 70% Muskegon County - \$7,626 = 10% Township Government - \$15,251 = 20%

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-30 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF DECEMBER 30TH, 2000 THROUGH JANUARY 12TH, 2001**

The Ways and Means Committee recommends, moved by Bennett, supported by Frye, approve payment of the accounts payable of \$4,194,194.22 covering the period of December 30th, 2000 through January 12th, 2001 as presented by the County Clerk.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-31 **AUTHORIZE THE EMERGENCY SERVICES DEPARTMENT TO WORK WITH THE PURCHASING DEPARTMENT TO SOLICIT BIDS FOR A NEW COMMUNICATIONS VEHICLE**

The Ways and Means Committee recommends, moved by Bennett, supported by Frye, authorize the Emergency Services Department to work with the Purchasing Department to solicit bids for a new communications vehicle.

2001-31 **AUTHORIZE THE EMERGENCY SERVICES DEPARTMENT TO WORK WITH THE PURCHASING DEPARTMENT TO SOLICIT BIDS FOR A NEW COMMUNICATIONS VEHICLE (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-32 **ADOPT THE FINDING OF UNDUE ADMINISTRATIVE AND FINANCIAL HARDSHIP IN THE MATTER OF THE REQUEST OF MR. LARRY VANDERMOLEN FOR ACCOMMODATION UNDER THE AMERICANS WITH DISABILITIES ACT**

The Ways and Means Committee recommends, moved by Bennett, supported by Frye, adopt the Finding of Undue Administrative and Financial Hardship in the matter of the request of Mr. Larry VanderMolen for accommodation under the Americans with Disabilities Act.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-33 **THAT THE COUNTY BOARD OF COMMISSIONERS SUPPORT THE NOTICE PROVIDED BY THE ADMINISTRATOR/CONTROLLER TO GREAT WEST LIFE NAMING WELLS FARGO AS THE DEPOSITORY AGENCY FOR SECTION 457 DEFERRED COMPENSATION PLAN MONIES FROM COUNTY EMPLOYEES**

The Ways and Means Committee recommends, moved by Bennett, supported by Frye, that the County Board of Commissioners support the notice provided by the Administrator/Controller to Great West Life naming Wells Fargo as the depository agency for Section 457 deferred compensation plan monies from County employees until further notice.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-34 **APPROVE THE PRELIMINARY BUDGET AND AUTHORIZE A CONTRACT FOR THE JOINT MARKETING CAMPAIGN**

The Ways and Means Committee recommends, moved by Bennett, supported by Frye, approve the preliminary budget and authorize a contract for the joint marketing campaign and to advance \$30,000 from the Economic Development Corporation (EDC) revolving loan fund to Muskegon Area First, to be reconciled in one year.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-35 **THAT THE CIRCUIT COURT RECORDS PART-TIME CLERK II POSITION (G20010) BE INCREASED TO FULL-TIME AND THAT AN ADDITIONAL FULL-TIME CLERK II POSITION BE ADDED**

The Ways and Means Committee recommends, moved by Bennett, supported by Frye, that the Circuit Court Records part-time Clerk II position (G20010) be increased to full-time and that an additional full-time Clerk II position be added.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis

Nays: Start, Hulka

Motion Carried

2001-36 **THAT THE 2001 GYPSY MOTH SUPPRESSION PROGRAM BE SUSPENDED**

The Ways and Means Committee presented, without recommendation, moved by Bennett, supported by Start, that the 2001 Gypsy Moth Suppression Program be suspended because inspection determines that there is minimal or no infestation that will qualify for the State program, but that monitoring continue and staff assistance be provided for any municipalities experiencing unexpected gypsy moth infestation.

Motion Carried

2001-37 **APPROVE CHANGE ORDER NO. 1 TO AIP PROJECT NO. 3-26-0071-1900 IMPROVEMENTS TO SNOW REMOVAL EQUIPMENT BUILDING**

The Transportation Committee recommends, moved by Gill, supported by Start, to approve Change Order No. 1 to AIP Project No. 3-26-0071-1900 Improvements to Snow Removal Equipment Building extending the contract time by 31 days and further authorize the Chairman to execute the Change Order as prepared.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-38 **APPROVE PURCHASING DEPARTMENT BIDDING A FUEL FARM FACILITY FOR THE AIRPORT**

The Transportation Committee recommends, moved by Gill, supported by Start, to approve Purchasing Department bidding a fuel farm facility for the Airport.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-39 **APPROVE MDOT CONTRACT 2001-0112 AND THE REQUIRED THIRD PARTY CONTRACTS**

The Transportation Committee recommends, moved by Gill, supported by Start, to approve MDOT Contract 2001-0112 and the required third party contracts, and to authorize the Chairperson to execute the contracts.

Roll Call

Ayes: Baade, Bennett, Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

Motion Carried

2001-40 **APPROVE THE FY2002 STATE APPLICATION FOR TRANSIT OPERATING AND CAPITAL ASSISTANCE**

The Transportation Committee recommends, moved by Gill, supported by Start, to approve the FY2002 state application for transit operating and capital assistance, to authorize the Resolution of Intent to apply for financial assistance, to name the Administrator/Controller as the Transportation Coordinator, and to publish the public notice.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-41 **APPROVE CHANGE ORDER 1 TO THE MUSKEGON AREA TRANSIT SYSTEM OPERATIONS AND MAINTENANCE FACILITY PROJECT**

The Transportation Committee recommends, moved by Gill, supported by Start, to approve Change Order 1 to the Muskegon Area Transit System Operations and Maintenance Facility project and authorize the Chair to execute the agreement.

Roll Call

Ayes: Baade, Bennett, Frye, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

Motion Carried

2001-42 **APPROVE CHANGE ORDER NO. 2 WITH TRIDONN CONSTRUCTION**

The Transportation Committee recommends, moved by Gill, supported by Start, to approve Change Order No. 2 with Tridonn Construction for a new standing seam metal roof at a cost not to exceed \$60,000 and further authorize the Chairman to execute the Change Order as prepared.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

2001-43 **SEND A LETTER FROM THE BOARD TO THE AIRPORT EMPLOYEES
COMMENDING THEM FOR THEIR GOOD WORK DURING THE RECENT
SNOW REMOVAL OPERATIONS**

The Transportation Committee recommends, moved by Gill, supported by Start, to send a letter from the Board to the Airport employees commending them for their good work during the recent snow removal operations.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: None

Motion Carried

CHAIR'S REPORT

2001-44

The Chairman recommends, moved by Frye, supported by Gill, to reappoint Norman Ullman to the Planning Commission.

Motion Carried

ADMINISTRATOR'S REPORT

None.

Old Business

None.

New Business

Commissioner McMurray commended Mr. Westman, the Wastewater Staff, the City and Mr. Bednarek for their excellent service during the recent sewer break.

Moved by Start, supported by Gill, to send a letter of appreciation to Jackson-Merkey for their service during the recent sewer break.

Motion Carried

Audience Participation

Terry Huber, employee for Muskegon County Road Commission, asked the Board for support in contract negotiations and settlement.

Students were in attendance from Mona Shores High School.

Meeting adjourned at 4:06 p.m.

Susan R. Doriot, County Clerk

/jmp